



Business Sponsored Waivers—the NC Employer Sponsored Waiver

The General Assembly has enacted laws applicable only to community colleges that create exceptions to the general requirements for in-state tuition. *See* N.C.G.S § 115D-39.

Business sponsor exception

Pursuant to N.C.G.S § 115D-39(a), “when an employer other than the Armed Forces . . . pays tuition for an employee to attend [a community college] and . . . the employee works at a North Carolina business location, the employer shall be charged the in-state tuition rate.” If a student is employed at a North Carolina business location and the employer of the student working at the North Carolina business location wants to pay for the student to attend a community college, the employer shall be charged the in-state tuition rate.

Student Name _____ ID# _____

Phone # _____ Email _____

For office use only—student type OSEM _____

Required documentation:

- The employer must be an incorporated business that is listed on the NC Secretary of State’s website.
- The student must work at a NC location
- The employer must provide a letter of sponsorship on company letterhead. _____
Date of letter
- The employer must pay using a company check for the exact amount and a copy of the check must accompany this form. _____
Tuition/Check amount
- The student must provide two pay stubs from sponsor. _____
- The student must provide two pay stubs.

The waiver is only good for one semester and must be renewed following these steps each semester. This policy is subject to change pursuant to state law.