

# Portal MultiFactor Setup: Google Authenticator

**Video Guide:** <https://youtu.be/f3u8u2QKwz8>

**On your smartphone:**

Install the 'Google Authenticator' app available for iOS or Android:



[Android Play store](#)



[iOS App store](#)

**From your computer:**

1. Login to the Portal, <https://portal.cccc.edu>
2. Choose the radial button for 'Mobile Authenticator' then click Continue
3. Choose your type of phone then click Continue

## TWO-FACTOR ENROLLMENT OPTIONS

You must enroll **1 of the 1** methods shown below. These will be used to prove your identity in a more secure fashion. Please choose an option to enroll then click Continue.

Username

itdummy

Mobile Authenticator

Continue

Cancel

## MOBILE AUTHENTICATOR ENROLLMENT

Please first download and install the **Google Authenticator** or **PortalGuard Password Reset** app from the appropriate app store for your phone.

When ready, please choose your phone type to continue.

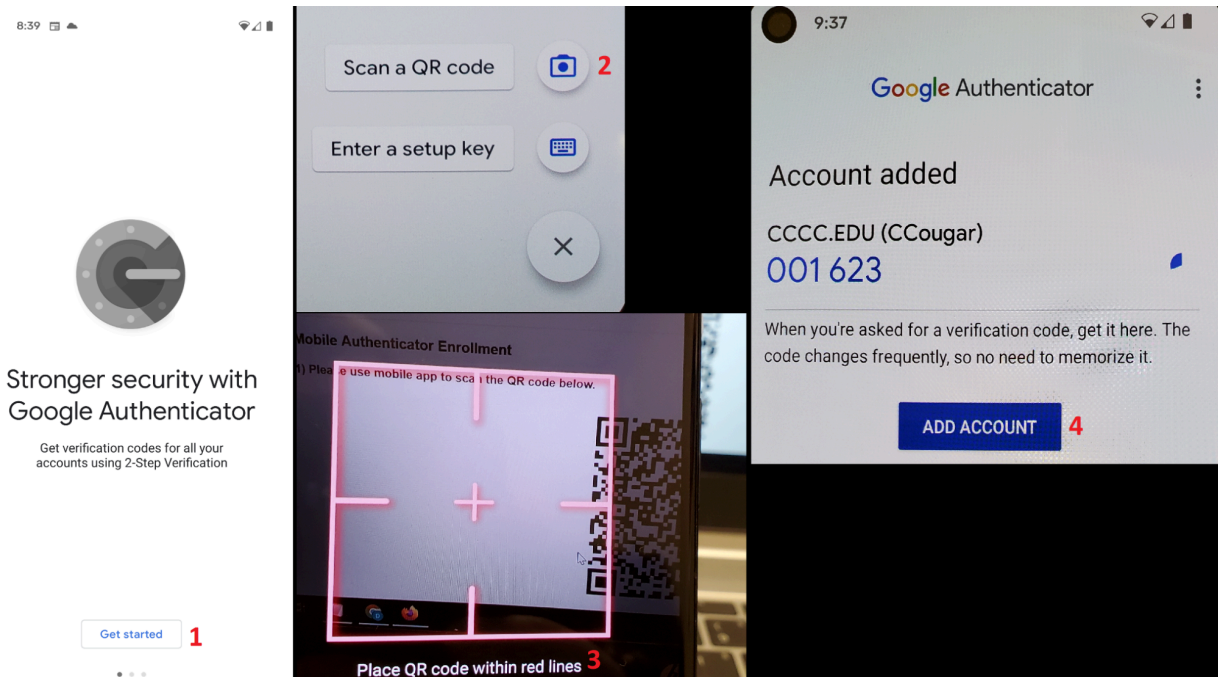
Phone Type

iPhone

Continue

Cancel

- On your phone, Open the Google Authenticator app
- 1-Tap “Get Started”
  - 2-Tap “Scan a QR code”
  - 3-Center the QR code on the monitor within the red lines
  - 4-Tap “Add Account”

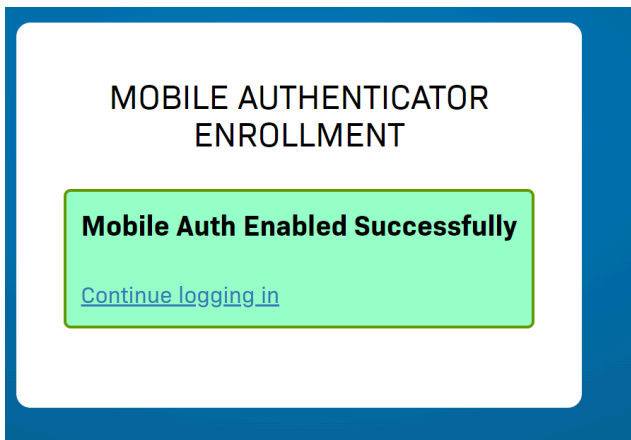


### 2nd Factor / One Time Passcode

**Continue**

**Cancel**

4. Enter the 6 digit code form the Google Authenticator app into the Portal page '2nd Factor / One Time Passcode' box then click Continue



6. Click 'Continue logging in'. You will return to the login prompt with a new 2nd Factor box. Enter the 6-digit code from the Google Authenticator App, then Login

You will be prompted for a code form the Google Authenticator app each time you login to the Portal system from now on; if your phone with the Authenticator app is lost or inaccessible, please contact the IT Helpdesk