

PLEASE TURN OFF (SILENCE) AND STORE YOUR MOBILE ELECTRONIC DEVICES DURING THE BOARD MEETING

*Central Carolina Community College
Board of Trustees
Agenda
April 28, 2021*

Recognition of Guests
Ethics Statement
Mission Statement of the College
Approval of Consent Agenda

Consent Agenda

Minutes

Approval of Minutes

- ❖ Board of Trustees Meeting; February 10, 2021

Personnel Committee

1. Approve New Employees
2. Approve Promotions/Position Changes
3. Approve Attrition Report
4. Approve Turnover Report
5. Approve Summer Hours

Finance Committee

1. Approve State Budget Financial Reports
2. Approve Lee County Budget Financial Reports
3. Approve Harnett County Budget Financial Reports
4. Approve Chatham County Budget Financial Reports
5. Approve Investment Asset Account Report
6. Approve Civic Center Budget Report
7. Approve For Good of School Budget Report

Building and Grounds Committee

1. Receive update on minor construction projects

Program Committee

No Agenda Items

Student & Academic Support Committee

Grants Report

1. Approve In Progress: Grants & Strategic Initiatives

Foundation

1. Revenue Report

FOR FULL BOARD CONSIDERATION AND DELIBERATION

Personnel Committee

No Agenda Items

Finance Committee

1. Receive Financial Statement Audit Report
2. Approve Lee County Budget Request
3. Approve Chatham County Budget Request
4. Approve Harnett County Budget Request
5. Approve Student Fees 2021-2022
6. Consider Vending Bids (Not available at printing)

Building and Grounds Committee

1. Discussion of Capital Projects (This item could include various approvals based on the direction of the Board of Trustees)
2. Discontinue Bioprocessing Lab Project
3. Approve Resolution Offering a Public Auction of Chatham Cottage

Program Committee

No Agenda Items

Student & Academic Support Services Committee

Marketing Division

1. Public Records & Request Policy (Not available at printing)

Foundation Update

Other Items

Comments by President

**Central Carolina Community College
Board of Trustees Committee Meetings
Spring 2021**

Monday, April 26, 2021

Building & Grounds Committee

Date: 4/26/21 **Time:** 9:00 a.m.

George Lucier, Chair
Ricky Frazier
Jim Crawford

Finance Committee

Date: 4/26/21 **Time:** 10:30 a.m.

Jim Burgin, Chair
James Kelly
Bill Tatum

Personnel Committee

Date: 4/26/21 **Time:** Noon

Chip Post, Chair
Genia Morris
Bobby Powell

Program Committee

Date: 4/26/21 **Time:** 1:30 p.m.

James French, Chair
Jan Hayes
Gordon Springle

Student & Academic Support Services

Date: 4/26/21 **Time:** 3:00 p.m.

Pat Kirkman, Chair
Robert Logan
Gladys McAuley

Note: *All Trustees are invited to attend any committee meeting.*

C: Mr. Julian Philpott, Board Chair – Ex-Officio Member of each committee

Board of Trustees
Central Carolina Community College
Via Zoom
February 10, 2021

Members Present: J. French, J. Hayes, J. Kelly, P. Kirkman, R. Logan, G. Lucier, G. Morris, G. McAuley, J. Philpott,
C. Post, B. Powell, G. Springle, B. Tatum

Members Absent: J. Burgin, J. Crawford, R. Frazier

Guest: J. Love, College Attorney

Staff: L. Chapman, P. Price, D. Daughtry, L. Sculetta, K. Hoyle, J. Matthews, M. Hall, E. Hare, M. Dishman, R.V. Hight, M. Brown, M. Robertson, A. Carter, D. Haire, L. Whitaker

Chairman Philpott called the meeting to order.

Chairman Philpott read the following ethics statement and the Mission Statement of the College.

Ethics Statement

Chairman Philpott stated “I would like to remind all Board Members that it is your duty to avoid all conflicts of interest in your role as a trustee of this college. Having read the agenda, is anyone aware of a conflict of interest with respect to any matter coming before this Board at this time?” Chairman Philpott continued by saying “if at any time a conflict of interest arises, we are all required to individually state that we are recusing ourselves from discussing or voting upon the matter. Next, I wish to remind you that SACSCOC requires the Board to be free from undue influence from political, religious, or other external bodies, and to protect the institution from such influence. If at any time a trustee or college official feels undue influence is being applied please bring that to the attention of the Board so that we can respond accordingly.”

Mission Statement of the College

Central Carolina Community College fosters individual, community, and economic development through transformative lifelong learning.

Chairman Philpott noted that October 28, 2020 Board of Trustee minutes has the old Mission Statement of the College. He also asked to move item number one on the Consent Agenda under Student & Academic Support Services Committee, ratification of email vote for Men’s Basketball to move to Division 2 for the Spring 2021 Season, to be moved to Full Board Consideration & Deliberation.

Trustee Lucier made a motion to approve the Consent Agenda. Trustee Morris seconded the motion. The motion carried unanimously.

Dr. Chapman shared her computer screen to allow attendees to see the Board packet (included details of all items below) which Board members had received earlier via email.

Personnel Committee

Chairman Philpott called on Personnel Committee Chair, Trustee Post. Trustee Post stated the first item on the agenda is to approve the updated Covid-19 leave. Trustee Post called on VP Price to review. The Covid-19 sick leave expired the end of December.

The state Human Resources Department extended the time to the end of March 2021. The System Office indicated that local boards can adopt the same policy. The committee unanimously agreed to change the wording under the Application Process #2 to read; Documentation will be required to support your request as opposed to reading documentation may be required. The recommendation to approve the updated Covid-19 leave comes from the Personnel Committee and does not require a second. The motion carries unanimously. Trustee Post indicated that item #2, HR Updates would be discussed during a closed session at the end of the meeting.

Personnel & Finance Committee Combined

Chairman Philpott added that the Personnel and Finance Committee discussed a onetime across the board \$500 Performance Based Bonus for all employees employed during the fiscal year and still employed in February. This would be included in the February pay check. With the coming as a recommendation from both the Personnel and Finance Committees a second is not required. The motion carried unanimously.

Building & Grounds Committee

Chairman Philpott called on Committee Chair, Trustee Lucier for any updates. He noted that there were no agenda items.

Finance Committee

In the absence of Trustee Burgin, Chairman Philpott called on Trustee Kelly and Trustee Tatum for comments. VP Price reviewed the budget updates. Budget stability, enrollment is down about what it was up in the previous year. Basic Skills is down 70% for the year and Occupational Skills is also down. The need is for the General Assembly to stabilize the budget. This is a legislative priority for the Community College System. The encouragement was for all trustee to reach out to legislators for support of these items. Approval of the Stabilization Budget Update came from the Finance Committee and a second was not required. The motion carried unanimously.

Program Committee

Chairman Philpott called on Committee Chair, Trustee French . Trustee French reported that the Program Committee had a good meeting and there were no agenda items.

Student & Academic Support Services Committee

Chairman Philpott reminded the Board that one agenda item was the ratification of email vote for the men's basketball team to move to Division 2 for the spring 2021 season. The motion carried unanimously.

Foundation Report

Dr. Hare shared with the Board that the 2019/2020 Annual Report was online this year. A card was mailed out to all trustees that included the link to access the report. She noted to the Board the Harnett County Golf Tournament would be March 25th, the Chatham one would be May 5th and the Lee County one would be September 15th.

Other

Trustee Post made a motion to go into closed session to discuss conditions of appointment and personnel issues. Trustee Kirkman seconded the motion. The motion carried.

President's Report

Dr. Chapman will email the Board the report regarding the things she has been engaged in.

With no further comments, Trustee Logan made a motion to adjourn. Trustee Powell seconded the motion. The motion carried unanimously.



BOARD OF TRUSTEES

PERSONNEL COMMITTEE AGENDA

Date of Meeting:	April 26, 2021	Time: Noon	Virtual
Committee Members: Chip Post, Chair Genia Morris Bobby Powell			
Guest Presenter:			
Consent Agenda Items			
<ol style="list-style-type: none">1. Approve New Employees2. Approve Promotions/Position Changes3. Receive Attrition Report4. Receive Turnover Report5. Approve Summer Hours			
Full Board Agenda Items			
For Information Only			
HR Updates (Discussion Only)			

Approve New Employees

NEW EMPLOYEES

1. Susannah Palumbo, Academic Coach-TRiO Student Support Services, 3/9/2021
2. Jena Nicely, Admissions Specialist, 4/6/2021
3. Holly Roper, Instructional Service Librarian
4. Kristi Short, Vice President/Chief Academic Officer, 5/1/2021
5. Princess Lane, Job Corps Scholar Personal Counselor, 5/3/2021
6. Morgan Pruitt, Instruction & Outreach Librarian, 5/10/2021

PROMOTIONS/POSITION CHANGES

1. Denise Martin, Dean of Health Sciences & Human Services, 4/1/2021
2. Terri Brown, Small Business Center Director, 4/1/2021
3. Chris Newcomb, Enrollment Services Coordinator, 4/6/2021
4. Katelyn Thomas, TRiO Program Coordinator, 5/1/2021
5. Ashely Riley, English Instructor (9 months), 8/11/2021

QUARTER ONE ATTRITION

Resignations	7
Retirements	0
Terminations	1
Non-renewals	0
Total	8

Turnover First Quarter 2021

	Average # employees	# employees separated	Rate
President's Office/Grants	30	2	6.78%
Student Learning Division	243	4	1.64%
Student Services Division	43	2	4.71%
Administrative Services Division	87	0	0%
Institutional Effectiveness Division	4	0	0%
Workforce Development	12	0	0%
Harnett Campus	14	0	0%
Chatham Campus	9	0	0%
College Wide	442	8	1.81%

Approve Summer Hours

- As in past summers, we are requesting approval for the college to operate on a four-day work week for the summer during the dates Monday, May 17 to Friday, July 30, 2021.
- Forty hour per week employees will start their work day between 7:00 AM and 7:30 AM and end their day between 5:30 PM and 6:00 PM.
- Some areas will operate on a different schedule approved by the Vice President for the area.
- The College will post hours as being open for business from 8:00 AM until 5:30 PM. Some departments may open earlier, while others are open later; however, all services should be available during the hours of 8:00 AM and 5:30 PM.
- The requested Friday closures are listed below:
 - May 21st
 - May 28th
 - June 4th
 - June 11th
 - June 18th
 - June 25th
 - July 2nd (Monday, July 5th is a Holiday)
 - July 9th
 - July 16th
 - July 23rd
 - July 30th



BOARD OF TRUSTEES

FINANCE COMMITTEE AGENDA

Date of Meeting:

April 26, 2021

Time: 10:30 AM

Virtual

Committee Members: **Jim Burgin, Chair**
Jamie Kelly
Bill Tatum

Guest Presenter: **State Auditor Beth Wood**

Consent Agenda Items

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6. Approve Civic Center Budget Report
7. Approve For Good of School Budget Report

Full Board Agenda Items

1. Receive Financial Statement Audit Report
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3. Approve Chatham County Budget Request
4. Approve Harnett County Budget Request
5. Approve Student Fees 2021-2022
6. Consider Vending Bids (Not available at printing)

For Information Only

1. Budget Projections
2. Budget Reversion #2
3. No changes have been reported on the State Retirement System letter related to contribution-based cap legislation

**CENTRAL CAROLINA COMMUNITY COLLEGE
STATE BUDGET REPORT
March 31, 2021**

<u>CURRENT EXPENSE</u>	<u>ALLOTMENT FOR YEAR</u>	<u>EXPENDITURES THIS YEAR</u>	<u>BUDGET BALANCE</u>	<u>PERCENT OF BUDGET EXPENDED</u>
EXECUTIVE MANAGEMENT	\$ 1,286,473.00	\$ 949,485.70	\$ 336,987.30	74%
FINANCIAL SERVICES	\$ 1,116,358.00	\$ 792,845.76	\$ 323,512.24	71%
GENERAL ADMINISTRATION	\$ 2,623,558.00	\$ 1,519,625.95	\$ 1,103,932.05	58%
INFORMATION SYSTEMS	\$ 1,231,412.00	\$ 966,382.52	\$ 265,029.48	78%
INSTRUCTION - CURRICULUM	\$ 16,283,609.00	\$ 12,032,377.76	\$ 4,251,231.24	74%
INSTRUCTION - NON-CURRICULUM	\$ 4,857,370.00	\$ 3,120,408.64	\$ 1,736,961.36	64%
ACADEMIC SUPPORT	\$ 5,699,058.00	\$ 3,397,053.56	\$ 2,302,004.44	60%
STUDENT SUPPORT	\$ 3,748,332.00	\$ 2,474,546.88	\$ 1,273,785.12	66%
TOTAL CURRENT EXPENSE	\$ 36,846,170.00	\$ 25,252,726.77	\$ 11,593,443.23	69%
 <u>CAPITAL OUTLAY</u>				
EQUIPMENT	\$ 1,788,539.00	\$ 97,551.39	\$ 1,690,987.61	5%
942 FACILITIES MP/HEALTH CARE EQUIPMENT	\$ 116,101.00	\$ 107,391.96	\$ 8,709.04	92%
940 CAT/GRANT EQUIPMENT	\$ 109,616.00	\$ 50,258.76	\$ 59,357.24	46%
BOOKS	\$ 55,456.00	\$ 15,814.42	\$ 39,641.58	29%
TOTAL CAPITAL OUTLAY	\$ 2,069,712.00	\$ 271,016.53	\$ 1,798,695.47	13%
TOTAL CURRENT EXPENSE AND CAPITAL OUTLAY	\$ 38,915,882.00	\$ 25,523,743.30	\$ 13,392,138.70	66%

**CENTRAL CAROLINA COMMUNITY COLLEGE
LEE COUNTY BUDGET REPORT
March 31, 2021**

<u>CURRENT EXPENSE</u>	<u>BUDGET FOR YEAR</u>	<u>EXPENDITURES THIS YEAR</u>	<u>BUDGET BALANCE</u>	<u>PERCENT OF BUDGET EXPENDED</u>
PLANT MAINTENANCE & OPERATIONS	\$ 2,792,975.00	\$ 2,214,871.92	\$ 578,103.08	79%
GENERAL ADMINISTRATION	\$ 190,553.00	\$ 290,740.78	\$ (100,187.78)	153%
EXECUTIVE MANAGEMENT	\$ 55,000.00	\$ 49,696.20	\$ 5,303.80	90%
TOTAL CURRENT EXPENSE	\$ 3,038,528.00	\$ 2,555,308.90	\$ 483,219.10	84%
TOTAL CAPITAL OUTLAY	\$ 55,000.00	\$ 15,999.50	\$ 39,000.50	29%
TOTAL CURRENT EXPENSE AND CAPITAL OUTLAY	\$ 3,093,528.00	\$ 2,571,308.40	\$ 522,219.60	83%

**CENTRAL CAROLINA COMMUNITY COLLEGE
HARNETT COUNTY BUDGET REPORT
March 31, 2021**

<u>CURRENT EXPENSE</u>	<u>BUDGET FOR YEAR</u>	<u>EXPENDITURES THIS YEAR</u>	<u>BUDGET BALANCE</u>	<u>PERCENT OF BUDGET EXPENDED</u>
PLANT MAINTENANCE AND OPERATIONS	\$ 1,098,378.00	\$ 810,666.18	\$ 287,711.82	74%
GENERAL ADMINISTRATION	\$ 43,600.00	\$ 14,092.72	\$ 29,507.28	32%
TOTAL CURRENT EXPENSE	\$ 1,141,978.00	\$ 824,758.90	\$ 317,219.10	72%
CAPITAL OUTLAY	\$ 45,000.00	\$ -	\$ 45,000.00	0%
TOTAL CURRENT EXPENSE AND CAPITAL OUTLAY	\$ 1,186,978.00	\$ 824,758.90	\$ 362,219.10	69%

**CENTRAL CAROLINA COMMUNITY COLLEGE
CHATHAM COUNTY BUDGET REPORT
March 31, 2021**

<u>CURRENT EXPENSE</u>	<u>BUDGET FOR YEAR</u>	<u>EXPENDITURES THIS YEAR</u>	<u>BUDGET BALANCE</u>	<u>PERCENT OF BUDGET EXPENDED</u>
PLANT MAINTENANCE & OPERATIONS	\$ 887,716.00	\$ 578,363.66	\$ 309,352.34	65%
GENERAL ADMINISTRATION	\$ 124,889.00	\$ 45,323.35	\$ 79,565.65	36%
TOTAL CURRENT EXPENSE	\$ 1,012,605.00	\$ 623,687.01	\$ 388,917.99	62%
TOTAL CAPITAL OUTLAY	\$ 30,000.00	\$ -	\$ 30,000.00	0%
TOTAL CURRENT EXPENSE AND CAPITAL OUTLAY	\$ 1,042,605.00	\$ 623,687.01	\$ 418,917.99	60%

**CENTRAL CAROLINA COMMUNITY COLLEGE
INVESTMENT ASSET ACCOUNT
31-Mar-21**

CPR CARDS	\$	1,803.73
DISTANCE ED FEE		50,309.92
SELF-SUPPORTING		15,171.37
COMMUNITY SERV FEES		192,918.36
CONT ED ACTIVITY FEES		5,084.09
OVERHEAD RECEIPTS		47,565.10
DENNIS WICKER CIVIC CENTER		
ESTC RENTAL FUNDS		71,757.52
PITTSBORO RENTAL FUNDS		5,746.51
INDIRECT COST FUNDS - GRANTS		131,469.51
PATRON FEES		127,881.29
ASSOCIATE NURSING		68,366.17
SMALL BUSINESS MISC		6,557.59
CLEARWIRE LEASE		55,101.87
BOOKSTORE		866,440.83
VENDING		
STUDENT GOVERNMENT ASSOC.		
EMERGENCY LOAN FUNDS		5,987.57
LOCAL FUNDS		
	\$	<u>1,652,161.43</u>

**CENTRAL CAROLINA COMMUNITY COLLEGE
DENNIS WICKER CIVIC CENTER BUDGET REPORT
March 31, 2021**

REVENUES

MOTEL TAX	\$	189,234.72	
LEE COUNTY CURRENT ALLOCATION	\$	48,697.47	
RENTAL INCOME	\$	47,426.24	
INTEREST INCOME	\$	-	
TOTAL REVENUE		<u> </u>	\$ 285,358.43

EXPENSES

SALARIES	\$	121,185.75	
SOCIAL SECURITY	\$	7,792.32	
RETIREMENT	\$	23,878.97	
LONGEVITY	\$	1,035.72	
MEDICAL INSURANCE	\$	14,453.04	
OTHER CONTRACTS	\$	9,524.40	
SUPPLIES	\$	3,394.38	
TRAVEL	\$	-	
TELEPHONE	\$	4,681.72	
HEAT	\$	11,331.34	
WATER	\$	1,008.36	
ELECTRICITY	\$	43,310.85	
REPAIR FACILITIES	\$	15,746.21	
REPAIR EQUIPMENT	\$	9,385.67	
MAINT. Agreement	\$	18,879.24	
ADVERTISING	\$	1,059.83	
CREDIT CARD FEE	\$	4,678.39	
LANDSCAPING	\$	625.28	
OTHER CURRENT EXPENSE	\$	430.00	
INSURANCE	\$	-	
MEMBERSHIPS AND DUES	\$	192.00	
EQUIPMENT	\$	-	
TOTAL EXPENSES		<u> </u>	\$ 292,593.47

REVENUE OVER EXPENSES **\$ (7,235.04)**

FUND BALANCE AS OF SEPTEMBER 1, 2020	\$ (62,087.32)
PLUS REVENUE OVER EXPENSES	\$ (7,235.04)
FUND BALANCE AS OF June 30, 2021	\$ (69,322.36)

**CENTRAL CAROLINA COMMUNITY COLLEGE
EXPENDITURES FOR GOOD OF SCHOOL
JULY 1, 2020 - JUNE 30, 2021**

STUDENT RELATED

ICR PROCESSING FEE	\$	4,132.49
FACTS PROCESSING FEE	\$	27,456.00
PERSONNEL COSTS	\$	-
TITLE IX	\$	4,709.00
STUDENT AMBASSADORS	\$	10,984.83
STUDENT TRAVEL	\$	-
STUDENT CULTURAL ENRICHMENT	\$	315.00
ADVISORY MEETINGS	\$	3,000.00
AVOW TRANSCRIPT SERVICES	\$	-
SCHOLARSHIP LUNCHEON	\$	-
GRADUATION	\$	699.88
OTHER	\$	1,320.00
TOTAL STUDENT RELATED	\$	<u>52,617.20</u>

PUBLIC RELATED

PUBLIC RELATIONS	\$	330.46
PROFESSIONAL DEVELOPMENT	\$	523.45
FINANCIAL AID FAFSA DAY	\$	-
MEETINGS	\$	-
EMPLOYEE RET., FLOWERS	\$	1,609.49
BOARD OF TRUSTEE EXPENSES	\$	60.23
QEP EXPENSES	\$	-
MARKETING	\$	-
LEGAL EXPENSES	\$	79.71
STAFF DEVELOPMENT	\$	-
STUDENT AID	\$	63.00
BANK SERVICE CHARGES	\$	5,138.30
OTHER	\$	2,667.70
TOTAL PUBLIC RELATED	\$	<u>10,472.34</u>

GRAND TOTAL **\$** **63,089.54**

Receive Financial Statement Audit Report

Please click on the paper clip on the left side of the page to see the audit report attachment.



**CENTRAL
CAROLINA**
COMMUNITY
COLLEGE

**CENTRAL CAROLINA COMMUNITY COLLEGE'S
PROGRAMS AND EVENTS
SUPPORT LEE COUNTY**

CENTRAL CAROLINA COMMUNITY COLLEGE

Serving the citizens of Lee County

CCCC and Our Commitment

Central Carolina Community College is committed to its mission of fostering individual, community, and economic development through transformative lifelong learning while serving the citizens of Chatham, Harnett, and Lee counties. Our vision – “Exceptional learning for all.”

CCCC offers a wide variety of more than 50 career and university transfer programs, as students can earn associate degrees or college transfer credits, diplomas, or certificates. CCCC also offers instruction in such areas as short-term job training, college and career readiness, personal interests, business and industry, and emergency services training.

The CCCC commitment has led to two national recognitions in 2020. CCCC was nationally ranked as No. 25 in The Best Community Colleges & Trade Schools of 2020 by BestColleges. In addition, CCCC was ranked among the Top 50 community colleges in the nation by College Consensus, a unique college ratings website that aggregates publisher rankings and student reviews.

Partnering with Public Schools

Central Carolina Works continues to be a great partnership between the college and the public schools in our service area. This program offers college programming to eligible high school students in our service area.



CCCC has partnered with each county in our service area to start a Central Carolina Promise program. This program allows access to CCCC programming to more students in our service area. It will lead to a more educated workforce and increased economic development opportunities in our service area.

CCCC has also partnered with each local public school district to create early college high schools in each county. The early college high schools provide an amazing opportunity for students to complete a high school education while at the same time taking courses toward a full Associate degree.



Assisting with Economic Development

CCCC Small Business Center networks continue to offer classes and business counseling to individuals looking to start or improve small businesses in our service area. We continue to offer programming on a wide variety of topics of interest to small businesses.

The college’s Industry Services area continues to offer programs specifically to meet the needs of local businesses. We assist with a variety of training needs.

CCCC offers short-term training courses that prepare individuals for an industry recognized credential. Also, the college trains individuals in specialized industry training and works with organizations in customized training for industry employees.

CENTRAL CAROLINA COMMUNITY COLLEGE

Serving the citizens of Lee County

Programming to Meet Community Needs

CCCC continuously looks for program ideas that will allow the citizens in our service area to find careers. We have a variety of new programming that is under way or on the horizon, including: Teacher Preparation; Air Conditioning, Heating & Refrigeration; Bioprocess Technology; and Emergency Medical Science.

The college continues to provide firefighters, EMTs, paramedics, police, and correctional officers with continuing education training through the Public Safety program.

Many Central Carolina area residents have earned their high school credential from the CCCC College and Career Readiness program.

Thank you to Lee County Commissioners!

CCCC is grateful for the continuing support of the Lee County Board of Commissioners in helping to assure higher education opportunities for its citizens.

We are proud of our first-rate Lee County facilities that are home to some of our popular programs – including Business Technologies, Engineering Technologies, Industrial Technologies, Veterinary Medical Technology, and University Transfer at the CCCC Lee Main Campus; various Health Science programs – including Nursing and Dental – at the new Keller Health Sciences Building; public safety training at the Emergency Services Training Center; Small Business Center at the Center For Workforce Innovation; and business and industry training at the Howard-James Industry Training Center.





**CENTRAL
CAROLINA**
COMMUNITY
COLLEGE

LEE COUNTY BUDGET REQUEST

For Fiscal Period 2021 – 2022

Total Budget Request:

	2021 Approved	2022 Request	Variance
Current Expense	3,038,528	3,149,765	111,237
Capital Expense	55,000	75,000	20,000
Promise Program	160,000	250,000	90,000
Total	3,253,528	3,474,765	221,237

The chart above indicates we are requesting approximately \$111,237 in additional current expense funding. A breakdown of the current expense requests is shown on the next few pages.

We are requesting \$75,000 for capital expense items. These items include funding for a truck for the maintenance department, door and hardware improvements, HVAC upgrades, and equipment for our custodial staff.

In accordance with our MOU, we are requesting \$250,000 for the Lee County Promise program. We would also like the County Commissioners to consider making some modifications to our MOU related to this program. One relates to waiving the 12 credit hour requirement for high school students who would have completed that requirement, but had to withdrawal from classes for COVID-19 related reasons. The other is to waive the full-time requirement for students who do not need a full-time schedule to meet the required number of hours in their chosen program of study.

Current Expense Breakdown:

	2021 Approved	2022 Request	Variance
Salaries and Benefits	1,355,865	1,415,000	59,135
Contracted Services and Insurance	430,863	489,215	58,352
Utilities	818,600	822,850	4,250
Supplies	144,600	172,650	28,050
Repairs to Facilities and Equipment	280,050	212,500	(67,550)
Miscellaneous	8,550	37,550	29,000
Total	3,038,528	3,149,765	111,237

The current expense budget breakdown is shown above for all campuses and sites. The breakdowns by locations contained on the pages immediately following provides additional information about the reasons for the various increases and decreases for each item.

Breakdown by Location

Lee Main Campus:

	2021 Approved	2022 Request	Variance
Salaries and Benefits	1,236,559	1,291,500	54,941
Contracted Services and Insurance	315,628	368,600	52,972
Utilities	633,000	636,000	3,000
Supplies	132,500	152,500	20,000
Repairs to Facilities and Equipment	252,000	195,000	(57,000)
Miscellaneous	7,050	20,550	13,500
Total	2,576,737	2,664,150	87,413

We are requesting approximately \$88,000 in additional funding for the Lee Main Campus. We are projecting a salary increase for our staff for next fiscal year which makes up a majority of our requested increase for this campus.

Emergency Services Training Center:

	2021 Approved	2022 Request	Variance
Salaries and Benefits	41,874	43,500	1,626
Contracted Services and Insurance	47,150	47,500	350
Utilities	42,500	42,500	-
Supplies	6,150	9,150	3,000
Repairs to Facilities and Equipment	10,350	5,500	(4,850)
Miscellaneous	1,500	2,000	500
Total	149,524	150,150	626

As can be seen from the above chart, we are requesting approximately \$600 in additional funding for the Emergency Services Training Center.

Breakdown by Location (continued)

Center for Workforce Innovation:

	2021 Approved	2022 Request	Variance
Salaries and Benefits	77,432	80,000	2,568
Contracted Services and Insurance	52,550	57,750	5,200
Utilities	105,500	104,750	(750)
Supplies	3,500	3,500	-
Repairs to Facilities and Equipment	10,500	5,000	(5,500)
Miscellaneous	-	12,500	12,500
Total	249,482	263,500	14,018

As can be seen from the above chart, we are requesting approximately \$14,000 in additional funding for the Center for Workforce Innovation.

Howard-James Industry Training Center:

	2021 Approved	2022 Request	Variance
Salaries and Benefits	-	-	-
Contracted Services and Insurance	4,785	4,765	(20)
Utilities	27,600	27,600	-
Supplies	1,000	6,000	5,000
Repairs to Facilities and Equipment	6,200	6,000	(200)
Miscellaneous	-	2,500	2,500
Total	39,585	46,865	7,280

We are requesting approximately \$7,000 in additional funding for the Howard-James Industry Training Center.

Breakdown by Location (continued)

Lee Early College Modular Units:

	2021 Approved	2022 Request	Variance
Salaries and Benefits	-	-	-
Contracted Services and Insurance	10,750	10,600	(150)
Utilities	10,000	12,000	2,000
Supplies	1,450	1,500	50
Repairs to Facilities and Equipment	1,000	1,000	-
Miscellaneous	-	-	-
Total	23,200	25,100	1,900

As can be seen from the above chart, we are requesting approximately \$2,000 in additional funding for the Lee Early College modular units.

Dennis A. Wicker Civic & Conference Center

For Fiscal Period 2021 – 2022

Current Expenses:

	2021 Approved	2022 Request	Variance
Salaries and Benefits	251,571	249,159	(2,412)
Contracted Services and Insurance	44,950	44,950	-
Utilities	94,050	94,400	350
Supplies	14,800	14,800	-
Repairs to Facilities and Equipment	5,000	5,000	-
Miscellaneous	6,872	8,850	1,978
Total	417,243	417,159	(84)

As can be seen in the breakdown above, we are projecting expenses to be similar to our budget for the current fiscal year. We have worked very hard during the past year to minimize expenses and we anticipate having to continue in a minimal occupancy format for part of the next fiscal year.

Dennis A. Wicker Civic & Conference Center (continued)

Funding Request for Current Expenses Budget

	2021 Budget	2022 Request	Variance
Motel Tax	252,313	265,000	12,687
Lee County Appropriation	64,930	67,159	2,229
Civic Center Revenue	100,000	85,000	(15,000)
Operating Budget	417,243	417,159	(84)

We are currently experiencing a lot of uncertainty related to the Civic & Conference Center budget related to the COVID-19 pandemic. We previously projected a significant decline in revenue and most likely will not meet the \$100,000 target for the current year. We are reducing our estimated revenue because of the uncertainty in when we will be able to resume larger events. A majority of the events we have been able to host are government related meetings and do not generate income for the Civic & Conference Center.





**CENTRAL
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COLLEGE

**CENTRAL CAROLINA COMMUNITY COLLEGE'S
PROGRAMS AND EVENTS
SUPPORT CHATHAM COUNTY**

CENTRAL CAROLINA COMMUNITY COLLEGE

Serving the citizens of Chatham

CCCC and Our Commitment

Central Carolina Community College is committed to its Mission of fostering individual, community, and economic development through transformative lifelong learning while serving the citizens of Chatham, Harnett, and Lee Counties. Our Vision – “Exceptional learning for all.”

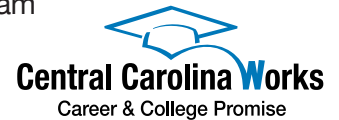
CCCC offers a wide variety of more than 50 career and university transfer programs, as students can earn associate degrees or college transfer credits, diplomas, or certificates. CCCC also offers instruction in such areas as Short-term Job Training, College & Career Readiness, Personal Interests, Business & Industry, and Emergency Services Training.

The CCCC commitment has led to two national recognitions in 2020. CCCC was nationally ranked as No. 25 in The Best Community Colleges & Trade Schools of 2020 by BestColleges. In addition, CCCC was ranked among the Top 50 community colleges in the nation by College Consensus, a unique college ratings website that aggregates publisher rankings and student reviews.



Partnering with Public Schools

Central Carolina Works continues to be a great partnership between the college and the public schools in our service area. This program offers college programming to eligible high school students in our service area.



CCCC has partnered with each county in our service area to start a Central Carolina Promise program. This program allows access to CCCC programming to more students in our service area. It will lead to a more educated workforce and increased economic development opportunities in our service area.

CCCC has also partnered with each local public school district to create Early College High Schools in each county. The Early College High Schools provide an amazing opportunity for students to complete a high school education while at the same time taking courses toward a full Associate degree program of their choosing.

Assisting with Economic Development

CCCC Small Business Center networks continue to offer classes and business counseling to individuals looking to start or improve small businesses in our service area. We continue to offer programming on a wide variety of topics of interest to small businesses.

The college’s Industry Services area continues to offer programs specifically to meet the needs of local businesses. We assist with a variety of training needs.

CCCC offers short-term training courses that prepare individuals for an industry recognized credential. Also, the college trains individuals in specialized industry training and works with organizations in customized training for industry employees.

CENTRAL CAROLINA COMMUNITY COLLEGE

Serving the citizens of Chatham

Programming to Meet Community Needs

CCCC continuously looks for program ideas that will allow the citizens in our service area to find careers. We have a variety of new programming that is under way or on the horizon, including: Teacher Preparation; Air Conditioning, Heating & Refrigeration; Bioprocess Technology; and Emergency Medical Science.

The college continues to provide firefighters, EMTs, paramedics, police, and correctional officers with continuing education training through the Public Safety program.

Many Central Carolina area residents have earned their high school credential from the CCCC College and Career Readiness program.

Thank you to Chatham County Commissioners!

CCCC is grateful to the continuing support of the Chatham County Board of Commissioners in helping to assure higher education opportunities for its citizens.

We are proud of our first-rate Chatham County facilities that are home to some of our popular programs – including Building Construction Technology, Culinary Arts, and Sustainable Agriculture at the CCCC Chatham Main Campus in Pittsboro; various Health Science programs at the new Chatham Health Sciences Center; and College & Career Readiness programs at the Siler City Center.





**CENTRAL
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COMMUNITY
COLLEGE

**CHATHAM COUNTY BUDGET
REQUEST FOR CURRENT EXPENSES**

For Fiscal Period 2021 – 2022

Total Budget Request:

	2021 Approved	2022 Request	Variance
Current Expense	1,012,605	1,086,910	74,305
Capital	30,000	25,000	(5,000)
One-time Repair Requests	30,000	25,000	(5,000)
Total	1,072,605	1,136,910	64,305

Central Carolina Community College is requesting a total budget of \$1,136,910. Included in the budget is an increase of approximately \$75,000 in current expense funding. The items related to current expenses are broken down in the next few pages. The capital and one-time repair requests are to replace a maintenance truck, recondition the water feature at building 45, upgrade doors and door hardware, and replace an air compressor in building 45.

Current Expense Breakdown:

	2021 Approved	2022 Request	Variance
Salaries and Benefits	372,401	470,000	97,599
Contracted Services and Insurance	233,236	223,685	(9,551)
Utilities	304,650	290,250	(14,400)
Supplies	44,123	46,750	2,627
Repairs to Facilities and Equipment	30,775	37,125	6,350
Miscellaneous	27,420	19,100	(8,320)
Total	1,012,605	1,086,910	74,305

The above breakdown provides some information about the current expense request. Additional information by location is shown on the next page.

Breakdown by Location

Chatham Main Campus:

	2021 Approved	2022 Request	Variance
Salaries and Benefits	261,828	324,000	62,172
Contracted Services and Insurance	124,154	100,885	(23,269)
Utilities	115,950	119,500	3,550
Supplies	18,273	27,900	9,627
Repairs to Facilities and Equipment	22,175	22,525	350
Miscellaneous	7,620	8,750	1,130
Total	550,000	603,560	53,560

We are requesting approximately \$53,000 in additional funding for the Pittsboro Campus. The largest changes related to the Pittsboro Campus is in the salaries and benefits line and the contracted services line. CCCC made the decision to no longer contract for janitorial services and instead hire college staff members. The salary and benefits line item also includes a projected pay raise for college staff members.

Siler City Center:

	2021 Approved	2022 Request	Variance
Salaries and Benefits	56,273	56,200	(73)
Contracted Services and Insurance	76,700	67,800	(8,900)
Utilities	72,000	72,500	500
Supplies	3,650	4,650	1,000
Repairs to Facilities and Equipment	6,600	6,600	-
Miscellaneous	50	350	300
Total	215,273	208,100	(7,173)

The above breakdown reflects approximately a \$7,000 decrease in funding requested for the Siler City Center.

Breakdown by Location (Continued)

Chatham Health Sciences:

	2021 Approved	2022 Request	Variance
Salaries and Benefits	54,300	90,000	35,700
Contracted Services and Insurance	32,382	55,000	22,618
Utilities	116,700	98,250	(18,450)
Supplies	22,200	14,200	(8,000)
Repairs to Facilities and Equipment	2,000	8,000	6,000
Miscellaneous	19,750	10,000	(9,750)
Total	247,332	275,450	28,118

The above breakdown reflects a requested increase of approximately \$28,000 for the Chatham Health Sciences Center. We are now fully staffed related to county funded employees and have had to start taking on various maintenance agreements related to the building. The other costs reflect adjustments towards actual expenses now that the building is in operation.



**CENTRAL
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**CENTRAL CAROLINA COMMUNITY COLLEGE'S
PROGRAMS AND EVENTS
SUPPORT HARNETT COUNTY**

CENTRAL CAROLINA COMMUNITY COLLEGE

Serving the citizens of Harnett County

CCCC and Our Commitment

Central Carolina Community College is committed to its mission of fostering individual, community, and economic development through transformative lifelong learning while serving the citizens of Chatham, Harnett, and Lee counties. Our vision – “Exceptional learning for all.”

CCCC offers a wide variety of more than 50 career and university transfer programs, as students can earn associate degrees or college transfer credits, diplomas, or certificates. CCCC also offers instruction in such areas as short-term job training, college and career readiness, personal interests, business and industry, and emergency services training.

The CCCC commitment has led to two national recognitions in 2020. CCCC was nationally ranked as No. 25 in The Best Community Colleges & Trade Schools of 2020 by BestColleges. In addition, CCCC was ranked among the Top 50 community colleges in the nation by College Consensus, a unique college ratings website that aggregates publisher rankings and student reviews.

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Central Carolina Works continues to be a great partnership between the college and the public schools in our service area.

This program offers college programming to eligible high school students in our service area.



CCCC has partnered with each county in our service area to start a Central Carolina Promise program. This program allows access to CCCC programming to more students in our service area. It will lead to a more educated workforce and increased economic development opportunities in our service area.

CCCC has also partnered with each local public school district to create early college high schools in each county. The early college high schools provide an amazing opportunity for students to complete a high school education while at the same time taking courses toward a full Associate degree.



Assisting with Economic Development

CCCC Small Business Center networks continue to offer classes and business counseling to individuals looking to start or improve small businesses in our service area. We continue to offer programming on a wide variety of topics of interest to small businesses.

The college’s Industry Services area continues to offer programs specifically to meet the needs of local businesses. We assist with a variety of training needs.

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CENTRAL CAROLINA COMMUNITY COLLEGE

Serving the citizens of Harnett County

Programming to Meet Community Needs

CCCC continuously looks for program ideas that will allow the citizens in our service area to find careers. We have a variety of new programming that is under way or on the horizon, including: Teacher Preparation; Air Conditioning, Heating & Refrigeration; Bioprocess Technology; and Emergency Medical Science.

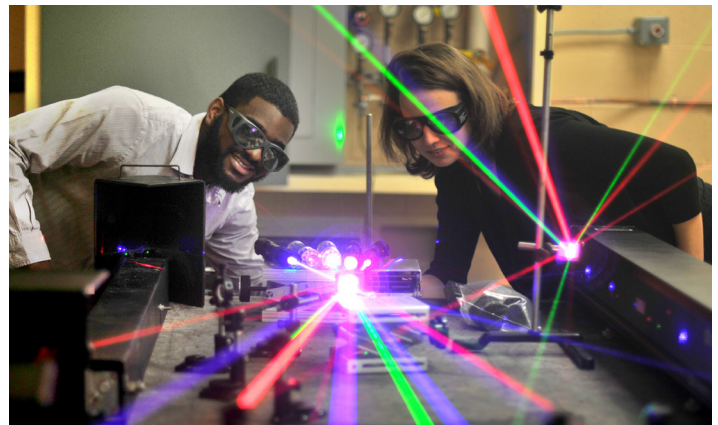
The college continues to provide firefighters, EMTs, paramedics, police, and correctional officers with continuing education training through the Public Safety program.

Many Central Carolina area residents have earned their high school credential from the CCCC College and Career Readiness program.

Thank You to Harnett County Commissioners!

CCCC is grateful to the continuing support of the Harnett County Board of Commissioners in helping to assure higher education opportunities for its citizens.

We are proud of our first-rate Harnett County facilities that are home to some of our popular programs – including Laser & Photonics, Criminal Justice, and University Transfer programs at the CCCC Harnett Main Campus in Lillington; various Health Science programs at the Harnett Health Sciences Center; Culinary Arts and Barbering programs at the Dunn Center; and Auto Restoration and Collision Repair programs at the West Harnett Center.





**CENTRAL
CAROLINA**
COMMUNITY
COLLEGE

HARNETT COUNTY BUDGET REQUEST

For Fiscal Period 2021 – 2022

Total Budget Request:

	2021 Approved	2022 Request	Variance
Current Expense	1,141,978	1,184,125	42,147
Capital Expense	45,000	75,000	30,000
Promise	420,000	420,000	-
Total	1,606,978	1,679,125	72,147

The college is requesting an increase of approximately \$42,000 in current expense funding. Details about that request are broken down over the next several charts and pages.

The college is requesting \$75,000 in capital expense funding. This request includes funding to upgrade HVAC equipment, replacing a maintenance truck, installing an exhaust fan at the West Harnett Auto Restoration Building, and purchasing some custodial equipment.

The Harnett County Promise program has been a huge benefit to Harnett County graduates. We are requesting a continuation of funding for this program consistent with our MOU with the County.

Current Expense Breakdown:

	2021 Approved	2022 Request	Variance
Salaries and Benefits	474,584	488,000	13,416
Contracted Services and Insurance	196,150	214,800	18,650
Utilities	358,169	363,250	5,081
Supplies	50,225	52,925	2,700
Repairs to Facilities and Equipment	36,900	42,000	5,100
Miscellaneous	25,950	23,150	(2,800)
Total	1,141,978	1,184,125	42,147

The current expense budget breakdown is shown above for all campuses and sites. The breakdowns by locations contained on the pages immediately following provides additional information about the reasons for the various increases and decreases for each item.

Breakdown by Location

Harnett Main Campus:

	2021 Approved	2022 Request	Variance
Salaries and Benefits	396,478	408,000	11,522
Contracted Services and Insurance	85,768	86,300	532
Utilities	174,569	177,500	2,931
Supplies	39,350	42,050	2,700
Repairs to Facilities and Equipment	23,300	27,500	4,200
Miscellaneous	8,600	6,800	(1,800)
Total	728,065	748,150	20,085

We are requesting approximately \$20,000 in additional funding for the Harnett Main Campus. A majority of this increased funding is associated with a projected salary increase for employees.

Harnett Health Sciences Center:

	2021 Approved	2022 Request	Variance
Salaries and Benefits	38,602	40,000	1,398
Contracted Services and Insurance	18,550	23,550	5,000
Utilities	113,750	113,750	-
Supplies	2,000	2,000	-
Repairs to Facilities and Equipment	4,000	5,000	1,000
Miscellaneous	100	100	-
Total	177,002	184,400	7,398

As can be seen above, we are requesting approximately \$7,000 in additional funding for the Harnett Health Sciences Center. A majority of the requested increase in funding is associated with increased security costs associated with this location.

Breakdown by Location (continued)

West Harnett Center and Auto Restoration:

	2021 Approved	2021 Request	Variance
Salaries and Benefits	0	0	0
Contracted Services and Insurance	42,850	53,900	11,050
Utilities	30,100	30,250	150
Supplies	8,000	8,000	-
Repairs to Facilities and Equipment	8,600	8,500	(100)
Miscellaneous	2,000	2,000	-
Total	91,550	102,650	11,100

We are requesting approximately \$11,000 in additional funding for this center. A majority of the requested increase in funding is associated with increased security costs associated with this location.

Dunn Center:

	2021 Approved	2022 Request	Variance
Salaries and Benefits	39,504	40,000	496
Contracted Services and Insurance	48,982	51,050	2,068
Utilities	39,750	41,750	2,000
Supplies	875	875	-
Repairs to Facilities and Equipment	1,000	1,000	-
Miscellaneous	15,250	14,250	(1,000)
Total	145,361	148,925	3,564

As can be seen above, we are requesting approximately \$3,500 in additional costs associated with the Dunn Center. There are no major changes to any particular category of costs.

Student Fees 2021-2022

Red – Remove

Central Carolina Community College Fee Listing 2020-2021 **Proposed 2021-2022**

Yellow – Update/Add

The State Board of Community Colleges established a policy on July 19, 2002 allowing local boards to set fees to help offset costs of programming in which supplies and associated costs are higher than normal. The local board is to set fees and review and approve fees on an annual basis. Our board has delegated to the President the responsibility for establishing new fees on an interim basis when needed and to bring these items to the board for annual review.

Special fees fall into four categories:

1. System-wide fees (which can only be approved at the state level)
2. Student activity fees
3. Parking/security fees
4. Specific fees (consumable expenditures, patron fees)

CCCC has in place one system-wide fee, a series of specific fees and a student activity fee.

System-wide Fees

Computer Technology Fee:

Full-time	\$16.00
Half time or less	\$ 8.00

Student Activity Fees

All students	\$35.00
Summer	\$ 5.00
Continuing Education	\$ 1.25

Parking/Security Fees

All Curriculum Students	\$10.00 Fall & Spring
Continuing Education	\$ 1.00 per class

Specific Fees

Test Proctoring (AAC)	\$10.00
ATI TEAS	\$58.00 65.00
ATI PN Predictor	\$58.00
Distance Education	\$15.00
Air Conditioning, Heating, and Refrigeration Technology	
ACHR 160	\$25.00
Healthcare Malpractice Insurance	
Curriculum	\$20.00 per semester
Continuing Education	\$20.00 10.00 per semester
Barbering, Cosmetology & Esthetics Malpractice Insurance	
By program	\$20.00 per semester
Barbering student permit	\$25.00 (must have 10 days prior to class start date)

Continuing Education Courses List of Fees:

Insurance Fees

Student Insurance	\$ 0.60
Medical Malpractice Insurance	\$10.00

Supply Fees

Computer Classes	\$5.00 to \$35.00
Pottery Classes	\$5.00 to \$35.00
Cooking Classes	\$5.00 to \$35.00
Jewelry	\$5.00 to \$35.00
Stained Glass Design	\$20.00 to \$150.00
Pottery Classes – gas & glaze	\$10.00 per course
Welding	\$30.00 to \$100.00
Art/Painting	\$10.00 to \$50.00
Woodblock Fee	\$10.00 to \$50.00
Basic Photography	\$10.00 to \$100.00
Ceramics	\$10.00 to \$100.00
Arts and Crafts	\$10.00 to \$100.00
Automotive Restoration	\$20.00
Motorcycle Rider Safety	\$20.00
Basic Rider Course	\$20.00

Public Service Certification Cards

Basic Life Support CPR Card	\$ 7.00
Heartsaver CPR Card	\$20.00
ACLS Card	\$10.00
PALS Card	\$10.00
GEMS Card	\$10.00
PHTLS Card	\$15.00
EPC Card	\$15.00
AMLS Card	\$15.00
OSHA 10 Safety Card	\$ 8.00

Access Fees

Online Class Texts	\$20.00 to \$50.00
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College and Career Readiness

GED Fee (State Mandated)	\$25.00	\$20.00 per test (4 tests)
HiSet Paper Based Test		\$15.00 per test (5 tests)
HiSet Computer Based Test		\$10.75 per test (5 tests)

WorkKeys Assessments

ACT's National Career Readiness Certificate (NCRC) Exams \$25.00 each

Live Project Fees

23 NCAC 02D.0310 – “Live Projects are defined as... (a)(2) Education programs that produce goods that are sold or services for which charges are made, such goods or services being a normal and necessary product of the learning activities of students.”

Revenues from “live project” programs are deposited in institutional accounts to be used to support operations of the program which generates the income.

Central Carolina Culinary Institute

The Central Carolina Culinary Institute will charge patron fees for meals sold to students and faculty as well as college caterings. These meals will be price appropriate depending on the foods offered. Fees range between \$1 and \$14. Example of fees: Breakfast Biscuits \$1, Lunches \$5, Dinners \$12, Caterings \$8. These fees are charged in exchange for foods prepared across the Culinary Institute in all Counties that the college serves.

Sustainable Agriculture Program

Farm produce is offered through a cooperative (CSA) at a price of \$20.00 per week.

Other Program Fees

Emergency Services Training Fees

Individual Component Prices:

Drug Test	\$ 53.00
Background Check	\$ 28.00
National Registry Initial Practical Exam	\$100.00
Retesting of exams	\$ 25.00 to \$100.00

Curriculum Health Sciences:

Nursing, Dental Hygiene, Dental Assisting, Medical Assisting, and Veterinary Medical Technology programs have a joint agreement with a vendor to provide background checks, drug screenings, and immunization record services.

Full Package: \$141.00 (ST – Criminal – NC, Drug Test, Social Security Alert, Residency History, Document Manager CRR, Medical Document Manager CRR, and eLearning Tracker)

Individual Component Prices:

\$30.00 – St – Criminal – NC, NW record indicator with SOI, and Residency History

\$46.00 – Drug Test

\$30.00 – eLearning Tracker

\$66.00 includes a drug test and background recheck

Proposal/Background: The Nursing program currently uses integrated testing as a course requirement for nursing students. The board of trustees previously passed a proposal to assess the fee through the business office as part of the tuition. We have been notified of an increase scheduled for February 2019. Kaplan advises this is the first price increase since 2014 and they do not anticipate another price increase for the foreseeable future.

This resource provides nursing school and NCLEX success predictors, end of course benchmark tests including the following:

Integrated Testing:

- i. **Admission Test** means an online admission test, designed exclusively for nursing school candidates and comprised of reading, writing, math (for nursing), and science sections.
- ii. **Study Skills Workshops** means online workshops that teach study skills such as time management and note taking.
- iii. **Drug Dosage and Calculation Workshop** means an online workshop teaching basic math, ratio/proportions and dimensional analysis needed to effectively calculate drug dosage.
- iv. **Secured Benchmark Tests** means online, end-of course, subject matter specific tests that have been normed to a national average so that Participants and faculty can see how they compare to other Participants nationwide across a variety of measures. Every question comes with rationales and remediation text.
- v. **Focused Review Tests** means online practice tests, typically used for homework assignments. Each question comes with rationales and remediation text.
- vi. **Case Study Modules** means online clinical case studies that require Participants to take a patient through the entire nursing process: Chart Assessment, Physical Assessment, Diagnosis, Planning/Implementation, and Evaluation.
- vii. **Skills Modules** means online modules that provide didactic training, video instruction, and quizzes to enforce key skills such as intradermal medication administration, temperature, and venipuncture.
- viii. **Nursing School Basics** means comprehensive but concise reviews of basic nursing content with easy-to-understand outlines, tables, and graphs. *Nursing School Basics* is available in digital and print formats.

- ix. **Nursing Assessment Test** means an end-of-program test that evaluates Participants' mastery of the content areas taught in a basic nursing curriculum.
- x. **Predictive Test 1 and 2** means end-of-program tests that predict Participant success on the NCLEX-RN exam.

NCLEX Preparation Course

- i. **NCLEX-RN® Preparation Course** means NCLEX-RN preparation instruction provided by Kaplan Faculty either in an in-person, classroom format (“**Live NCLEX-RN® Preparation Course**”) or in a real-time, live online format by Kaplan Faculty with online moderators to guide question and answer flow (“**Live NCLEX-RN® Preparation Course**”).
- ii. **NCLEX-RN® Qbank** means on online, practice test tool that allows Participants to choose from exam style questions to create customized practice tests based on test plan areas. As of January, 2015, there were 1300 questions in the **NCLEX-RN® Qbank**.
- iii. **Question Trainer Tests** means online practice tests with individual feedback that increase in length and difficulty made up of one thousand (1,000) questions in total. As of January, 2015, there were 7 Question Trainer Tests.
- iv. **Content Review for the NCLEX-RN®** means a review of nursing content organized by the categories used in the **NCLEX-RN®** exam. *Content Review for the NCLEX-RN®* is available in digital and print formats.
- v. **Online NCLEX Study Center** means online videos consisting of 1) content review for the **NCLEX-RN®** and 2) Review of the same questions taught in the Live or Live Online class.
- vi. **Readiness Test** means a test that determines Participants' readiness to take the **NCLEX-RN®** exam. As of January, 2015, the Readiness Test consisted of 180 questions.

“Kaplan will receive a roster from CCCC prior to the start of the term. All students will then be activated in the Kaplan system. After 30 days (your add/drop period) Kaplan and CCCC will reconcile the active rosters to ensure that those who have access have remained in the CCCC program. Upon roster reconciliation Kaplan will create an invoice, and CCCC will be invoiced only for those students who will utilize resources that term.

Should a student re-enter the program s/he will be labeled a ‘repeat’ in the Kaplan system, and invoicing will pick up where the student left off. So, CCCC will not be invoiced beyond the stated agreed upon investment per term for a student who must repeat a term.

Service Component	Previous Fee Amount	New Fee Amount
Kaplan Integrated Testing Program NCLEX-RN	ADN \$135.00	\$150.00
Lab Kit Fee for Nursing	ADN \$140.00	\$160.00
Kaplan Integrated Testing Program NCLEX-PN	PN \$130.00	\$135.00
Lab Kit Fee for Nursing	PN \$140.00	\$160.00

Kaplan Integrated Testing Program NCLEX-PN fee assessed each semester for NUR101, NUR102, and NUR103.

Lab Kits for RN charged in NUR111 and for PN charged in NUR101.

Course Requirement:

Program	Course(s)
Nursing-ADN (A45110)	NUR 111
	NUR 113
	NUR 114
	NUR 213
Nursing-LPN (D45660)	NUR 101
	NUR 102

CCCC Nursing Department Program Student Fees

Program	Course	Supplies	Cost
Associate Degree	NUR 111	Lab Kit	\$160.00
Nursing (A45110)	NUR 111, 112, 114, 211, 213, 214	ATI Fee	\$572.45
Practical Nursing	NUR 101	Lab Kit	\$160.00
Diploma (D45660)	NUR 101, 102, 103	ATI Fee	\$659.83

CCCC Dental Program Student Fee

Program	Course	Supplies	Cost
Dental Assisting (A45240)	DEN 101	Dental Typodont	\$ 370.00 380.00
Dental Hygiene (A45260)	DEN 121	Dental Typodont	\$ 335.00 345.00
	DEN 121	Dental Instruments	\$1,215.00 1,225.00
	DEN 121	Dental Handpiece	\$ 295.00 310.00
	DEN 221	Dental Instruments	\$ 557.00 565.00

Course Requirement: Initial clinical course requirement

Program	Courses
Dental Assisting (A45240)	DEN 101
Dental Hygiene (A45260)	DEN 121
Medical Assisting (A45400)	MED110
Nursing – ADN (A45110)	NUR 111
Nursing – LPN (D45660)	NUR 101
Veterinary Medical Technology (A45780)	VET 101

Curriculum PED Activity Fees**PED 128 Golf – Beginning**

Fees Charged: \$59.50 per student per semester (based on 15 class meetings, 2 ball buckets per student, and playing 9 holes with cart one time per semester)

PED 139 – Bowling – Beginning

Fees Charged: \$135.00 per student per semester (based on 15 class meetings, three games of bowling per student, and shoe rental)

PED 113 Aerobics I

PED 114 Aerobics II

PED 115 Step Aerobics I

PED 116 Step Aerobics II

Fees Charged: \$25 per student for the semester. This includes use of the ENTIRE facility at the YMCA (swimming pool, aerobics room, weight rooms, etc.) during class sessions only within the semester of enrollment in the course.

Emergency Services Training Center **FACILITY RENTAL FEES**

Commercial User Rates-

Building 1:	\$150/day (Classroom, Restrooms, Vending)
Building 2:	
Vending/Restrooms with rental of track or grounds	\$50/day
Classroom 116, 118, 120 (24 person)	\$125/day each
Multi-Purpose Room 121 (80 person)	\$225/day
Driving Track/Grounds	\$1,000/day (no half days, \$250 non-refundable deposit required)

Private/Non-Profit User Rates

Building 1:	\$100/day (Classroom, Restrooms, Vending)
Building 2:	
Vending/Restrooms with rental of track or grounds	\$50/day
Classroom 116, 118, 120 (24 person)	\$75/day each
Multi-Purpose Room 121 (80 person)	\$150/day
Driving Track/Grounds	\$1,000/day (no half days, \$250 non-refundable deposit required)

The burn building and the rescue building are not available for rental. These facilities may only be used for CCCC training activities.

NOTE:

1. Normal operating hours (days) are from 8:00 a.m. to 5:00 p.m. Monday thru Thursday and Friday 8:00 am to 3:30 p.m. Closed all holidays and on Fridays during the months of June and July. After hours, special accommodations will be considered on a case-by-case basis at the discretion of ESTC's Director. An additional fee of \$50 an hour will apply to after hour functions to cover staffing costs.

2. Training extending over the scheduled time can result in an additional day's rental fee. All attempts should be made to have training completed, site cleaned and cleared within the scheduled time.
3. Furniture may not be removed from any classrooms.
4. Furniture may be rearranged in the classroom to accommodate the class but must be put back in its original position prior to leaving facility.
5. Classrooms should be left clean and in order, all trash cans must be emptied and trash taken to the dumpster provided.
6. There are no overnight facilities or on-site camping.
7. The Emergency Service Training Center is a tobacco free campus and use of these products on college grounds is strictly prohibited.
8. Alcoholic beverages are strictly prohibited.

Central Carolina Community College

Barbering Price List

Shampoo and Style ☼ <i>*Price is based on length and density of hair. Consultation must occur before price is given</i>		Chemical Services ☼☼ <i>*Price is based on length and density of hair. Consultation must occur before price is given</i>	
Shampoo & Set	\$6.00	Permanent Wave	\$25.00
Shampoo & Blow Dry Style	\$6.00	Designer/Soft Curl Permanent Wave	\$40.00
Shampoo & Style (with Thermal Iron)	\$10.00	Relaxer (Retouch)	\$35.00
Shampoo, Style & Haircut (with Thermal Iron)	\$12.00	Relaxer (Virgin)	\$40.00
Custom Styling <i>*Price is based on length and density of hair. Consultation must occur before price is given</i>		Hair Straightening System	\$50.00
		Temporary Color Rinse <i>(excluded from discount)</i>	\$75.00
Basic/Doobie Wrap (with Thermal Iron)	\$8.00	Semi or Demi Color	\$2.00
Rod Set	\$15.00	Permanent Color (Virgin)	\$15.00
Spiral Design (with Thermal Iron)	\$15.00	Permanent Color (Retouch)	\$40.00
Fashion Style (Up-Do)	\$15.00	Color Correction	\$35.00
Fashion Style (Design)	\$30.00	Hair Lightening (Virgin)	\$40.00
Finger Wave Style (with Rod Set)	\$20.00	Hair Lightening (Retouch)	\$35.00
Wig Set and Style	\$6.50	Highlighting or Lowlighting (Full Head)	\$40.00
Hair Cuts ☼		Highlighting or Lowlighting (Partial Head)	\$30.00
Hair Cut (Dry)	\$6.00	Highlighting and Low-lighting (Full Head)	\$45.00
Hair Cut (with Shampoo)	\$7.00	Highlighting and Low-lighting (Partial)	\$35.00
Scalp Treatments		Fashion Color (per foil)	\$2.00
Scalp and Hair Treatment	\$10.00	Toner/Gloss(à la carte)	\$20.00
Dandruff Treatment	\$8.00	Special Pricing	
Hot Oil Treatment	\$8.00	☼ Indicates services offered at 1/2 price and ☼☼ indicates services offered at \$5 off for:	
Hair Mask Treatment	\$8.00	Senior Citizens (55+), CCCC Staff and Students, Cosmetology Students Immediate Family.	
Hair Removal		Refer to the program price list for Cosmetology student pricing.	
Eyebrow Waxing	\$10.00	Chemical services include a haircut at no charge.	
Lip Waxing	\$8.00		
Chin Waxing	\$8.00		
Facials			
Basic Facial	\$10.00		
*Clients with hair that is below the shoulder and/or thick in density will be charged double for shampoo & styling services and an additional fee of \$10 for chemical services.			

Central Carolina Community College

COSMETOLOGY PRICE LIST

Shampoo and Style ✂		Chemical Services ✂✂	
<i>*Price is based on length and density of hair. Consultation must occur before price is given</i>		<i>*Price is based on length and density of hair. Consultation must occur before price is given</i>	
Shampoo & Set	\$6.00	Permanent Wave	\$25.00
Shampoo & Blow Dry Style	\$6.00	Designer/Soft Curl Permanent Wave	\$40.00
Shampoo & Style (with Thermal Iron)	\$10.00	Relaxer (Retouch)	\$35.00
Shampoo, Style & Haircut (with Thermal Iron)	\$12.00	Relaxer (Virgin)	\$40.00
Custom Styling		Hair Straightening System	\$50.00
<i>*Price is based on length and density of hair. Consultation must occur before price is given</i>		Temporary Color Rinse (excluded from discount)	\$2.00
Basic/Doobie Wrap (with Thermal Iron)	\$8.00	Semi or Demi Color	\$15.00
Rod Set	\$15.00	Permanent Color (Virgin)	\$40.00
Spiral Design (with Thermal Iron)	\$15.00	Permanent Color (Retouch)	\$35.00
Fashion Style (Up-Do)	\$15.00	Color Correction	\$40.00
Fashion Style (Design)	\$30.00	Hair Lightening (Virgin)	\$40.00
Finger Wave Style (with Rod Set)	\$20.00	Hair Lightening (Retouch)	\$35.00
Wig Set and Style	\$6.50	Highlighting or Lowlighting (Full Head)	\$40.00
Hair Cuts ✂		Highlighting or Lowlighting (Partial Head)	\$30.00
Hair Cut (Dry)	\$6.00	Highlighting and Lowlighting (Full Head)	\$45.00
Hair Cut (with Shampoo)	\$7.00		
Scalp Treatments		Highlighting and Lowlighting (Partial)	\$35.00
Scalp and Hair Treatment	\$10.00	Fashion Color (per foil)	\$2.00
Dandruff Treatment	\$8.00	Toner/Gloss(à la carte)	\$20.00
Hot Oil Treatment	\$8.00	Nail Care	
Hair Mask Treatment	\$8.00	Basic Manicure	\$7.50
Hair Removal and Tinting		French/Gel Manicure	\$10.00
Lash & Brow Tinting	\$6.00	Basic Pedicure	\$17.00
Eyebrow Waxing	\$10.00	French/Gel Pedicure	\$20.00
Lip Waxing	\$8.00	Polish Change	\$5.00
Chin Waxing	\$8.00	Gel Polish Change	\$7.00
Facials and Makeup		Nail Clipping (à la carte)	\$5.00
Basic Facial	\$18.00	Special Pricing	
Make-up Application	\$8.00	(✂) Indicates services offered at 1/2 price and (✂✂) indicates services offered at \$5 off for: Senior Citizens (55+), CCCC Staff and Students, Cosmetology Students' Immediate Family. Refer to the program price list for Cosmetology student pricing. Chemical services include a haircut at no charge. *Clients with hair that is below the shoulder and/or thick in density will be charged double for shampoo & styling services and an additional fee of \$10 for chemical services.	

Esthetics Price Listing

Facials

Basic Facial	\$12.00
European Facial	\$16.00
Express Facial	\$ 8.00
☞☞ Light Therapy Facial	\$20.00
☞☞ Basic Oxygen Facial	\$30.00
☞☞ European Oxygen Facial	\$55.00
☞☞ Microcurrent Facial	\$40.00
☞☞ Enzyme Facial	\$26.00
☞☞ Chemical Peels	\$30.00
☞☞ Microdermabrasion	\$40.00
☞☞ Microdermabrasion (Oxygen & Enzyme)	\$65.00

Body Treatments

Back Treatment	\$16.00
Foot and Leg Treatment	\$10.00
Hand and Arm Treatment	\$10.00

Hair Removal

Chin	\$ 4.00
Brows	\$ 6.00
Lip	\$ 4.00
Axilla	\$10.00
Arms	\$16.00
Full Leg	\$20.00
Half leg	\$16.00
Chest or Back	\$26.00
Bikini	\$20.00

Make-Up

(Complementary make-up with any facial service)

Specialty makeup	\$10.00
Artificial Lashes	\$ 8.00

Tinting

Eyebrow Tinting	\$ 5.00
Lash Tinting	\$ 5.00

À la carte

☞☞ Light Therapy	\$10.00
Hand Paraffin	\$ 6.00
Foot Paraffin	\$10.00
Aromatherapy (per essential oil).....	\$ 1.00

Special Pricing

The double leaf symbol (☘☘) indicates services offered at \$5 off for:

- Senior Citizens (age 55 and older)
- CCCC Staff and Students
- Family of Esthetics Students (Parents, Grandparents, Spouse and Children)
- Refer to the Barbering, Cosmetology and Esthetics Department Price List for department student pricing.

Cosmetology, Barbering, and Esthetics Special Fee Items

- At the discretion of the Department Chair and with Dean approval, the Board of Trustees allows flexibility to offer special pricing or gift certificates for community events, college networking and to recruit clients for the clinic. Pricing would cover the cost of professional products utilized for the services rendered.
 - Rationale— Students are required by State Board and the College to complete a specific number of services to successfully complete each program. Offering services at a reduced rate will help ensure our salon has an adequate number of patrons to allow students to get their required services.
- At the discretion of the Department Chair and with the Dean's approval, the Board of Trustees allows free services for community organizations such as nursing homes, Boys and Girls Club, and similar organizations. One community organization would be allowed per semester for each of the Barbering, Cosmetology and Esthetics programs to offer basic Haircuts, Facials and Manicures free of charge.
 - Rationale— Students are required by State Board and the College to complete a specific number of services to successfully complete each program. Offering services at a reduced rate will help students to achieve this requirement. This also is a public service to the community. This is a win-win-win proposition—good for the students, the college and the community we serve.
- The Board of Trustees allows instructors and students of the Barbering, Cosmetology and Esthetics Programs to receive services from any of the three programs at a reduced charge. Students and instructors would receive free basic services and ½ off of chemical and advanced services. The basic services are indicated on each program price list with one symbol above the service column or next to the service (comb & shears or leaf) and the chemical/advanced services are indicated with two symbols (comb & shears or leaf).
 - Rationale— Students are required by State Board and the College to complete a specific number of services to successfully complete each program. Offering services at a reduced rate will help students to achieve this requirement.
- For the esthetics students, the Board of Trustees allows each student to receive free vouchers that can be used for services on any clients. Each student would receive 40 vouchers (10 for Microdermabrasion, 10 for Chemical Peels, 10 for European O2 Facials and 10 for Microcurrent Facials). Vouchers would be non-transferable and would expire at the end of the program for each student. Vouchers would be invalidated if a student withdraws from the program. Use of the vouchers would be monitored, managed and recorded the full-time esthetics instructor.
 - Rationale— Students are required by State Board and the College to complete a specific number of services to successfully complete the program. In Esthetics, some of these services (\$26.00 - \$65.00 per treatment) are cost prohibitive for clients and even students at the ½ off pricing. Giving students vouchers will ensure they are able to complete the minimum required performances and qualify to sit for the State Board exam. Otherwise, cost could be a barrier to learning and success.

- The Board of Trustees allows the following special pricing for Barbering, Cosmetology and Esthetics Department employees and students to be used outside of the voucher system:
 - Basic Oxygen Facial - \$12
 - European O2 Facial - \$15
 - Microdermabrasion - \$15
 - Oxygen Microdermabrasion - \$20
- Rationale—the prices for advanced treatments within the Esthetics Department are much higher than those of the Cosmetology and Barbering Programs (due to the equipment and product used). The voucher system ensures students are able to perform the minimum services required by the State Board. This special pricing allows students to get additional practice needed to be proficient and instill confidence. The Special Pricing does cover the cost of professional products utilized for the services rendered and equipment usage.

Central Carolina Community College
Manicuring/Nail Tech PRICE LIST

Manicure		Add On Services	
Basic Manicure	\$7.50	Soak Off	\$3.00
Manicure with Gel/French	\$10.00	Repair (per nail)	\$1.50
Gel Polish Change	\$7.00	Nail Art (per 2 fingers)	\$5.00
Basic Pedicure	\$17.00	Polish Change	\$5.00
Pedicure with Gel/French	\$20.00		
Acrylic Full Set	\$15.00		
Acrylic Fill-In	\$8.00		
Pink & White Full Set (gel/acrylic)	\$20.00		
Pink & White Fill-In (gel/acrylic)	\$18.00		
Gel Full Set	\$18.00		
Gel Fill-In	\$10.00		

Massage Therapy Price Listing

20 Minute Chair Massage (w/hot stones) \$10.00

60 Minute Full Body Massage (w/hot stones) \$35.00

Additional Information:

Student Name Tags \$ 5.00

Employee Discount for Services \$10.00

Central Carolina Community College

NATURAL HAIR CARE PRICE LIST

Shampoo and Style ✂		Scalp Treatments	
Shampoo ✂	\$4.50	Scalp and Hair Treatment	\$10.00
Shampoo & Style (with Thermal Iron) ✂	\$10.00		
Custom Styling <i>*Price is based on length and density of hair. Consultation must occur before price is given</i>			
Flat Twists	\$5.00	Up-style	\$15.00
Twists	\$10.00	Artificial Hair Decorations	\$30.00
Two Strand Twists	\$25.00 w/o artificial hair \$40.00 w/ artificial hair	Loc Maintenance	\$20.00
Hair Locking	\$30.00	Braid Removal	\$15.00
Individual braids	\$25.00 w/out artificial hair \$40.00 w/ artificial hair	Special Pricing (✂) Indicates services offered at 1/2 price for: Senior Citizens (55+), CCCC Staff and Students, Cosmetology Students' Immediate family. Refer to the program price list for COS student pricing. *Clients with hair that is below the shoulder and/or thick in density will be charged double for shampoo & styling services and an additional fee of \$10 for custom styling.	
Cornrows: Child	\$12.00 w/o artificial hair \$15.00 w/ artificial hair		
Adult	\$15.00 w/o artificial hair \$20.00 with artificial hair		

Consider Vending Bids

	Canteen		Coca-Cola Bottling Company			Pepsi Bottling Ventures
Qualitative Metrics						
Received On Time	Yes		Yes			Yes
Prior Experience w/ College	Yes, Satisfactory		Yes, Satisfactory			Yes, Satisfactory
Qualification & Experience	Satisfactory		Satisfactory			Satisfactory
Ability to Perform Required Services	Satisfactory		Satisfactory			Satisfactory
Ability to Provide Reasonably Priced Continuous Quality & Service	Satisfactory		Satisfactory			Satisfactory
Contractual & Technical Metrics						
Proposal Number	#1	#2	#1	#2	#3	#1*
Length of Agreement	Unspecified [†]	Unspecified [†]	3 Years	3 Years	3 Years	3 Years
Credit/Debit Card Machines	Yes [‡]	Yes [‡]	Yes [§]	Yes [§]	Yes [§]	Yes [§]
Cost & Commission Metrics						
20 oz. Soda & Water Price	\$1.50	\$1.75	\$1.25	\$1.50	\$1.75	\$1.50
20 oz. College Commission Rate	20%	25%	45%	45%	45%	30%
Specialty Beverage Price	Surcharge**	Surcharge**	\$1.25-\$3.00	\$1.50-\$3.00	\$1.75-\$3.00	\$1.50-\$3.50
Specialty College Commission Rate	20%	25%	45%	45%	45%	20%
College Support Metrics						
Annual Donation	\$500	\$750	\$12,750	\$12,750	\$12,750	Y1: \$6,000 / Y2 & Onward: \$7,500
Annual Marketing Support	No	No	\$500	\$500	\$500	No
Annual Free Product	No	No	\$500	\$500	\$500	\$300
One-Time Signing Bonus	No	No	\$1,000	\$2,400	\$3,000	No
Notes						
	Provides greatest variety of options, including items from Coca-Cola and Pepsi	Provides greatest variety of options, including items from Coca-Cola and Pepsi	One 2-year option to renew w/ \$500 renewal bonus	One 2-year option to renew w/ \$1600 renewal bonus	One 2-year option to renew w/ \$2000 renewal bonus	Two 1-year options to renew

* Pepsi Bottling Ventures submitted three proposals, but two were deemed non-responsive because they exceeded the term duration specified by the RFP.

[†] Assuming a 3-year contract.

[‡] No mention of one-tier versus two-tier pricing arrangement.

[§] Two-tier pricing; cash transactions receive a \$0.10 discount.

** Surcharge unspecified.

This worksheet is based on a number of assumptions. It is provided for planning and illustration purposes only.

This projection DOES NOT include any additional funds provided to support any Legislative salary increase or increased employer contribution rates for retirement and health insurance. It also only reflects proposed changes to funding included in the budget package.

Insert College Number Here ----->

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Central Carolina CC

	2020-21 Budget Package	2021-22 Projected Status Quo with No Budget Stabilization Funds	2021-22 Projected Governor INCLUDES NR Budget Stabilization Funds	
A. BUDGET FTE*				
Curriculum	4,642	4,435	4,435	CU Est. BFTE - Spring Est.
Workforce Con Ed	751	580	580	CE Est. BFTE - Spring Est.
Basic Skills	600	365	365	BS Est. BFTE - Spring Est.
	5,993	5,380	5,380	
B. FORMULA ALLOCATION - Current Operating				
Curriculum Instruction	17,657,201	16,889,716	16,889,716	Reflects 2021-22 Est. BFTE
Continuing Education/Occ. Extension Instruction	2,274,736	1,773,722	1,773,722	Reflects 2021-22 Est. BFTE
Basic Skills Instruction - State	1,529,862	1,020,713	1,020,713	Reflects 2021-22 Est. BFTE
Institutional Support	12,694,759	11,660,015	11,660,015	Reflects 2021-22 Est. BFTE
Performance-Based Allocation	455,835	455,835	455,835	Same as 2020-21 allocation
NR - Budget Stabilization	-	-	2,405,035	NR Stabilization funds in GOV budg
Projected Formula Allocation	34,612,393	31,800,001	34,205,036	
C. OTHER CATEGORICALS:				
Career & Technical Education	275,791	275,791	275,791	Same as 2020-21 allocation.
Child Care Grants	36,846	36,604	36,604	Updated with 2021-22 Est. BFTE.
Small Business Center	119,390	119,390	119,390	Same as 2020-21 allocation.
Customized Training Business & Industry Support	60,000	60,000	60,000	Same as 2020-21 allocation.
Equipment	1,196,403	1,118,252	1,118,252	Reflects 2020-21 Est. Actual FTE
Instructional Resources	51,954	50,615	50,615	Reflects 2020-21 Est. Actual FTE
Program Specific Categoricals	-	-	-	Same as 2020-21 allocation.
Categorical Allocations	1,740,384	1,660,652	1,660,652	
Total Projected Allocations:	36,352,777	33,460,653	35,865,688	
	Change from FY 2020-21	(2,892,124)	(487,089)	
	% Change from FY 2020-21	-8.0%	-1.3%	

* 2021-22 BFTE includes the following in the calculation:

> College Actual Summer 2020 submissions

> College Actual Fall 2020 submissions

> Spring 2021 estimated FTE submitted by colleges



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM

Thomas A. Stith III
President

- ALAMANCE COMMUNITY COLLEGE
- ASHEVILLE-BUNCOMBE TECHNICAL COMMUNITY COLLEGE
- BEAUFORT COUNTY COMMUNITY COLLEGE
- BLADEN COMMUNITY COLLEGE
- BLUE RIDGE COMMUNITY COLLEGE
- BRUNSWICK COMMUNITY COLLEGE
- CALDWELL COMMUNITY COLLEGE & TECHNICAL INSTITUTE
- CAPE FEAR COMMUNITY COLLEGE
- CARTERET COMMUNITY COLLEGE
- CATAWBA VALLEY COMMUNITY COLLEGE
- CENTRAL CAROLINA COMMUNITY COLLEGE
- CENTRAL PIEDMONT COMMUNITY COLLEGE
- CLEVELAND COMMUNITY COLLEGE
- COASTAL CAROLINA COMMUNITY COLLEGE
- COLLEGE OF THE ALBEMARLE
- CRAVEN COMMUNITY COLLEGE
- DAVIDSON-DAVIE COMMUNITY COLLEGE
- DURHAM TECHNICAL COMMUNITY COLLEGE
- EDGEcombe COMMUNITY COLLEGE
- FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE
- FORSYTH TECHNICAL COMMUNITY COLLEGE
- GASTON COLLEGE
- GUILFORD TECHNICAL COMMUNITY COLLEGE
- HALIFAX COMMUNITY COLLEGE
- HAYWOOD COMMUNITY COLLEGE
- ISOTHERMAL COMMUNITY COLLEGE
- JAMES SPRUNT COMMUNITY COLLEGE
- JOHNSTON COMMUNITY COLLEGE
- LENOIR COMMUNITY COLLEGE
- MARTIN COMMUNITY COLLEGE
- MAYLAND COMMUNITY COLLEGE
- MCDOWELL TECHNICAL COMMUNITY COLLEGE
- MITCHELL COMMUNITY COLLEGE
- MONTGOMERY COMMUNITY COLLEGE
- NASH COMMUNITY COLLEGE
- PAMLICO COMMUNITY COLLEGE
- PIEDMONT COMMUNITY COLLEGE
- PITT COMMUNITY COLLEGE
- RANDOLPH COMMUNITY COLLEGE
- RICHMOND COMMUNITY COLLEGE
- ROANOKE-CHOWAN COMMUNITY COLLEGE
- ROBESON COMMUNITY COLLEGE
- ROCKINGHAM COMMUNITY COLLEGE
- ROWAN-CABARRUS COMMUNITY COLLEGE
- SAMPSON COMMUNITY COLLEGE
- SANDHILLS COMMUNITY COLLEGE
- SOUTH PIEDMONT COMMUNITY COLLEGE
- SOUTHEASTERN COMMUNITY COLLEGE
- SOUTHWESTERN COMMUNITY COLLEGE
- STANLY COMMUNITY COLLEGE
- SURRY COMMUNITY COLLEGE
- TRI-COUNTY COMMUNITY COLLEGE
- VANCE-GRANVILLE COMMUNITY COLLEGE
- WAKE TECHNICAL COMMUNITY COLLEGE
- WAYNE COMMUNITY COLLEGE
- WESTERN PIEDMONT COMMUNITY COLLEGE
- WILKES COMMUNITY COLLEGE
- WILSON COMMUNITY COLLEGE

March 2, 2021

MEMORANDUM

To: Presidents
Chief Business Officers

From: Elizabeth Grovenstein, Vice President/CFO

Subject: Budget Call Back #2 – Fiscal Year 2020-21

Colleges’ budget allocations are supported by a combination of State General Fund appropriations, tuition receipts, and federal funds. If any of these revenue sources do not meet expectations, budgets must be adjusted accordingly to ensure the State’s constitutional mandate for a balanced budget is upheld. As previously discussed, the pandemic has had an impact on enrollment and tuition receipts. In January college formula budgets were reduced \$15 million (1.1%) due to a System tuition receipt shortfall. Based upon data through February, the tuition receipt shortfall exceeds earlier estimates. Consequently, it is necessary to revise colleges’ formula budgets downward \$8 million (0.6%) for a second budget call back in FY 2020-21.

Attachment A lists the amount by which each college’s budget will be revised. Colleges may determine locally how to implement the budget call-back. Colleges may identify these reductions from any non-federal allocation included in the total formula and categorical budget allocations provided in Section III, Parts A-C, of the FY 2020-21 State Aid Allocations and Budget Policies (Budget Package) and as summarized in Section III, Part D of the Budget Package, except for Customized Training funds. Colleges may not identify cuts from any allocations approved by the State Board outside the scope of the Budget Package. **Please e-mail the attached form (Attachment B) to Josh Brown, Director of State Aid (brownj@nccommunitycolleges.edu) by March 26, 2021**, indicating the appropriate purpose(s) that are being reduced as a result of this budget call back. **Also, please ensure that these revisions are posted to the college’s general ledger so that they show up on your March 112 report.**

Please remember that a budget represents a plan, or authority, to expend funds. That authority can only be exercised if revenues are sufficient to support the expenditure plan. There is no cash transaction associated with this budget call back. We are simply having to revise our budgets (i.e., our expenditure plans) to match

Budget Call Back #2 Memo

March 2, 2021

Page 2

cash revenues. Thank you for your cooperation with this disappointing, but necessary second budget call back. As always, we appreciate your patience as we continue to navigate through these uncharted waters.

Attachments

NORTH CAROLINA COMMUNITY COLLEGE SYSTEM

Attachment A

Budget Call Back #2

FY 2020-21

Community College	Current Operating Formula Budget	Pro-Rata Calculation
Alamance CC	\$26,359,921	(\$149,193)
Asheville-Buncombe TCC	\$37,860,698	(\$214,286)
Beaufort County CC	\$11,189,640	(\$63,332)
Bladen CC	\$9,938,515	(\$56,251)
Blue Ridge CC	\$16,207,401	(\$91,732)
Brunswick CC	\$12,122,757	(\$68,613)
Caldwell CC and TI	\$24,579,894	(\$139,119)
Cape Fear CC	\$49,589,035	(\$280,667)
Carteret CC	\$11,730,146	(\$66,391)
Catawba Valley CC	\$28,243,133	(\$159,852)
Central Carolina CC	\$34,612,393	(\$195,901)
Central Piedmont CC	\$96,497,771	(\$546,163)
Cleveland CC	\$19,297,134	(\$109,219)
Coastal Carolina CC	\$26,899,185	(\$152,245)
College of the Albemarle	\$17,047,639	(\$96,487)
Craven CC	\$19,497,818	(\$110,355)
Davidson-Davie CC	\$22,958,452	(\$129,942)
Durham TCC	\$30,740,889	(\$173,989)
Edgecombe CC	\$13,917,212	(\$78,769)
Fayetteville TCC	\$80,161,589	(\$453,703)
Forsyth TCC	\$45,741,586	(\$258,891)
Gaston College	\$30,208,621	(\$170,976)
Guilford TCC	\$63,369,023	(\$358,659)
Halifax CC	\$8,382,278	(\$47,442)
Haywood CC	\$10,811,553	(\$61,192)
Isothermal CC	\$13,515,278	(\$76,495)
James Sprunt CC	\$9,217,079	(\$52,167)
Johnston CC	\$25,724,054	(\$145,594)
Lenoir CC	\$26,502,957	(\$150,003)
Martin CC	\$6,973,487	(\$39,469)
Mayland CC	\$9,605,710	(\$54,367)
McDowell TCC	\$8,622,276	(\$48,801)
Mitchell CC	\$17,503,977	(\$99,070)
Montgomery CC	\$7,773,524	(\$43,997)
Nash CC	\$19,031,552	(\$107,716)
Pamlico CC	\$5,694,550	(\$32,230)
Piedmont CC	\$11,599,004	(\$65,649)
Pitt CC	\$46,301,506	(\$262,060)
Randolph CC	\$17,642,097	(\$99,852)
Richmond CC	\$18,922,662	(\$107,100)
Roanoke Chowan CC	\$5,905,287	(\$33,423)
Robeson CC	\$18,387,476	(\$104,070)
Rockingham CC	\$12,180,519	(\$68,940)
Rowan-Cabarrus CC	\$42,152,945	(\$238,580)
Sampson CC	\$13,539,052	(\$76,629)
Sandhills CC	\$24,352,330	(\$137,831)
South Piedmont CC	\$18,588,519	(\$105,208)
Southeastern CC	\$13,361,470	(\$75,624)
Southwestern CC	\$16,704,398	(\$94,544)
Stanly CC	\$18,316,704	(\$103,670)
Surry CC	\$20,196,477	(\$114,309)
Tri-County CC	\$8,523,348	(\$48,241)
Vance-Granville CC	\$19,383,356	(\$109,707)
Wake TCC	\$123,184,462	(\$697,206)
Wayne CC	\$21,831,837	(\$123,565)
Western Piedmont CC	\$13,722,427	(\$77,667)
Wilkes CC	\$18,910,367	(\$107,030)
Wilson CC	\$11,628,849	(\$65,817)
TOTAL	\$1,413,463,819	(\$8,000,000)

No changes have been reported on the State Retirement System letter related to contribution-based cap legislation



BOARD OF TRUSTEES

BUILDING AND GROUNDS COMMITTEE AGENDA

Date of Meeting:	April 26, 2021	Time: 9:00 AM	Virtual
Committee Members: George Lucier, Chair Ricky Frazier Jim Crawford			
Guest Presenter:			
Consent Agenda Items			
1. Receive update on minor construction projects			
Full Board Agenda Items			
1. Discussion of Capital Projects (This item could include various approvals based on the direction of the Board of Trustees)			
2. Discontinue Bioprocessing Lab Project			
3. Approve Resolution Offering a Public Auction of Chatham Cottage			
For Information Only			
1. Solar Panels – Chatham Main Campus (Discussion Only)			

Consent Agenda – Receive update on minor construction projects

Please see the below update on various minor construction projects.

Bioprocessing Lab Renovation

This project is funded with \$250,000 from Connect NC Bond Funds. We have awarded a design build contract to Bobbitt Design Build. The renovation plans have been completed and have been submitted for a building permit. We received construction bids back for this project and the cost has greatly exceeded our available budget. College administration is recommending we stop work on this project.

Large Animal Facility

This project is funded with Lee County Bond Funds. WC Construction was awarded this project at the October 2020 board meeting. The project is progressing very well. The project should be completed before the July 2021 board meeting.

DISCUSSION OF CAPITAL PROJECTS

(This item could include various approvals based on
the direction
of the Board of Trustees)

Discontinue Bioprocessing Lab

Background:

The Board of Trustees previously approved the use of \$250,000 in Connect NC Bond funds to renovate the multipurpose room at the Center for Workforce Innovation to be used for Bioprocessing labs. The Board also awarded a design build contract to Bobbitt Design Build. As this project was being designed, the college received word of additional biotechnology and biopharma companies expanding to our service area. This information caused us to rethink the lab space and make some modifications to what was originally planned. At the same time, construction prices have been drastically increasing. Also, college staff began exploring the idea of acquiring the Marelli property. Once the labs were designed, Bobbitt Design Build sought competitive bids for the project. The low bids totaled \$494,793.

Recommendation:

We recommend that we discontinue this project based on the plan for the Marelli project.

RESOLUTION AUTHORIZING A PUBLIC AUCTION
TO SELL CERTAIN PROPERTY OF
CENTRAL CAROLINA COMMUNITY COLLEGE

Chatham Cottage AY 2020-2021

The Central Carolina Community College Board of Trustees moves the adoption of the following resolutions:

WHEREAS, the Board of Trustees of Central Carolina Community College owns personal property known as “Chatham Cottage” which is a small, energy efficient home built by Building Construction and Sustainability Technologies students at the Central Carolina Community College campus in Pittsboro, North Carolina; and

WHEREAS, located on the Pittsboro campus of Central Carolina Community College and known as the “Chatham Cottage AY 2020-2021”, a 560 gross sq ft, high performance, house with 448 sq.ft. enclosed space and a 112 sq.ft. front porch. The wood frame construction uses 2x4 for the exterior walls with ZIP R System insulated sheathing: 2x10s for the stick built, enclosed roof assembly, also clad in insulated Zip R Sheathing. The siding is a fiber cement siding applied using a rain screen construction technique. The porch deck is clad with locally sourced and milled eastern red cedar. The roof is clad with an Energy Star metal roofing panel. Energy efficient casement windows by Marvin provide ventilation and plenty of natural light.

The Cottage includes rough-in plumbing and electric and all interior framing, air-sealing and rough-in work. The interior, however, is in an unfinished state and the purchaser of the Cottage will be responsible for the completion of all remaining work. This may include the installation of insulation, drywall, painting, flooring, interior doors, cabinetry, fixtures, electrical trim out,

plumbing trim out, and interior carpentry trim work. The exact extent of this work is determinate per the concluding semester of the Cottage build and the influencing variables of weather, etc.

The house will require the addition of a heating and cooling system, appliances, electric water heater, footing, and foundation upon placement at permanent site. The house is now on temporary pillars and must be removed from the premises after sale is complete.

Upon sale, the Cottage construction permit will be closed out with the Chatham County Inspections Department and the records and associated construction documents and engineering letters transferred to the new owner who will need to pull new permits in their municipality. To date, the transition of these permits has been a smooth transaction.

WHEREAS, pursuant to the legal authority contained in North Carolina General Statutes 115D-15 and 160A, Article 12, the Board of Trustees of Central Carolina Community College proposes to sell said cottage at public auction.

NOW, THEREFORE, BE IT RESOLVED by the Trustees of Central Carolina Community College:

1. That President Chapman or ~~heris~~ designee is hereby authorized to proceed on behalf of and in the name of the Trustees with such action as is necessary and legally appropriate to sell and dispose of the above described "Chatham Cottage".
2. That the sale shall be by public auction conducted by a licensed auctioneer or online auction site tentatively scheduled for June 19 of 2021 on the Pittsboro Campus, 764 West Street, Pittsboro, North Carolina.
3. That the successful bidder will be required to make a 10% deposit by either cash or certified check on the day of the sale with the balance due within ten (10) days after confirmation of the sale by President Chapman or ~~heris~~ designee. Legal transfer of the "Chatham Cottage" shall not take place until the sale is confirmed and the successful purchaser has complied with the terms of the sale. Any and all bids may be rejected if determined to be inadequate.

4. That the building must be removed from the college premises within thirty (30) days from the date the successful bid is approved and accepted. After thirty (30) days the risk of loss shall be on the successful bidder.

5. That the property shall be sold “AS IS” with no warranties as to quality, condition, or value and can be inspected at its location by appointment or from 9:00 a.m. through 11:00 a.m. on the day of the sale.

Adopted this ~~28th~~ day of April 2021 at a regular meeting of the Board of Trustees of Central Carolina Community College.

Julian Philpott, Chairman
Board of Trustees



BOARD OF TRUSTEES

PROGRAMS COMMITTEE AGENDA

Date of Meeting:	April 26, 2021	Time: 1:30 pm	Virtual
Committee Members:	James French, Chair Jan Hayes Gordon Springle		
Guest Presenter:			
Consent Agenda Items			
Full Board Agenda Items			
For Information Only			
	1. Instructional Updates		

Registration for Summer 2021 and Fall 2021 terms opened on April 12th. We will continue to have a lot of course and program options available virtually. However, we will be increasing the number of on-campus courses as we are able within the local and state safety guidelines. While virtual advising has been challenging, our faculty, staff, and students continue to embrace advising and we continue to develop new innovative resources and use of technology to make advising work for everyone.

South University in High Point, NC has donated approximately \$18,000 worth of physical therapy exercise equipment, chairs, and library shelving to the college. The exercise equipment will be used by the physical therapist assistant program at the Chatham Health Science Center and the health and fitness science program on the Chatham main campus; the shelving will be used by the food pantry on the Lee main campus, and the chairs will go to the Chatham main campus.

Central Carolina's Welding program has 16 students who qualified virtually for various Skills USA State welding competitions. Students will use a combination of pictures, documents, and virtual conferencing to compete in the welding competitions. This is exceptional in a year where instructors of a very hands-on program worked within CDC guidelines to teach courses and still found the time to help students compete. We are very proud of our welding students and instructors and look forward to their success at the state competition.



BOARD OF TRUSTEES

PROGRAMS COMMITTEE

CONTINUING EDUCATION AGENDA

Date of Meeting:	April 26, 2021	Time: 1:30PM	Virtual
Committee Members:	James French, Chair Jan Hayes Gordon Springle		
Guest Presenter:			
Consent Agenda Items			
.			
Full Board Agenda Items			
For Information Only			
1. Small Business Center – Pandemic Counseling Report			

Small Business Center – Pandemic Counseling Report

Summary:

The State Board of Community Colleges approved an allocation of funds to support additional counseling hours for each of the NC Community Colleges' Small Business Centers (SBC) at their May 15, 2020 meeting (FC 02). This allocation of funds was available through the 2020 COVID-19 Recovery Act (Session Law 2020-4) and identified to support small businesses in North Carolina communities facing economic challenges brought on by the COVID-19 pandemic.

Central Carolina Community College's Small Business Center received \$59,724 through this allocation. The funds were targeted on counseling services that included:

- General business guidance
- Assessing the economic impact of the pandemic on the business
- Strategies for scaling business operations
- Break-even and cash flow analysis
- Marketing assistance
- Review of financial obligations and planning communications with creditors
- Loan package preparation and information on funding sources
- Business resilience strategies
- Referrals to relevant sources of assistance

These additional resources were intended to support Small Business Centers in assisting the many small businesses and entrepreneurs in our communities in strategic planning and pivoting business operations to survive the impact of the COVID-19 pandemic.

Time Period: June 1, 2020, through December 30, 2020

Impact:

107 Small business assisted through 1-on-1 counseling (*54 Lee, 27 Harnett, 7 Chatham*)

78 Jobs were retained (*21 Lee, 47 Harnett, 4 Chatham*)

47 New jobs were created (*31 Lee, 10 Harnett*)

7 New businesses were started (*5 Lee, 1 Harnett, 1 Cumberland*)

\$278,397 in capital formation

Testimonials:

My name is Joy Dodson and I live in Dunn, NC. I have always enjoyed being in the kitchen! It is nothing more than pure therapy for me and I love creating baked goods that make people happy once they taste my creations! When Covid 19 came about it made me realize that I needed to think about changing my career and think more seriously about turning my dream of baking for others into a full-time business of my own! So, through lots of prayer and encouragement from other friends who are also entrepreneurs I decided to go for it! They also made me aware of this wonderful program that the Central Community College SBC was offering to small business owners during the pandemic! I then applied and I was selected to receive lots of free assistance through a grant to make my business "Joy By The Pound" gourmet pound cakes into more of a reality! It really made me believe even more in my mind "Hey I Can Really Do This!" Without this program, I probably would not have the opportunity or knowledge of how to own and operate my own business. Thank you so much for allowing me to participate in this wonderful program and thanks to the amazing business coaches that have become forever friends!

Joy Dodson, Joy By the Pound

During the R3 program, I worked with multiple subject matter experts that gave me the knowledge and confidence to grow my business. I organized a more in-depth business strategy, developed a website, and created a professional logo for my business - Vauxhall Enterprise LLC. While working with my subject matter experts I was introduced to another client from Cape Fear Community College R3 program and just this month this client installed my logo on my truck. This opportunity would not have been available had it not been for the R3 program. (picture attached). The R3 program has increased my visibility and allowed me to retain 2 full-time positions in my business. I will continue to work with Mari-inetta as my business expands.

Shirley Gray, Vauxhall Enterprise LLC

As a solopreneur, this has been a really tough time. I lost all of my clients and did not qualify for any PPP loans for various reasons. This program allowed me access to resources I couldn't afford and gave me the support and tools I needed to revive my business. I honestly am not sure where I would be as a human and a business owner if it weren't for this program.

Rosalinda Cruz, Assor Collective

Bianca Lynch is fantastic. She helped us create a job we didn't know we needed. Thank you!

Tim Emmert, Hugger Mugger Brewing Company

The assistance I received in bookkeeping and marketing has been very helpful and informative. I am grateful for the help during a pandemic, and my business has continued to grow through it. Thank you.

Akeisha Hooker, Hook & Kee Creations

I am very grateful to have had the opportunity to work free of charge with a marketing consultant, and I was also given legal advice free of charge about opening my business during COVID-19. Having a very limited background in business, these opportunities made me feel confident that I was making sound business decisions.

Jan Smith, Seva Yoga

The consulting we received was critical to helping us see how we could improve our marketing and take advantage of the opportunities that the COVID situation had created for us. It has been very beneficial and will have long-lasting benefits to our business.

Dan Cranston, Grill Pinz

The program has helped my business “pivot” in our current COVID world. I was a brick-and-mortar location, and now I am mostly online. Thank you for this program!

Julia Alden, Chalky South Studio

Dr. Barbera’s consultation kept me from going out of business. He kept me focused and reassured me that we would pull through the COVID closure and succeed. I would not be where I am today without his consultation. Thank you for providing such an excellent resource!

Tammy Luikart, Phalanx Crossfit

STUDENT & ACADEMIC SUPPORT SERVICES COMMITTEE

- STUDENT SERVICES DIVISION
- ASSESSMENT PLANNING & RESEARCH DIVISION
- MARKETING & EXTERNAL RELATIONS DIVISION
- GRANTS & STRATEGIC INITIATIVES DIVISION
- FOUNDATION DIVISION



BOARD OF TRUSTEES
STUDENT & ACADEMIC SUPPORT
SERVICES COMMITTEE
STUDENT SERVICES AGENDA

Date of Meeting:	April 26, 2021	Time: 3:00 PM	Virtual
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Committee Members: Pat Kirkman, Chair
Robert Logan
Gladys McAuley

Guest Presenter:

Consent Agenda Items

Full Board Agenda Items

For Information Only

1. Enrollment/Admissions/Registration Report, Spring 2021
2. Athletics, Spring 2021
3. Student Activities, Spring 2021
4. Financial Aid, Spring 2021
5. Library Updates, Spring 2021
6. Student Summary – Spring 2021 as of April 13, 2021
7. CCCC Curriculum Enrollment by Major

Enrollment/Admissions/Registration Report, Spring 2021

Application Numbers

Fall 2020 – 1,479 (CCP=272)

Fall 2021 – 1,122 (CCP=125)

Summer 2020 - 503 (CCP=2)

Summer 2021 - 494 (CCP=5)

Health Science Considerations

Associate Degree Nursing (RN) - 55 Seats Available - 54 Seats Accepted (Waiting on 1 Alternate Candidate to Accept)

Practical Nursing (PN) - 60 Seats Available - 56 Seats Accepted (Waiting on 4 Alternate Candidates to Accept Seats, 3 day, 1 evening)

Medical Sonography (MS) - 10 Seats Available - 9 Seats Accepted (Waiting on 1 Alternate Candidate to Accept)

Dental Hygiene (DH) - 18 Seats Available - 18 Seats Accepted

Dental Assisting (DA) - 18 Seats Available - 16 Seats Accepted (Waiting on 2 Alternate Candidates to Accept)

Veterinary Medical Technology (VMT) - 64 Seats Available - 61 Seats Accepted (*Will reopen Applications on May 1, 2021*)

Medical Assisting (MA) - *Consideration Occurring Currently*

Health Information Technology (HIT) - *Consideration Occurring Currently*

Staffing Updates

Chris Newcomb - Hired in the Records Office from Admissions to be the Enrollment Services Coordinator.

Rhonda Jones - Left CCCC for a position at Alamance Community College.

Ashlee Dockery - Hired as Senior Admissions Specialist on Chatham Campus (filling role left vacant by Rhonda Jones).

Jena Nicely - Hired in Admissions Specialist role vacated by Kanon Nixon. Jena will serve as Lead Advisor to Pre-VMT students. Additionally, she will advise Pre-Dental, Criminal Justice, Information Technology, Engineering programs, Paralegal, and Broadcasting students. Jena started on 4/6/21.

Currently 2 Vacant Positions on Lee Main Campus in Admissions - positions close on 4/26/21.

Graduation

- Spring Graduation ceremonies have been planned for May 17th
- Ceremonies will be drive-through like last spring and summer and held at the Civic Center. The ceremonies will include fall 2020 and spring 2021 completers. Summer completers will participate in the summer ceremony.
- Summer ceremonies scheduled for August 9th

- Graduation by numbers
 - Online grad form created to assist remote operations but form fillable graduation applications were still available to students and advisors so these could be submitted via email
 - Spring graduation applications— 551 students utilized the new online form
 - 291 of those potential graduates want to participate in the ceremony
 - Applications were due March 17th but due to our COVID-19 response, this was extended to April 1st and communicated to advisors

Spring 2021 Registration/Enrollment Numbers

- 4968 registered students for spring semester 2021

Spring 2021 Application Numbers

- 1203 applications processed by the Records Office for spring of 2021—up 3.89%

Fall 2021 and Summer 2021 Registration

- Returning student registration begins on April 12th
- New student summer registration begins on April 26th
- New student fall registration begins on June 7th – no priority registration

Athletics, Spring 2021

Golf: The golf team is preparing this week and will complete their season next Monday and Tuesday at the Division 3 Regional Tournament.

All other sports have completed their seasons and have begun off-season activities. Recruiting visits began last week and we will begin signing athletes to letters of intent for next season as early as possible. We were very fortunate to not have any COVID outbreaks on our teams this year. We owe a special thanks to our athletes, coaches and trainers for their willingness to adapt to the policies that were put in place to keep our teams as safe as possible.

We plan to hold a celebration event in early May for the volleyball team to honor their accomplishment of winning the regular season and Region tournament in Division 3. We are still ironing out the details of the date/time and number of attendees but will pass along this information ASAP. We will order a championship banner over the summer and have our "banner reveal" at the Alumni match at the beginning of the fall 2021 season.

We will meet with the NJCAA at the conclusion of all sport seasons this spring but their hope is that all schedules and division's will be back to normal for the 2021-22 season.

Student Activities, Spring 2021

February/March/April Past Events

-2.4- Text Breakers Virtual Game Show

36 registered, 9 attended, Participation rate : 36%

-2.9 Virtual Valentine's Day Cards

no RSVPS, 9 participants

-2.22 Civil Rights Movie Night "I am Not Your Negro" with Jairo McMican

16 RSVP, 6 attended, Participation rate: 36%

-2.17- Black History Month Lecture with Robert Barnes

No RSVPS, 32 attended

-2.27 Ambassador Drive-Through Food Drive for the Cougar Market

No RSVPS, 8 participants. Filled the trunk of 3 cars for the Cougar Market.

-3.4 Jourdain Fisher Virtual Comedy Show

64 RSVPS, 22 attended, Participation rate: 34.38%

-3.13 Guided Meditation with Michelle Moseley, MS.

No RSVPS, 2 attended day of. Recording of event still available for access.

3/17/21 Women's History Month Film Series: I Am Woman

6 RSVPS, 1 attended. Participation rate: 16%

3/19/21 Among Us Game Night

No RSVPS, 10 attended. *Held on newly created Discord server to great feedback from students*

3/31/21 Women's History Month Film Series: Feminist What Were They Thinking?

6 RSVP, 0 Attended. Participation rate: 0%

4/6 Lunch Hour Power Hour: Fitness Class

No RSVPS, 3 attended. Collaboration with Thadd McElreath

Spring 2021 Future Events

4/15: TeleParty: Legally Blonde Movie and Trivia

4/22 Make Your Own Throw Pillow

-Ambassador led program

4/26-4/30: Study Room Sessions

Description: Students will be able to access a Blackboard Collaborate to study, while being encouraged to keep their camera on. Each day will have a different background sound theme (i.e.

library sounds, coffee shop background noise, etc) and for each hour a student attends, they will get one submission into a raffle to win prizes. This program is designed to assist students who study better in public and may miss the library.

In Planning: The Resilience Project :Time Capsule of Covid-19

I am in the beginning stages of planning this, but I will be creating forms and collecting stories from students to be put into a time capsule. This will allow students to share their stories and struggles from this past year of remote learning, while celebrating their resilience. The time capsule will be kept at the school for future generations to know how strong our 2020-2021 class is!

Time frame goal: I want to be able to begin advertising as soon as the end of this week to allow time for students to fill out. All forms will be electronic.

2021-2022 Ambassadors

38 initial applications split between faculty and self-nominations, though some were duplicates

13 invited to apply for interviewed

9 invited to final interviews

7 interviewed

6 selected

16.7% acceptance rate into program

This new group is 50% men, 50% women, comprised of a diverse mix of ethnicities, programs, and backgrounds. We're excited by the diversity of our applicants and our overall ambassador selection reflects that diversity.

Financial Aid, Spring 2021

Current 2020-2021 Academic Year

Total FAFSAs processed:	5,103
Total Awards Offered:	\$14,926,490.84
Total Recipients:	2,828 students

- The Financial Aid Office *has successfully launched* electronic forms, effective Spring 2021. Students can then submit required forms electronically online versus via paper and in person, mail or fax.
- Received the 2021-2022 FSEOG and FWS allocations.
 - FSEOG: \$118,710 (increase from 2020-2021 \$102,557)
 - FWS: \$117,669 (increase from 2020-2021 \$102,330)
- Additional Pell funding is available for students planning to enroll for the summer semester - Eligible students will be automatically awarded - no need to notify us of intent to enroll.
- Additional CARES II allocation for student assistance, in response to COVID will be disbursed on Friday.

Veteran's Affairs

- Total Number of VA Students Certified for Spring 2021 = 202

Library Updates, Spring 2021

Library Usage

January 2021-March 2021

Instruction

Asynchronous embedded instruction: **97**

Change from SP 20: **17%**

Synchronous Live instruction: **4**

Change from SP 20: **-79%**

Curbside Pickup

Lee Laptops: **57**

Harnett Laptops: **21**

Chatham laptops: **1**

Lee Library Materials: **12**

Harnett Library Materials: **2**

Reference Services*

Chat Reference: **122**

Year over Year change: **17%**

Email Reference: **37**

Year over Year change: **85%**

Phone Reference: **55**

Year over Year change: **-37%**

*No in person reference services offered during this quarter

Interlibrary Loan

Loaned to other NC Community Colleges: **32**

Year over Year change: **-56%**

Borrowed from other NC Community Colleges: **3**

Year over Year change: **-93%**

Loaned to non NCCC: **9**

Year over year change: **-78%**

Borrowed from non NCCC: **3**

Year over Year change: **-92%**

New Student IDs printed

Printed this quarter: **208**

Year over Year change: **-49%**

Student Summary - Spring 2021 As of April 13, 2021

Total Students: 4968

Classification:

Associate	2910	59%
Diploma	205	4%
Certificate	383	8%
Special/Transitional	1470	29%

Day	4667	94%
Evening	34	1%
Combined	267	5%

Sex: Male	1780	36%
Female	3188	64%

Race: White	2783	56%
Black	718	14%
Indian/Alaska Native	35	1%
Hispanic	1063	21%
Asian/Pacific Islander	73	2%
Other/Unknown	296	6%

Credit Hours:

3 or less	807	17%
4 - 6	1148	23%
7 - 11	1209	24%
12 +	1804	36%

Home County:

Lee	1492	30%
Harnett	1003	20%
Chatham	974	20%
Other	1499	30%

Age Groups:

Under 25	3845	77%
25 - 34	664	14%
35 - 54	411	8%
55 +	48	1%

**CCCC Curriculum Enrollment by Major
Spring 2021 as of April 13, 2021**

Associate Degree Programs

A25100	Accounting Degree	2
A25800	Accounting and Finance	43
A35100	A/C, Heating & Refrigeration	23
A45110	Associate Degree Nursing	33
A55280NR	ADN General Education	183
A10100	Associate in Arts	417
A1010T	Associate in Arts- Teacher Preparation	14
A10500	Associate in Engineering	52
A10400	Associate in Science	314
A1040T	Associate in Science -Teacher Preparation	2
A60160	Automotive Systems Technology	25
A55110	Barbering	8
A50440	Bioprocess Technology	11
A30120	Broadcasting Production Tech.	15
A35140	Building Construction Technology	24
A25120	Business Administration	152
A50150	Computer Aided Drafting Technology	1
A40160	Computer Engineering Tech.	19
A50210	Computer Integrated Machining	18
A55140	Cosmetology	46
A55180	Criminal Justice Technology	58
A55150	Culinary Arts	15
A45260	Dental Hygiene	33
A55280DH	Preparatory Dental Hygiene	82
A55220	Early Childhood Associate	16
A55220C	Early Childhood (Career)	62
A55220L	Early Childhood (Licensure)	24
A55220NL	Early Childhood (Non Licensure)	1
A35130	Electrical Systems Technology	15
A40200	Electronics Engineering Tech	8
A5518C	Forensic Science	20
A55280	General Occupational Technology	1
A45630	Health and Fitness Science	42
A45360	Health Information Technology	11
A55280HT	Pre - Health Information Technology	11
A25200	Healthcare Management	11
A45380	Human Services Technology	37
A50240	Industrial Systems Technology	32
A25590	Information Technology	57
A40280	Laser & Photonics Technology	23
A5518A	Latent Evidence	2
A55310	Library and Information Technology	31
A40320	Mechanical Engineering Technology	13
A45400	Medical Assisting	28
A55280MA	Medical Assisting General Ed	26
A25310	Medical Office Administration	35
A55280MS	Pre Medical Sonography	49
A45440	Medical Sonography	13
A25370	Office Administration	10
A25380	Paralegal Technology	18
A4538E	Substance Abuse	6
A40370	Sustainability Technologies	6
A15410	Sustainable Agriculture	19

A45780	Veterinary Medical Technology	87
A55280VT	VMT General Education	66
A50420	Welding Technology	49

Diploma Programs

D25800	Accounting and Finance	3
D60140	Auto Restoration	6
D60160	Automotive Systems Technology	3
D55110	Barbering	1
D35140	Building Construction Technology	1
D25120MO	Business Management	16
D55220	Early Childhood	4
D60130	Collision Repair & Refinishing Tech	1
D50210	Computer Integrated Machining	2
D55140	Cosmetology	3
D45240	Dental Assisting	15
A55280DA	Preparatory Dental Assisting	23
D55310	Library and Information Technology	5
D25310	Medical Office Administration	4
D60260	Motorcycle Mechanics	10
D25370	Office Administration	2
D25380	Paralegal Technology	5
D45660	Practical Nursing	29
A55280PN	Practical Nursing General Ed	42
D3012010	Radio Production Tech.	2
D50420	Welding Technology	7

Certificates

C35100C1	ACHR Tech Core I	2
C60160	Automotive Systems Technology	0
C55110	Barbering	1
C55120	Basic Law Enforcement Training	19
C55850	Early Childhood Administration	10
C50210	Computer Integrated Machining	1
C55160	Cosmetology Instructor	0
C55180AD	CJ Technology Administration	0
C35130	Electrical Systems	1
C40200	Electronics Technology	0
C25120EO	Entrepreneur Certificate	4
C55230	Esthetics Technology	26
C55860	Early Childhood Preschool	7
C5518C	Forensic Science	1
C40370GB	Green Building	1
C45360ER	HIT Electronic Health Records	1
C25120C0	Human Resources Management	9
C25800T0	Income Tax Preparer	2
C55290	Infant/Toddler Certificate	1
C25590HT	Information Tech/Hardware	4
C55310G0	Library Basics	5
C55310C0	Library Cataloging	2
C55310L0	Library Tech - Programs	1
C55310M0	Library Management	4
C55310P0	Public Service	0
C55310T0	Library Technical Services	2
C25120M0	Manager Trainee	0
C55440	Manicuring/Nail Technology	1
C25310IC	Medical Office Insurance Coding	2
C25100P0	Payroll Accounting	3
C5024030	Programmable Logic Controller	1
C25370R0	Receptionist	1
C40370RE	Renewable Energy	1
C55450	School Age	1
C25120SO	Social Media	7
C1541010	Sustainable Agriculture	2
C1541030	Sustainable Vegetable Production	1
C50420	Welding Technology	12

Special Programs

A10100EC	Associate in Arts-Early College	355
A10400EC	Associate in Science-Early College	89
A55180EC	Criminal Justice - Early College	1
A25590EC	Information Technology - Early College	2
A50420EC	Welding - Early College	1
T90950	Basic Skills Plus Program	0
T90990	Special Credit	77

College and Career Promise

C25800CP	Accounting and Finance Certificate	1
D25800CW	Accounting and Finance Diploma	3
D60160CW	Automotive Systems Certificate	2
C60160CW	Automotive Systems Diploma	11
D30120CW	Broadcasting & Production Tech.	6
C25120CP	Business Administration Certificate	38
D25120CW	Business Administration Diploma	26
C50210CP	Computer-Integrated Machining Cert	0
D50210CW	Computer-Integrated Machining Dipl	0
C55140CP	Cosmetology	15
C55180CW	Criminal Justice Certificate	34
D55180CW	Criminal Justice Diploma	28
C55150CP	Culinary Arts	9
C45240CW	Dental Assisting	4
D55220CW	Early Childhood	10
D40200CP	Electronics Engineering	0
C5518CCW	Forensic Science	7
C45630CW	Health and Fitness Science	7
C45360CW	Health Information Technology	11
C25200CW	Healthcare Management Technology	7
D45380CW	Human Services	7
C50240CW	Industrial Systems Certificate (CAT)	30
D50240CW	Industrial Systems Diploma	1
C55290CP	Infant/Toddler Care	3
C25590CP	Information Technology	5
D25590CW	Information Technology	4
D40280CP	Laser and Photonics	1
D55310CW	Library and Information Technology	1
C55400CW	Manicuring/Nail Technology	5
C40320CW	Mechanical Engineering	1
D45400CW	Medical Assisting	6
D60260CW	Motorcycle Mechanics	1
D45970CW	Nurse Aide	18
C25380CW	Paralegal Technology	0
D15410CW	Sustainable Agriculture	1
C45780CW	Veterinary Medical Technology	14
C50420CW	Welding Technology Certificate	10
D50420CW	Welding Technology Diploma	3
P1012C	College Transfer Pathway	1101
P1052C	College Transfer Pathway Engineering	21
P1042C	College Transfer Pathway	153
P1032C	College Transfer Pathway	44

Harnett Correctional

C35180P1	Carpentry and Construction Skills	11
C35180P2	Advanced Carpentry	1
C35130P1	Electrical Systems Tech Fundamentals	13
C55110P0	Barbering	
C55250P1	Food Service Technology	9
C35280P1	Masonry Fundamentals	9
C50420P1	Welding Fundamentals	12

TOTAL

4968



BOARD OF TRUSTEES
STUDENT & ACADEMIC SUPPORT
SERVICE COMMITTEE
Assessment, Planning &
Research Agenda

Date of Meeting:	April 26, 2021	Time: 3pm	Virtual
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Committee Members: Pat Kirkman, Chair
Robert Logan
Gladys McAuley

Guest Presenter:

Full Board Agenda Items

Consent Agenda Items

For Information Only

- Assessment, Planning & Research:**
1. SACSCOC Updates
 2. QEP Updates
 3. Institutional Research Highlights
 4. Strategic Plan Updates

SACSCOC UPDATES

- SACSCOC released a new SACSCOC Institutional Portal. It allows institutions to review and update information that is being used by the Commission.
- Dr. Mark Hall, Chatham County Provost, is currently serving as a SACSCOC Off-Site Reviewer.
- Institutional Effectiveness & Research staff are laying the groundwork for upcoming prospectuses for Seaforth High School, Harnett Early College, and the Physical Therapy Assistant program.

SACSCOC CORRESPONDENCE

SACSCOC Provides Guidance

- March 8, 2021: Email from SACSCOC explained further functionality of the new SACSCOC Institutional Portal and announced new U.S. Department of Education federal requirements. The Institutional Portal allows institutions to review and update information that is used by the Commission in the Reaffirmation and other processes. On July 1, 2020, the U.S. Department of Education released new federal regulations for accrediting agencies recognized by the U.S. Secretary of Education. Part of the new regulations created obligations and restrictions for accredited institutions on provisional certification for participating in federal financial aid programs. SACSCOC member institutions are now responsible for maintaining this information with SACSCOC through the Institutional Portal. *[These restrictions to not apply to CCCC as we are not on provisional certification]*

QEP UPDATES

QEP Implementation Continues

Quality Enhancement Plan team members continue to make progress on our *My Academic Pathways* project which is aimed at providing a personalized approach that enables new students to make efficient, effective, and timely choices in order to complete their educational and career goals. The essential elements of the project are providing enhancements to Admissions, ACA courses, and Advising.

The project goals are to:

1. Enable each student to select an appropriate academic program,
2. Consistently enhance each student's pathway to goal completion, and
3. Facilitate timely completion of each student's academic goals.

Highlights from the last quarter include:

- In March and April 2021, the MAP Leadership Team met to discuss Action Team projects and feedback from the Success Council's Fall 2020 focus groups. The Leadership Team is currently working on innovative responses to focus group feedback.
- In February 2021, Amy Gustavson, the QEP Coordinator, presented on MAP: My Academic Pathway at New Employee Orientation. Attendees learned about the overall purpose of MAP, current team projects, and selected 2019-21 assessment results.
- Amy Gustavson, QEP Coordinator, posted all resources created for MAP: My Academic Pathway on the MAP website: cccc.edu/map. It's organized into onboarding resources, advisor resources, student resources, and resources for other colleges:

Onboarding Resources

[MAP Embark Career Assessment](#)

[Embark Assessment Login](#) (email [Amy Gustavson](#) for login information.)

[RIASEC Handout](#)

Advisor Resources

[Advisor Resources](#) (Portal Login Required)

[Academic Advising Quick Reference Guide](#) (Portal Login Required)

Advising – Foundation Course (email [Maryann Aucompaugh](#) to be added to the course.)

Student Resources

[Advising Website](#)

[Advisee Appointment Guide](#)

[My Success Checklist](#)

Student Services Handouts by Campus:

- [Student Services Handout: Chatham](#)
 - [Student Services Handout: Harnett](#)
 - [Student Services Handout: Lee](#)
-

Resources for Other Colleges

[Mature QEP Checklist](#)

- The MAP Marketing Team met in March 2021. The group created an advising-focused handout to help students register for Summer 2021 and Fall 2021 courses. The handout provides an overview of where to find course offerings, how to get help, when to register, and what to do after registering. It will be linked from Blackboard and the Student Portal throughout April:



Time to choose your Summer 2021 and Fall 2021 courses!

Current student registration begins April 12th. Contact your advisor to choose your classes so you are ready to register.

If you are a new student, registration begins April 26th. Please contact [Admissions](#) to get started.

Need help?

Where can I find the summer/fall course offerings?

- ❖ In [WebAdvisor](#), go to Students. Click 'search for sections' and choose term.

Who can help me?

- ❖ Contact your advisor! You will need to do so to remove your advising hold.
- ❖ Unsure of who your advisor is? Check your profile page in [AVISO](#).

Classes picked and ready to register? April 12th is the first day to register for current students.

- ❖ Register in [WebAdvisor](#). Click [here](#) for instructions on how to register.

What should I do after I register?

- ❖ Contact the [Business Office](#) to pay or to set up payment plan.
- ❖ When is the deadline to pay for my courses?
 - ✓ Summer 2021: May 17th by Noon
 - ✓ Fall 2021: August 12th by Noon
- ❖ Contact [Financial Aid](#) if you need assistance with FAFSA.

CCCC is very proud of you! Keep up your great work and be sure to use the above information if you need any help at all. Best of luck in the remainder of your Spring semester!

The purpose of My Academic Pathway (MAP) is to provide a personalized approach that enables new students to make efficient, effective, and timely choices in order to complete their educational and career goals! Learn more [here](#)!

- In March 2021, the ACA Team assigned tailored guidance/tasks for the GPS Passport Weeks 9-10 to new Spring 2021 students in Aviso. The GPS Passport guides new students in a structured introduction to resources and support as they begin their time at CCCC. These are the GPS Passport tasks that were recently assigned:

1. Confirm your plan to pay for college in future semesters (Apply for FAFSA, scholarships, and payment plan)
2. Meet with your advisor to create and confirm your academic plan.

The screenshot shows a task management interface with a 'Tasks' tab selected. At the top, there is a '+ New Task' button and a filter for 'Active (2)'. Below this, a table lists two tasks:

Title	Assigned To	Priority	Start	End	Status
Confirm your plan to pay for college in future semesters (Apply for FAFSA, scholarships, and payment plan) <small>Weeks 9-10 Passport</small>	JS John Student	Medium			Not Started
Meet with advisor to create and confirm academic plan. <small>Weeks 9-10 Passport</small>	JS John Student	Medium			Not Started

- While reviewing MAP assessment data, the Admissions Team and the Leadership Team discovered that 69% of graduates reported knowing about the Career Center but not using it. In response to this data, Mary Parker, Career Center Coordinator, is working with the Marketing Department to develop a short overview video on the Career Center. The target audience is CCCC employees. If employees are more aware of Career Center services, they will be better able to recommend it to students. The video will also be a resource for students.
- The Admissions Team is updating the shared Embark Form results, routing, and tasks. Currently, the “readiness to start college” results are introduced during a discussion with Admissions Specialists but do not include the full Embark results. The Leadership Team realized that potential students with a low readiness score may not be completing the enrollment process. The Leadership Team determined that these potential students should connect with a Developmental Faculty Advisor (DFA) or a Career Counselor earlier in the enrollment process. This will provide them with the career guidance that they may need.
- The MAP Advising Team sponsors the Advising Short Sessions. These are a series of 30-minute drop-in advising trainings via Blackboard Collaborate. They include a 15-minute presentation and 15 minutes of Q&A with attendees (advisors). The live sessions are recorded for later viewing and topics are selected by CCCC advisors. The Spring 2021 Advising Short Sessions included:
 - Financial Aid for Advisors with Ms. Precious Ward (February 2021)
 - Datatel (our comprehensive college data system) Review for Advisors with Dr. Rodney Powell (March 2021)
 - K14 Promise Program with Ms. Mary Schmid Carter (April 2021)

- At the beginning of the Spring semester, two more advisors completed the Foundations of Advising (advisor training) course. The Blackboard course is self-paced and exposes advisors to a variety of resources and opportunities to reflect on their advising skills and philosophy. The MAP Advising Team manages this training opportunity.

The screenshot shows a Blackboard course interface. On the left is a dark sidebar with navigation icons and text: 'Resources', 'My Grades', 'Library Resources', 'Advising Committee', 'Suggestions for Updated', 'Organization Management', 'Control Panel', 'Content Collection', 'Organization Tools', 'Evaluation', 'Grade Center', 'Users and Groups', 'Customization', 'Packages and Utilities', and 'Help'. The main content area is titled 'What is Advising?' and has sub-navigation for 'Build Content', 'Assessments', 'Tools', and 'Partner Content'. The content includes:

- Our Advising Mission**: A text block explaining that advising at CCCC is an ongoing relationship between student and advisor, characterized by empowerment, learning, and growth.
- So, what is advising? What are the primary models?**: A text block stating there are multiple approaches and styles of academic advising, with a link to a brief overview.
- Lack of Academic Advising can cause academic illness!**: A text block with a link to a tongue-in-cheek version from Dayton State University.
- Let's hear from a couple of our CCCC advisors... why is academic advising important to you?**: A text block with a link to click on images to hear from two advisors, Jessica Brown and Ben Falero.

 At the bottom of the last section are two video thumbnails showing the two advisors.

- The MAP Success Council reviewed and shared the Fall 2020 focus group responses at the Spring 2021 MAP Leadership Team meeting. The focus groups centered on students' experiences with advising and campus resources. The Leadership Team is currently working on innovative responses to the feedback.
- The MAP Success Council is planning Spring 2021 focus groups centered on graduating students' experiences with advising and campus resources. The feedback gathered will be reviewed and shared at the Fall 2021 MAP Leadership Team meeting.

MAP Assessment Data

- 97% of students reported being very satisfied or satisfied with Faculty Advising in the 2020-2021 Enrolled Curriculum Student Survey.

- In March 2021, MAP Co-Chair, Scott Byington, sent an Advisor Assistance Survey to CCCC Advisors. The goal of the survey was to ensure that advisors have the tools they need to successfully work with their advisees. Selected findings include:
 - 70% of our advisors have 6 or more years' experience.
 - Advisors feel comfortable in academic planning and working with students; and yet they continue to seek professional development opportunities.
 - Advisors suggested improvements in technologies and trainings. Support materials are being developed in response to advisor feedback.
 - Advisors embraced the opportunity to provide virtual advising to serve more students.

INSTITUTIONAL RESEARCH HIGHLIGHTS

Institutional Data

The IER department has continued to support the college community by providing data and analysis by request to assist areas within the college in making data informed decisions. Recent requests have included financial aid data, CARES recipient data and survey data. We have seen an increase in the number of data requests received- this is likely due to the need for additional data as we continue to review the impacts of the COVID-19 pandemic.

In the past two months, the IER department has received and fulfilled approximately 50 ad hoc data requests.

FFNC Presentation

Finish First NC (FFNC) is a powerful data tool that highlights students who have fulfilled requirements to complete credentials but have not claimed them, and also indicates students within striking distance of completing a credential, so colleges can easily encourage them to finish it. CCCC has used the Finish First NC tool since 2018. This tool was originally created by Wake Tech and is now funded by the Lumina Foundation and the Belk Endowment providing free access to all 58 NC Community Colleges.

IER Director, Stormy Mascitelli and Research Analyst, Christi Copes recently presented to a group of colleagues from around the state on how CCCC was using this tool. In addition to explaining the process used by CCCC, they also shared tips, tricks and lessons learned to assist other colleges as they implement or continue to use the tool.

Since using this tool, CCCC has awarded over 800 credentials to students identified by the program. While many of these students may have applied to graduate, many others may have slipped through the cracks. In the first term using the program, 170 credentials were awarded to students who had stopped out.

Performance Measures

The *preliminary* 2021 Performance Measures report has been released to colleges for review. These performance measures include:

- Basic Skills Student Progress
- Student Success Rate in College-Level English Courses
- Student Success Rate in College-Level Math Courses
- First-Year Progression
- Curriculum Student Completion

- Licensure and Certification Passing Rate
- College Transfer Performance

One update this year is that baseline and excellence levels are now recalculated annually. Prior to the 2021 report, the baseline and excellence levels were determined by an average over 3 years. This change will be presented and approved at the April 28 NCACCP meeting. Results will be reported after the state data has been finalized.

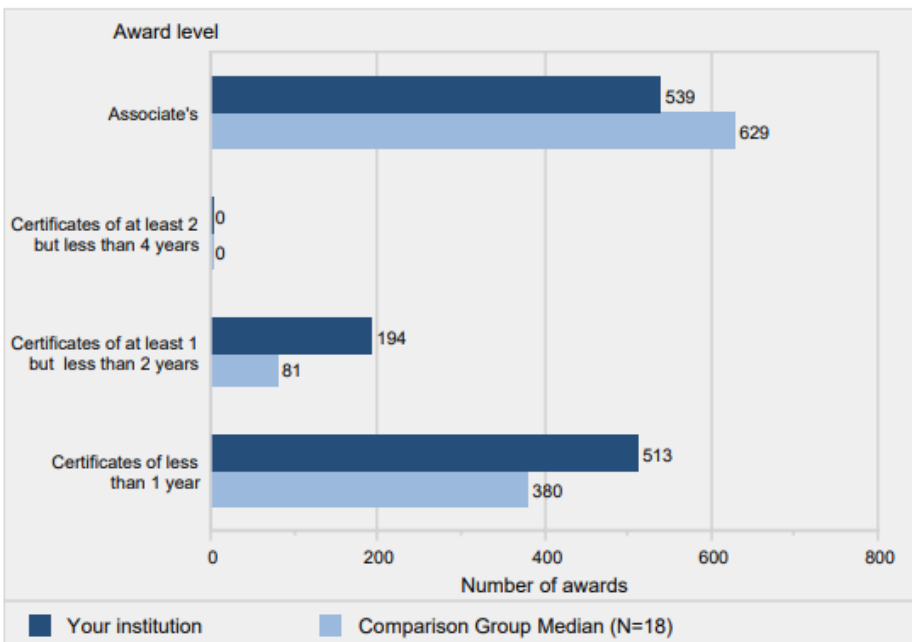
IPEDS

The Integrated Postsecondary Education Data System (IPEDS) is a system of surveys conducted annually by the US DOE's National Center for Education Statistics (NCES). All institutions that participate in Title IV federal financial aid programs are required to submit information. This information is available to students, parents and the general public through College Navigator as well as several other sites which use IPEDS data. Congress, federal agencies, state governments, education providers, professional associations, private businesses, media, students and parents can utilize IPEDS data to gather information on various institutions.

Data collection for the Winter and Spring IPEDS reporting periods is now complete, and included Institutional Financial Aid, Graduation Rates, 200% Graduation Rates, Outcome Measures, Academic Libraries, Finance, Human Resources and Fall Enrollment.

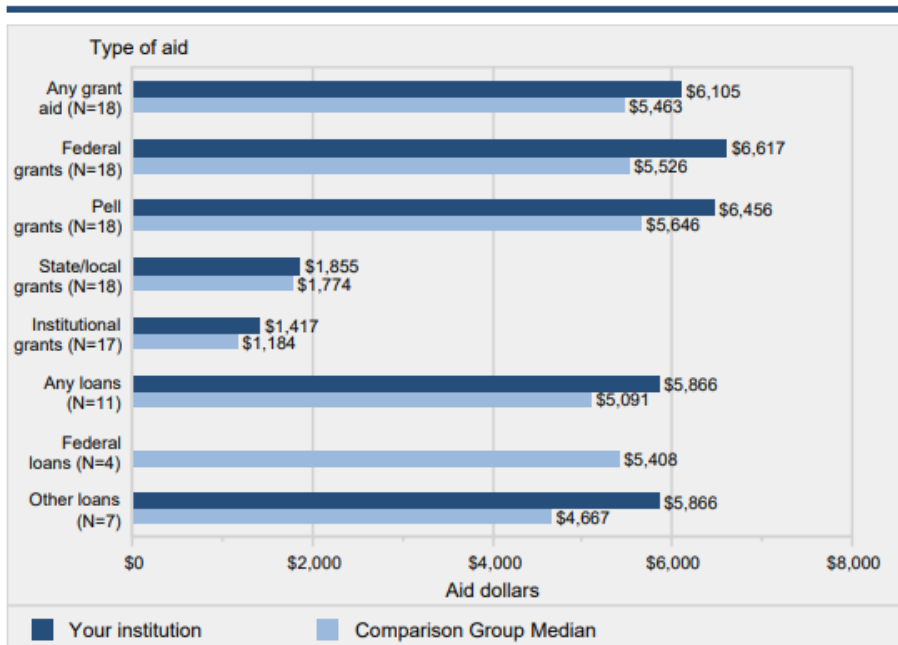
CCCC recently received the 2020 IPEDS Data Feedback Report (DFR). For reporting purposes, CCCC uses a custom comparison group in IPEDS comprised of 18 other NC community colleges with similar enrollment, demographics, and program offerings. Some data highlights from our recent IPEDS DFR are below. To view the full custom data feedback report or data from previous years, you can access the IPEDS datacenter at <http://nces.ed.gov/ipeds/datacenter/>.

CCCC leads our **comparison group** in diploma and certificate awards but is lagging slightly behind with associate degree awards.



NOTE: N is the number of institutions in the comparison group.

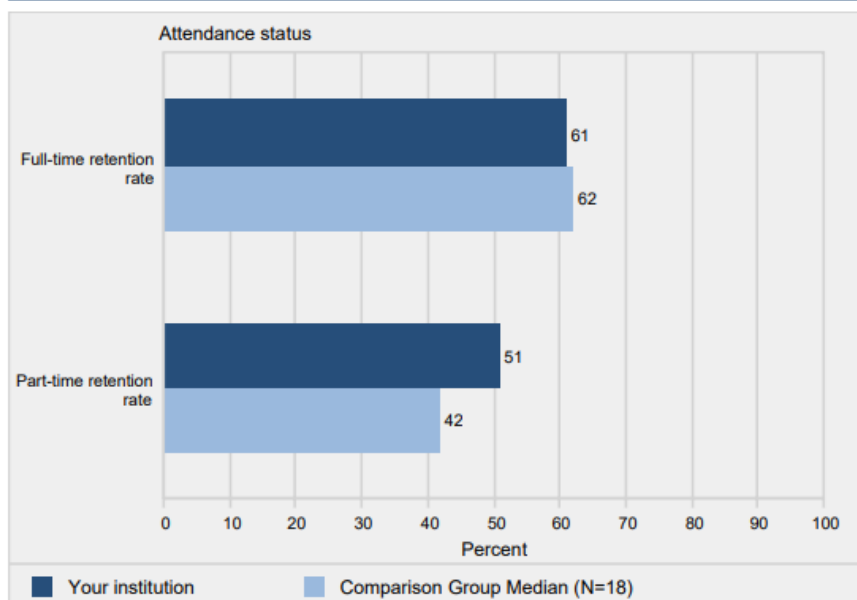
On average, CCCC awards a higher amount of aid per student than our **comparison group**.



NOTE: Any grant aid above includes grant or scholarship aid awarded from the federal government, state/local government, or the institution. Federal grants includes Pell grants and other federal grants. Any loans includes federal loans and other loans awarded to students. Average amounts of aid were calculated by dividing the total aid awarded by the total number of recipients in each institution. N is the number of institutions in the comparison group.

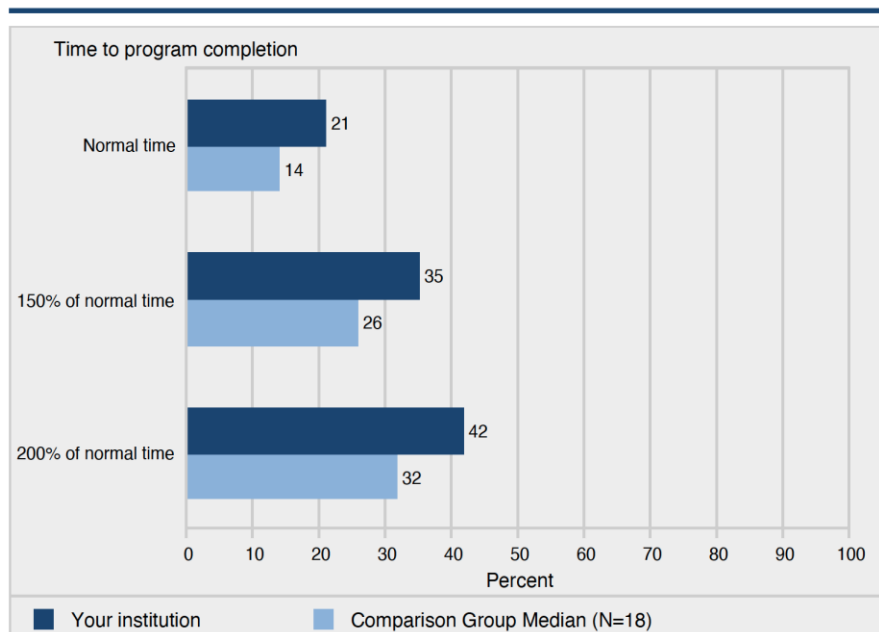
CCCC's full-time retention is on par with our comparison

group while our part-time retention exceeds that of our comparison group.



NOTE: Retention rates are measured from the fall of first enrollment to the following fall. Academic reporting institutions report retention data for the Fall 2018 cohort of students who are still enrolled as of the institution's official fall reporting date or as of October 15, 2019. Program reporters determine the cohort with enrollment any time between August 1 - October 31, 2018 and retention based on August 1, 2019.

CCCC's graduation rates far exceed that of our comparison group.



NOTE: The 150% graduation rate is the Student Right-to-Know (SRK) rates; the Normal time and 200% rates are calculated using the same methodology. For details, see the Methodological Notes. N is the number of institutions in the comparison group.

[NCCCS Data Dashboards](#)

The NCCCS has continued to develop data dashboards that allow colleges to access both their own data as well as compare their data to the system as a whole and to the other 58 colleges individually. All dashboards are disaggregatable by various demographics and other characteristics. These dashboards have become increasingly useful as we continue to benchmark ourselves against others. The latest dashboards updated by the system office include the newest performance measures data.

[CCCC Data Dashboards](#)

The CCCC [data dashboards](#) continue to be widely used. These dashboards are designed to provide data that is updated daily and allows users to drill down and filter or disaggregate the data as they choose.

The CCCC Data Dashboards are available on the intranet and continue to be updated, with new ones created as needs arises.

Our newest addition is a Financial Aid dashboard to track number of students awarded, the amount awarded and more.



2020-2021 FAFSA and Awards

Last updated on:

Thursday, April 8, 2021

Click to open filter panel

2,817

Students Awarded for Year

Total Aid Awarded & Disbursed

Total Awarded	Total Disbursed
\$14,912,066	\$8,219,227

2,541

Awarded and Enrolled CU Fall

5100

Total FAFSA's Received

2,312

Students Disbursed Aid for Year

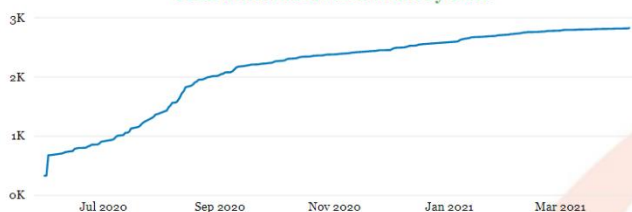
Students by EFC Range

Pri EFC Range	Count of Students
Zero EFC	2903
\$1-\$5,576	1137
\$5,577 and higher	1060
Total	5100

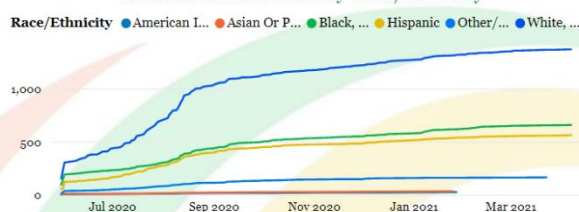
1,878

Awarded and Enrolled CU Spring

Total Students Awarded Aid by Date



Students Awarded Aid by Race/Ethnicity



Award & Demographics

Unduplicated 2021 Spring

2021 Spring Awards

Surveys

Best for Vets

CCCC has once again completed the Best for Vets survey. "Best for Vets: Colleges" comprises the largest and most comprehensive rankings of schools for military service members and veterans. Survey results will be published online and in print in all of the Military Times publications (Army Times, Navy Times, etc.) later this year.

The 2021 survey and rankings will also include a new feature that will create individual web pages on the Military Times sites with detailed information about each responding school and the services available to veterans.

College Services Survey

The College Services Survey is open and currently collecting responses. This survey affords college employees the opportunity to provide feedback to their colleagues on various departments throughout the college. Among other things, results are used by department heads to plan future improvements. We have currently received more than 250 responses. Once the survey closes, appropriate data will be shared with the head of each service area to assist in planning and improvements

Qualtrics

CCCC is excited to improve our survey and data capabilities with Qualtrics. The College began training on Qualtrics in December and has since begun migrating institutional surveys to the new platform. Qualtrics enable the College to utilize advanced features such as survey integration with college data, automated emails, advanced skip logic, a ticketing system and more!

As of the beginning of April, IER has used Qualtrics to distribute:

- Non-Completer survey
- Student Success Questionnaire (incoming students)
- College Services survey
- OER text survey
- Welcome Week Feedback survey
- CCP Participation survey

As we continue to learn, we will continue to provide additional tools with Qualtrics.

STRATEGIC PLAN UPDATES**Equitable Pathways to Achievable Dreams: Actualization Continues**

Our approach to bringing our *Equitable Pathways to Achievable Dreams* strategic plan to life include designation of a Lead, Co-Lead, and PC Liaison for each plan Objective. In consultation with the PC Liaison, each Team will lead the charge for their Objective by meeting regularly, reviewing and disaggregating appropriate data, researching potential improvements, strategizing action plans, collaborating with others as needed, coordinating projects, and reporting progress quarterly. Team members were chosen by the President's Council:

	<u>Objective</u>	<u>Lead</u>	<u>Co-Lead</u>	<u>PC Liaison/ Consultant</u>
1.1	Optimize high-quality programming in alignment with current and future workforce needs.	Pamela Fincher	Christina Piard	Margaret Robertson
1.2	Increase enrollment in programs that address skills gaps in local industries.	Drew Goodson	Cathy Swindell	Margaret Robertson
1.3	Grow and sustain partnerships with K12 schools and senior institutions.	Cristy Holmes	Sara Newcomb	Jon Matthews
2.1	Improve and expand student-facing information about jobs, careers, and transfer options.	Sandra Thompson	Morgan Steele	Marcie Dishman
2.2	Strengthen high school students' understanding of CCCC program to career links.	Nick Testa	Stephanie Whitaker	Ken Hoyle
2.3	Decrease the percentage of students who change their primary programs.	Mary Schmid-Carter	Amy Gustavson	Linda Scuiletti
3.1	Embed integrated support services at appropriate progress points in academic pathways.	Stormy Mascitelli	Alex Kappus	Kristi Short
3.2	Improve the student admissions and onboarding experience	Scott Byington	Adam Wade	Ken Hoyle
3.3	Identify and develop resources to assist students in persisting by addressing identified barriers.	Samantha O'Connor	Megan Sherman	Linda Scuiletti
4.1	Increase course success rates in gateway English and Math courses.	Kaan Ozmeral	Summerlin Page Webb	Kristi Short
4.2	Increase licensure and certification pass rates.	Denise Martin	Josh Johnson	Mark Hall
4.3	Increase student completions in continuing education short term training programs.	Felicia Crittenden	Lindsay Tipton	Jon Matthews
5.1	Identify/reduce institutional access barriers for all current/prospective students, particularly underserved	Oscar Hernandez	Amanda Carter	Emily Hare
5.2	Reduce retention gaps for identified groups.	Rodney Powell	Angela Crisp-Sears	Emily Hare
5.3	Reduce completion rate gaps for identified groups.	Jairo McMican	Lora Long	Kristi Short
6.1	Improve cohesiveness and collaboration between departments and divisions.	Brian Bridgers	Erin Blakeley	Phillip Price
6.2	Enhance employee satisfaction with communication.	Trinity Faucett	Robert Barnes	Marcie Dishman
6.3	Enhance trust between senior leaders and employees.	Meghan Brown	Jonathan White	Phillip Price

Moving forward we will feature one strategic plan Goal and its associated three Objectives in each Board of Trustees report, allowing an opportunity for Key Performance Indicators (KPIs) to be examined more closely.

This quarter we will feature **Goal 4: Ensure Students are Learning**. Progress on Goal 4 Objectives is measured using the following KPIs:

Objective 1: Increase course success rate in gateway English and Math courses.

KPI: Course Success Rates in Gateway English and Math courses, measured per academic year and disaggregated by Race/Ethnicity (*Fall 2019 data shown*):

Race/Ethnicity	Asian	Black	Hispanic	MULTI	Other/Unk	White	Grand Total
ENG-111	93%	57%	67%	66%	62%	76%	71%
ENG-112	100%	75%	77%	43%	58%	73%	74%
MAT-110	100%	82%	79%	75%	100%	80%	80%
MAT-143	100%	71%	91%	83%	57%	80%	80%
MAT-171	100%	67%	70%	57%	85%	75%	74%
MAT-172	50%	100%	100%	100%	0%	80%	84%
MAT-271	0%	100%	0%	100%	33%	76%	61%
Grand Total	89%	66%	72%	65%	63%	76%	73%

Objective 2: Increase licensure and certification pass rates.

KPI: Licensure and certification pass rate Index Score for each program requiring a certification exam. This is an NC Community Colleges Performance Measure. Index Score = First time pass rate on an exam divided by the statewide first-time pass rate on the same exam (*2020 Exam Year*):

LPN: 1.02

EMT-Basic: 0.82

RN: 0.95

Nurse Aide: 0.91

BLET: 0.95

Cosmetology: 0.91

Detention Officer: 0.95

CCCC Tier-Weighted Index Score: 0.92

Statewide Exam Average = 100. Statewide Performance Measures Baseline = 0.79. Statewide Performance Measures Excellence Level = 1.07. *Data for exams with fewer than 20 test-takers is not yet available*

Objective 3: Increase student completions in continuing ed short term training programs

KPI: 1) Identify all short-term training programs. 2) Count number of completers for all short-term training programs per program year.

Year: 2019-20 (2019CE2, 2019CE3, 2020CE1)

1) 14 courses ending in credential, 211 OERB courses

2) 341 satisfactory completions of credential courses

10,424 satisfactory completions of OERB courses

New Initiatives in Alignment with Strategic Plan Goals

- **College Connections Experience: A Bridge/Transition Bootcamp for Pandemic Impacted High School Seniors** – A cross-functional team of CCCC leaders has developed a holistic transition plan for high school graduates (including adult high school) whose education has been negatively impacted by the pandemic. The program is supported by federal CARES Act funds. Recruitment for participants is underway. The program will run three full days per week from June 7 through August 3:

The graphic is a vertical poster for the College Connections Experience. At the top left is the Central Carolina Community College logo. The main title 'COLLEGE CONNECTIONS EXPERIENCE' is in large, bold, blue and black letters. Below the title is a yellow banner that says 'Free CCCC First Year Experience'. The central part of the graphic features a large yellow circle containing the text '8-WEEK SUMMER SEMESTER SCHEDULE' and 'June 7 – August 3 (three full days per week)'. To the right of this circle is a blue circle with the text 'FREE course credit(s)'. Below the central circle are three horizontal sections, each with an icon and text: 'EARN' with a graduation cap icon, 'LEARN' with a lightbulb icon, and 'BELONG' with a group of hands icon. Each section lists specific benefits and activities. At the bottom, there is a light blue banner with the text 'Submit your interest form today!' and the website URL 'www.cccc.edu/collegeconnections'.

**CENTRAL CAROLINA
COMMUNITY COLLEGE**


COLLEGE CONNECTIONS EXPERIENCE


Free CCCC First Year Experience

**8-WEEK
SUMMER SEMESTER
SCHEDULE**


June 7 – August 3
*(three full days
per week)*

**FREE
course
credit(s)**

EARN  **COLLEGE CREDIT:** Take 1 college level courses
MICRO-CREDENTIALS: Including professional writing, time management, self-advocacy, and more

LEARN 

- Experiential and Project-Based Learning Activities
- Higher Education Workshops
- Learning Recovery

BELONG 

- Learning Community Model
- Early Introduction to Academic Advisors
- Program-Specific Success Coach
- **Free Laptops!** Activities! Food! FUN!!

Submit your interest form today!
www.cccc.edu/collegeconnections



**BOARD OF TRUSTEES
STUDENT & ACADEMIC SUPPORT
SERVICES COMMITTEE
MARKETING AGENDA**

Date of Meeting:	April 26, 2021	Time: 3:00 PM	Virtual
Committee Members: Pat Kirkman, Chair Robert Logan Gladys McAuley			
Guest Presenter:			
Consent Agenda Items			
Full Board Agenda Items			
1. Public Records & Request Policy (Not available at printing)			
For Information Only			
1. Marketing and Public Affairs Update			

Public Records & Request Policy Proposal

Definitions

A “Record” is defined as any document, paper, letter, map, book, photograph, film, sound recording, magnetic or other tape, electronic data-processing record, artifact, or other documentary material.

A “Public Record” is any record, regardless of physical form or characteristic, made or received pursuant to law or ordinance in connection with the transaction of public business by Central Carolina Community College, its employees, and its Board of Trustees (collectively referred to as the “College”). A Public Record is deemed such as a result of its content and not of its location; personal records generated using or stored on public resources are not Public Records, while public records generated using or stored on personal resources are Public Records.

A “Public Record Request” is a request, written or otherwise, to examine or obtain copies of public records. A Public Record Request may be made by any person, whether citizen or non-citizen, individual or corporate.

The “Custodian” of a public record shall be the public official in charge of an office having said public record.

The “Public Information Officer” shall be the Associate Vice-President of Marketing & External Relations, who shall be responsible for managing all Public Record Requests and related matters.

A “Personnel File” consists of any information gathered by the board of trustees which employs an individual, previously employed an individual, or considered an individual's application for employment, and which information relates to the individual's application, selection or nonselection, promotion, demotion, transfer, leave, salary, suspension, performance evaluation, disciplinary action, or termination of employment wherever located or in whatever form.

Public Record Requests

Any person making a Public Record Request must do so by contacting the Public Information Officer through mail, phone, or email. If a request is sent to an employee other than the Public Information Officer, that employee shall immediately contact their department manager, who shall then immediately contact the Public Information Officer. The Public Information Officer will be responsible for determining the Custodian of the requested records and for coordinating between the requestor and the Custodian of the requested records. The requestor is not required to disclose the purpose or motive for the request.

All Public Record Requests shall specify, if applicable, the record requested, the medium or media in which the record is to be presented to the requestor, whether the record should be certified or uncertified, and where to send the media containing the record. Procedures for Public Record Requests shall be established by the Public Information Officer, who shall also establish a fee schedule for Public Record Request services.

All Public Record Requests for inspection or examination of a public record will be scheduled at a reasonable time and under reasonable supervision by the record's Custodian or any other individual deemed appropriate by the Public Information Officer.

All Public Record Requests for copies of a public record will be managed by the Public Information Officer, who shall respond to all requests promptly after consultation with the Custodian, senior College administration officials, the Board of Trustees, and the College's attorney, as determined by the Public Information Officer, with either an acknowledgment or a denial. An acknowledgment will include the estimated cost for the resolution of the request in collaboration with the relevant Custodian(s). The acknowledgment will be communicated to the requestor within two weeks of the Public Information Officer receiving the request. If the requestor accepts the estimated cost, the request will be processed within a reasonable timeframe. Once processed, a final invoice will be issued to the requestor, and the results of the Public Records Request will be provided to the requestor upon receipt of payment. A denial will be accompanied with a detailed justification of the basis for the denial.

Public Record Requests for documents containing commingled confidential and nonconfidential information shall be separated or redacted if necessary, at no charge to the requestor. Drafts of a document shall also be eligible for request if a finalized version has not yet been produced.

Public Record Requests for a record that is available online in a format that allows a person to view the public record and print or save the public record to obtain a copy shall be denied. This provision includes public records in a computer database made individually available online. The College shall not be compelled to create or compile a record or a database that does not exist. The College shall not be compelled to put any record into an electronic medium that is not kept in electronic medium. The College shall not be compelled to produce a record in a medium that it is not capable of providing. The College shall not be compelled to produce copies or allow inspections or examinations outside of the College's normal business hours.

Public Record Exceptions

The following records are excluded from being designated a Public Record:

- Written communications, and copies thereof, made within the scope of the attorney-client relationship by any attorney-at-law serving the College. Any such communication may be made public by the Board of Trustees, and any such communication shall become public three years after the date that the College has received said communication.
- Tax information
- The actual address and telephone number of a program participant in the Address Confidentiality Program
- Controlled Substances Reporting System information
- Records which contain personally identifiable information from or about an applicant for admission. Letters of recommendation or any record of a communication from an elected official concerning an applicant for admissions who has not enrolled as a student shall not be subject to this exception.
- Proprietary computer code written by and for use by the College
- Trade secrets
- Emergency response plans and the records related to the planning and development of these emergency response plans
- Records containing specific details of public security plans and arrangements or the detailed plans and drawings of public buildings and infrastructure facilities

- Trial preparation materials
- Social security numbers
- Names or other information about persons applying for or receiving public assistance or other social services
- Records that identifies a person as having requested or obtained specific materials, information, or services from the library
- Informal construction bids until the contract for which the bids have been solicited has been awarded
- Minutes or general accounts of any closed session if public inspection would frustrate the purpose of a closed session
- Personal identifying information, including:
 - Social security or employer taxpayer identification numbers
 - Driver's license, State identification card, or passport numbers
 - Checking account numbers
 - Savings account numbers
 - Credit card numbers
 - Debit card numbers
 - Personal Identification (PIN) Code
 - Electronic identification numbers, electronic mail names or addresses, Internet account numbers, or Internet identification names
 - Digital signatures
 - Any other numbers or information that can be used to access a person's financial resources
 - Biometric data
 - Fingerprints
 - Passwords
 - Parent's legal surname prior to marriage
- Any other exceptions as defined under *NCGS §132-1 et seq.*, as amended

Where applicable and feasible, any Public Record request that includes a record or records that are excepted from the public record categorization for any of the above reasons shall have the excepted information redacted in order to fulfill the Public Record Request.

Special Rules Regarding Personnel Files

Personnel Files are explicitly exempted from the inspection and examination authorization under *NCGS §132*. Instead, a Public Record will be maintained of each employee showing the following information with respect to each employee:

1. Name
2. Age
3. Date of original employment or appointment
4. The terms of any contract by which the employee is employed whether written or oral, past and current, to the extent that the board has the written contract or a record of the oral contract in its possession
5. Current position

6. Title
7. Current salary, which includes pay, benefits, incentives, bonuses, and deferred and all other forms of compensation paid
8. Date and amount of each increase or decrease in salary
9. Date and type of each promotion, demotion, transfer, suspension, separation, or other change in position classification
10. Date and general description of the reasons for each promotion
11. Date and type of each dismissal, suspension, or demotion for disciplinary reasons
 - a. If the disciplinary action was a dismissal, a copy of the written notice of the final decisions of the board of trustees setting forth the specific acts or omissions that are the basis of the dismissal must be included
12. The office or station to which the employee is currently assigned

All other information contained in a Personnel File is considered confidential information and is not considered a Public Record. Notwithstanding this, Personnel Files may be inspected and examined by:

1. The employee, applicant for employment, former employee, or his or her properly authorized agent, who may examine his or her own Personnel File at all reasonable times in its entirety except for letters of reference solicited prior to employment
2. The president and other supervisory personnel
3. Members of the Board of Trustees and the Board's attorney
4. A party by authority of a subpoena or proper court order, limited to the extent specified in the subpoena or proper court order
5. An official of an agency of the federal government, State government or any political subdivision thereof when the inspection of the Personnel File is deemed necessary and essential to the pursuance of a proper function of said agency, so long as said proper function does not include assisting in a criminal prosecutor or for assisting in a tax investigation

Destruction & Disposition of Public Records

No employee or official of the College shall destroy, sell, loan, or otherwise dispose of any public record, without the consent of the Department of Natural and Cultural Resources. Employees or officials of the College may destroy public records in conformity with the most recent Records Retention & Disposition Schedule issued by the North Carolina Department of Natural and Cultural Resources and the North Carolina Community College System.

At the end of employment or the expiration of the term of office for any Custodian, said Custodian shall deliver all records to the Custodian's successor or, if there be none, to the Department of Natural and Cultural Resources.

Fees

Fees for Public Record Requests will be computed annually as a fee schedule on a cost basis by the Public Information Officer in conformance with *NCGS §132-6.2*. The fee schedule will be posted online.

References: NCGS §132, NCGS §115D-17 through §115D-30 (Personnel Records), NCGS §105-259 (Tax Information), NCGS §15C (Address Confidentiality Program), NCGS §90-113.70 through §90-113.79 (Controlled Substances Reporting System), NCGS §66-152(2) through §66-152(3) (Trade Secrets), NCGS

§108A-80 (Public Assistance or Social Services), NCGS §125-19 (Library Information), NCGS §143-131 (Informal Construction Bids), NCGS 143-318.10(c) (Closed Sessions), NCGS §14-113.8(6) (PIN Codes), as amended.

Procedure Recommendations

Preferred Submission of a Public Record Request

It is the College’s policy to request that all requests be in writing and submitted to the Public Information Officer in order for the College to provide clarity as to the scope of the request and to create appropriate documentation for monitoring, time, and cost. If a request is broadly worded, the College may confer with the requestor to try to better understand the particular records the requestor is seeking. Narrowing a request will limit the expenditure of College resources, may help to avoid any unnecessary costs, and may permit the College to respond in a shorter time period.

Requestors may submit requests via electronic form, by mail or special carrier (UPS, FedEx, etc.), or by email. Requests should include the requestor’s full name, phone number, email address, organization’s name (if applicable), and a description of the public records sought, being as specific as possible.

Framework for Determining Records to Release

1. Does a record exist that corresponds to the request? If not, no disclosure is required. If so, continue to question 2.
2. Is the record “made or received in the transaction of public business”? If not, no disclosure is required. If so, continue to question 3.
3. Is there an exception that applies? If not, the requested access must be provided. If so, continue to question 4.
4. Does the exception apply to the entire record or only to certain information, and does it prohibit disclosure or deny right of access? If a prohibition applies to the entire record, do not disclose; if it applies only to certain information, redact and disclose. If there is no right of access to some or all of the information, but release is not prohibited, determine whether or not to release the entire or a redacted record.

Fee Schedule

Service	Fee
Inspection & Examination	Free
Redaction & Separation of Commingled Information	Free
Paper Copy	\$0.25 per page
Digital Copy	Exact cost of devices or media containing the information; free if sending files via email or hosting them in the cloud for download
IT Surcharge	Hourly wage of lowest level employee capable of performing required IT work
Clerical & Supervisory Assistance Surcharge	Hourly wage of lowest level employee capable of performing required clerical or supervisory work
Mailing	Actual cost of mailing materials

Marketing and External Relations

Dr. Marcie Dishman

April 28, 2021

For Information Item:

1. Marketing and Public Affairs



DESIGN

>> Development of materials, including:

- Brochures
- Flyers
- Handouts

8th ANNUAL GOLF CLASSIC
at the Chatham County
CHAPEL RIDGE GOLF COURSE

WEDNESDAY
MAY 5
2021

CENTRAL CAROLINA COMMUNITY COLLEGE FOUNDATION, INC.

www.cccc.edu/foundation

TOURNAMENT CONTACTS

George Lucier
Tournament Co-Chairman
(919) 542-4629

Barber Holmes
Tournament Co-Chairman
(919) 929-9979

Emily Hare,
CCCC Foundation
(919) 718-7230 • share@ccc.edu

4-PERSON CAPTAIN'S CHOICE

DATE: Wednesday, May 5, 2021
WHERE: Chapel Ridge Golf Course, Pittsboro, NC
FORMAT: 4-Person Captain's Choice. (Prizes will be awarded to top teams in each flight. Prizes are based on full field.)
Longest drive, closest-to-pin, and putting contest.
TIME: Shotgun Start 9:00 a.m.
LUNCHE: 1:00 p.m. – 2:00 p.m.

REGISTRATION FORM

I would like the following:

- Platinum Sponsor – \$1,000 (Includes two fourtimes (see Fourtime Package for details) and sponsorship recognition)
- Gold Sponsor – \$600 (Includes one foursome (see Foursome Package for details) and sponsorship recognition)
- Silver Sponsor – \$300 (Includes sponsorship recognition only)

Return form by Monday, May 3rd with payment:

- Check: Payable to CCCC Foundation
- Online Payment: Visit www.cccc.edu/foundation/sign-up. Please specify "Chatham Golf Classic" in the "Special Instructions or Memory/Remark" field.
- Credit Card:
 - Visa
 - MasterCard
 - American Express
 - Discover

Card Number: _____
Exp. Date: _____ Security Code: _____
Card Holder Name: _____
Address: _____
Phone Number: _____
Signature: _____

Mail payment to: CCCC Foundation
1105 Kelly Drive
Searfoss, NC 27330

Please complete Player information on reverse side.

Need to Talk?
24/7 Support

Free, confidential, short-term counseling and personal consultation!

Juggling school, work, and family is a no easy task. Prioritize your mental health and well-being.

The Student Assistance Program (SAP) offers free, confidential, short-term counseling and personal consultation to ALL students at Central Carolina Community College.

The SAP has a network of counselors that are conveniently located. They can help you improve or resolve personal difficulties whether big or small or school-related.

Central Carolina Community College

To seek assistance, call 1 (800) 633-3353

For more resources, visit www.cccc.edu/cares

#CCCCStrong

THE HISTORY OF BLACK HISTORY MONTH

DATE: Wednesday | February 17, 2021
TIME: 12:00 p.m. – 12:45 p.m.
LOCATION: Blackboard Collaborate

Speaker, Robert Barnes, will address the following questions:

- What is Black History Month?
- Why is Black History Month in February?
- Where did the idea for Black History Month begin?
- Why is it called Black History Month and not African American History Month?
- Why do we celebrate Black History Month?

Join us for a lively discussion
CLICK HERE TO JOIN

www.cccc.edu

AVIATION EDUCATION LATE PILOT GROUND SCHOOL

PILOT SCHOOL
Online instructional course

The class will be synchronous via ZOOM!

se teaches aircraft systems, flight instruments and operations, aeronautical thinking, aerodynamics, aviation meteorology, aircraft performance, navigation, and operations. Successful course completion prepares students to sit for the Aviation Administration (FAA) knowledge test in order to earn an Airman License. There will be one Saturday course session held at Regional Jetport (10:00 a.m. – 3:00 p.m.) [Date TBD]. Prerequisites: call for details.

H-1701 Section 82467
Start/End Date: 5/10/21 – 6/28/21
Days: MTH Time: 12:00p – 2:00p
Cost: \$126.60

Information or to call (910) 814-8823 or ccc.edu/ceclasses

www.cccc.edu

FINANCIAL WELLNESS OPPORTUNITIES FOR CCC EMPLOYEES!

Have a headache about your finances?
The CCC Financial Wellness Team has RX for that – Financial Wellness Education

An investment in knowledge pays the best interest. – Benjamin Franklin

Upcoming Workshops

April is Financial Literacy Month and in celebration, various workshops will be held in April. Stay tuned or CCC Professional Development opportunities!

Learn About Financial Wellness

Learn the meaning of financial wellness, more about the financial planning process and benefits, and get your questions answered.

For more information, contact Trinity Faucett: (919) 718-7291 tfaucett@ccc.edu

www.cccc.edu/finwell

REGISTER NOW!
CENTRAL CAROLINA MANUFACTURING INSTITUTE

Upon completion, job interviews with an opportunity for full-time jobs with local manufacturers!

CERTIFIED PRODUCTION TECHNICIAN

Learn skills in safety, quality assurance, manufacturing processes and maintenance awareness needed to enter into the many manufacturing opportunities available in our community.

Length: 8 Weeks
Start Date: 4/5/21 End Date: 5/28/21
Days: M – F Time: 8:30 a.m. – 12:30 p.m.
Location: Howard-James Industry Training Center
5825 Clyde Rhyne Dr. | Sanford, NC 27330

PRE-REGISTRATION REQUIRED

CONTACT
Felicia Crittenden:
fcrittenden@ccc.edu
(919) 718-7360

FREE FOR STUDENTS!
No registration fees or certification testing fees

www.cccc.edu/ccmi

FREE TUITION
FREE VIRTUAL INFORMATION SESSIONS
Career & College Promise (CCP) Opportunities

Click to Join: <https://zoom.us/j/993632619>
Call to Join: (919) 718-7360
Meeting ID: 993 632 619

Click to Join: <https://zoom.us/j/993632619>
Call to Join: (919) 718-7360
Meeting ID: 993 632 619

Click to Join: <https://zoom.us/j/993632619>
Call to Join: (919) 718-7360
Meeting ID: 993 632 619

Click to Join: <https://zoom.us/j/993632619>
Call to Join: (919) 718-7360
Meeting ID: 993 632 619

For more information, email dualenrollment@ccc.edu
www.cccc.edu/ccp

PATHWAYS	BIOPHARMA			EMPLOYABILITY & CUSTOMIZED TRAINING	
PROGRAMS	BioWork	Bioprocess Technology Certificate	Bioprocess Technology AAS	Employability Skills	Customized Training
EDUCATIONAL CREDENTIAL	Credits toward Certificate and AAS	Certificate	AAS	Examples: OSHA, Chem Readiness Certificate, Working Smart	Education and training for job growth, technology treatment, and productivity enhancement
INDUSTRY CREDENTIAL	BioWork State Process Technician			Examples: OSHA 10 and 30-hour cards	Example: BioWork State Process Technician
COMPLETION TIME	2 months – 4 months	8 – 12 months	22 months	Varies	12 – 36 month timeline
ARTICULATES TO	Bioprocess Technology Certificate	AAS	Transfer to related Bachelor of Science degree programs		Reviewed on a case-by-case basis
RELATED CAREERS	Entry-level Process Technician	Process Technician, Entry-level Quality Assurance Specialist	Senior Process Technician, Quality Assurance Specialist, Analyst	Training may be relevant across all job/careers	Training may be relevant across all job/careers
CONTACTS	Dr. Lisa Smelser (919) 718-7365 lsmelser@ccc.edu			Felicia Crittenden (919) 718-7360 fcrittenden@ccc.edu Cathy Sautels (919) 718-2122 csautels@ccc.edu	

* Related programs: Industrial Systems Technology



DESIGN

>> Development of materials, including:

- Advertisements in local, regional, and electronic publications

CENTRAL CAROLINA COMMUNITY COLLEGE

Apply Today!

- CCCC offers more than 50 career and university transfer programs.
- Online courses available to fit any schedule.
- Central Carolina Promise provides free tuition to qualifying high school graduates (ccc.edu/promise)
- Career & College Promise enables local high school students to enroll, tuition-free, in college credit courses (ccc.edu/ccp)

www.cccc.edu

DENNIS A. WICKER CIVIC & CONFERENCE CENTER

Central Carolina's Premier Gathering Facility

- Your place for Trade Shows
- Banquets
- Concerts
- Corporate Retreats
- Weddings
- Private Events
- And More!

(919) 776-0345
www.dawcc.com

CENTRAL CAROLINA COMMUNITY COLLEGE

FIND YOUR FUTURE!

- CCCC offers more than 50 career and university transfer programs.
- Short-term job training
- Online courses are available to fit any schedule.
- Career & College Promise provides free tuition to local high school students to enroll, tuition-free, in college credit courses (ccc.edu/ccp).
- Central Carolina Promise provides free tuition to qualifying high school graduates (ccc.edu/promise).

www.cccc.edu

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Central Carolina's Premier Gathering Facility

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CENTRAL CAROLINA COMMUNITY COLLEGE

APPLY NOW!

- 50+ Programs of Study
- 1/3 Tuition Cost Compared to Public, In-State Universities
- 40+ College/University Partnerships

www.cccc.edu

CENTRAL CAROLINA COMMUNITY COLLEGE

Job Title: Maintenance Technician

Job Description: The Maintenance Technician will troubleshoot and repair equipment. Technician will assist with HVAC repairs and preventive maintenance, as well as also, employes will make minor renovations and surplus alterations to facilities. This position will work on the Chatham Main Campus in Pittsboro.

Minimum Requirements: High School Diploma or equivalent with basic skills in electrical, HVAC, mechanical, plumbing equipment. At least three years experience in maintenance equipment such as electrical distribution equipment, lighting, HVAC, air compressors, PIPs, and other facilities related equipment; or equivalent combination of training and experience; or NC Driver's License.

Excellent combination of education and experience may be considered.

Complete listing of employment opportunities, online at www.cccc.edu/employment



DESIGN

>> Development of materials, including:

- Billboards
- Booklets
- Newsletters



CHATHAM FOCUS

CENTRAL CAROLINA COMMUNITY COLLEGE

WORKFORCE DEVELOPMENT – INITIATIVES AND PARTNERSHIPS

CCC has a history of adapting training to address industry needs. This includes not only program development but leveraging resources within Customized Training, the Triangle South Workforce Development Board (TSWDB), community partners and others to meet both recruitment and training of a skilled talent pipeline.

CCC also provides opportunities for pre-employment and registered apprenticeships with the local high schools, adult learners, military veterans, and military spouses. CCC works with its regional sister institutions to provide education and training for salary position needs.

Learning from our Military Presence

Military Service Members to Biopharma Manufacturing (MSMM)

CCC works closely with the Fort Bragg military base to accelerate the education, training and transition of military service members into biopharma manufacturing. CCC works closely with the Fort Bragg military base to provide military members with relevant experience to transition from military roles into high-paying areas of biopharma manufacturing.

Responding to Workforce Innovation and Change

In light of the rapid growth of biotechnology within the Research Triangle Park region as well as the state, the college has partnered with business, peer community colleges, and industry partners to rapidly develop an Applied Bioprocess Technology degree program. Working with the Biotech workforce and moving through an applied bioprocess technology degree program to our military partners, students have an opportunity to gain with the college at several points along their path and employees benefit from a well-trained force within their entire organization.

Central Carolina CO Bioprocess Technology Program

Employer and public/private initiatives to respond to the economic and workforce needs of manufacturers in the region supported by economic and workforce partners.

- Close the manufacturing skills gap through workforce training and certification
- Improve the image of manufacturing employment opportunities among job seekers
- Assist manufacturing firms in improving recruitment, selection and retention of talent

CCM Partners provide the visibility and guidance to develop an effective, sustainable and cost-effective talent supply chain solution.

COLLEGE FACILITY RESOURCES, ACCREDITATIONS AND RECOGNITIONS

The college has campus locations in Chatham, Lee, and Harnett counties providing students access to high-quality, in-demand education programs that are regionally accessible. CCC is recognized for their instruction and programs through their various accreditations and recognitions. Highlighted sites and noteworthy recognitions include:

Howard-James Industry Training Center

The Howard-James Industry Training Center is a world-class training center for industry in Chatham, Harnett, and Lee counties and beyond. The 30,000 square foot facility houses the Simulated Work Environment (SWE), a 10-day fully-outfitted training shop, an industry-scale electrical, PLC, hydraulics, pneumatic, etc.) layout training area, the Advanced Production Assembly System, and classroom space. Central Carolina Community College through various programs including Customized Training, Continuing Education, and Degree Programs, partners with industry to maximize organizational work with industry quality, targeted workforce training. Since 2012, the Howard-James Industry Training Center has hosted over 4,700 individuals through 11,250 hours of customized training representing 42 unique organizations.

Chatham Main Campus

Located in Pittsboro, North Carolina, the Chatham Main Campus houses the college's Sustainable Technology Program with the facilities and resources to focus on sustainability across several energy and construction. The campus resources include lab spaces for construction, plumbing, electrical, electrical systems, fire science, and agricultural systems in addition to classroom space for degree, certificate, and short-term training instruction. The 42-acre campus maintains the Sustainable Technology Center, a LEED-certified energy-efficient building. Also, Chatham Community Library serves both the college and the community from its campus location.

National Institute for Metalworking Skills (NIMS) Center

The Consortium for Metalworking Skills (NIMS) Center is a national leader in metalworking skills training. NIMS is the nation's only ANSI accredited developer of precision manufacturing skill standards and competency assessments. NIMS certifies individual skills against standards and accredits programs that meet its quality requirements.

Southern Association of Colleges and Schools Commission on Colleges (SACSCOC)

Central Carolina Community College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate degrees, diplomas and certificates.

ESSENTIAL CAREER & EMPLOYABILITY SKILLS

The Human Capital Development Newsletter

IN THIS ISSUE

- From the Desk of the Director, Page 1
- What You Don't Know You Need, Page 2
- Fee Waiver for ECES Courses, Page 3
- In the Spotlight! Career Ready Courses, Page 4
- Where to Find ECES Course Schedule, Page 4

How to Find ECES Course Schedule

The Essential Career & Employability Skills Program is proud to offer members of our community courses designed to address the needs of today's workforce. Working with industry partners to the individual seeking to become a well-rounded professional with both the technical know-how skills, soft skills, and small business/customer service skills, our courses are created in your mind.

Courses are taught by highly educated and skilled educators designed to empowering individuals to reach their highest potential. A variety of programs feature courses designed for specific needs; however, these courses can be taken by anyone and in any particular sequence that courses should be taken in. Please refer to the course descriptions on the course offerings page. It is recommended to find the courses that fit your needs.

Available courses include:

- Career Ready Bootcamp
- Jobs 101
- WorkKeys NCRC Prep (CCCC created prep course for National Career Readiness Certification)
- Working Smart (essential soft skills)

How to Find ECES Course Schedule

Central Carolina Community College

www.cccc.edu

In the Spotlight!

Career Ready Program: Career Ready

Courses in this program category are designed to help individuals that are ready to get hired. Individuals have the technical skills required to do the job and are ready to obtain the training touches through gaining essential soft skills critical for interacting with others in the work environment, skills to help them in creating and crafting highly effective resumes, learn important interview techniques for job search and interviewing skills.

Available courses include:

- Career Ready Bootcamp
- Jobs 101
- WorkKeys NCRC Prep (CCCC created prep course for National Career Readiness Certification)
- Working Smart (essential soft skills)

Fee Waiver Available for ECES Courses

The Board of Community Colleges grants permission to waive tuition and fees for enrollment in Essential Career & Employability Skills (ECES) Development classes. To receive this waiver, an individual must verify that they meet at least one of the following criteria and complete the fee waiver application. Individual applying for a fee waiver must be:

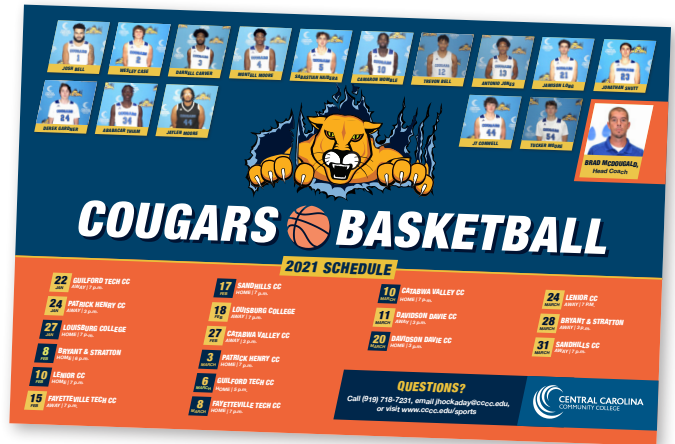
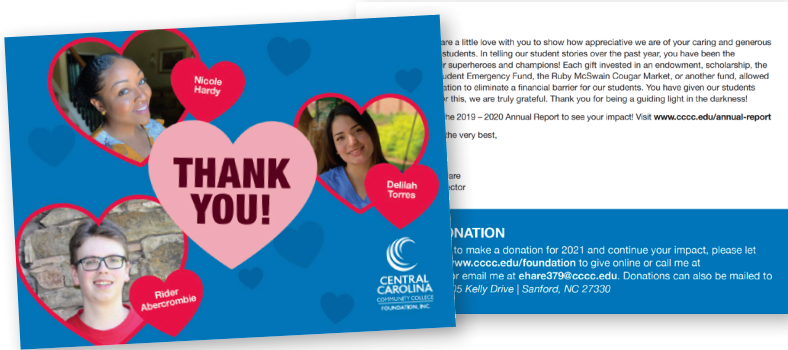
- Currently unemployed, or
- Have received notification of a pending layoff, or
- Working and eligible for the Federal Earned Income Tax Credit (EITC), or
- Working and earn wages at or below two hundred percent (200%) of the federal poverty guidelines (FPG).

The most up-to-date EITC guidelines and FGP, please visit www.irs.gov/Individuals/Preview-EITC-Income-Limits and www.hhs.gov/poverty-guidelines, respectively.



>> Development of materials, including:

- Banners
- Postcards
- Posters
- Signs



NEWS/FEATURE STORIES

>> **The college continues** to write a variety of news and feature stories that are used on the college website and social media. They also are shared with area news media, college leaders, and local political, educational and business leaders.

>> **Stories promoting various college programs and news, including:**

- CCCC announces BLET graduates
- Central Carolina Manufacturing Institute
- CCCC 8- week classes

>> **Stories promoting various college achievements, including:**

- CCCC receives Aviso Aspire Award
- CCCC Accounting program recognized with high ranking
- CCCC volleyball team is NJCAA Division III Region 10 champion

>> **Stories promoting student/alumni/faculty success, including:**

- CCCC Dean's List & President's List
- CCCC Instructor, Staff of Year award winners

>> **Upcoming stories include:**

- Pfizer apprenticeship
- Young graduates in workforce

>> **Cougar Bytes**

- Marketing & Public Affairs Department produces the monthly online publication "Cougar Bytes" as a way of communicating news and happenings to college employees.

HARNETT Life Magazine Spring 2021

Former CCCC student Andrew Sescilla accepted into Yale program

Andrew Sescilla, a former student of CCCC, is one who has gone over and beyond to find his calling in life. He has been accepted into the Yale School of Medicine Physician Assistant Program!

Curry for people around him has always been a top priority for Andrew Sescilla. Now, the former Central Carolina Community College student will make that pursuit his life's work as he begins study in the prestigious physician assistant program offered by the Yale School of Medicine.

Not long ago, the University of Pittsburgh graduate in business administration was thinking about anything but medicine, serving as Director of Army Engineer operations, where he provided assistance to people facing crisis situations across the United States and in other locations around the globe. But that experience sparked an interest in healthcare, a path he decided to pursue after leaving the U.S. Army — first as a paramedic at Chatham County, where he has lived for the last decade, and soon as a physician assistant.

Sescilla will be studying in an online master's degree program that prepares graduates to seek licensure as physician assistants. While courses are delivered online, the 28-month, full-time program requires some in-person instruction, as well, with clinical rotations near students' home communities and three weeklong, hands-on "immersions" in New Haven, Conn., on the Yale University campus.

Pursuing an online degree program, even with plenty of in-person instruction, wasn't always a viable option a couple of years ago. Sescilla admits that it took him a while to adjust to online instruction, though he eventually discovered during his return to college that the online format actually did fit his learning style.

Another challenge: juggling his new academic pursuits with family obligations, though the devoted father learned a lot about how to make it work during his time in the classroom.

Page 30

The Sanford Herald
42 | Thursday, February 18, 2021

Carter named CCCC's Staff Member of the Year

Amanda Carter, director of Distance Education, has been named Central Carolina Community College's Staff Member of the Year for 2020-2021.

Carter, who has worked at CCCC for 15 years, was recognized for her dedication and hard work during a challenging year. She has been instrumental in providing support and resources to students and faculty alike.

Carter is a dedicated professional who has always been available as a resource and constant by investigating opportunities for more effective ways to support our distance education community.

Scott Bryington, CCCC's Dean of University Transfer and Advising, said Carter is indefinable in all of the various roles she plays and how well she does them.

"This is a responsible, professional in the field and our faculty. She is always available as a resource and constant by investigating opportunities for more effective ways to support our distance education community."

Carter said working at CCCC is an incredible honor and privilege that she does not take lightly. She is grateful for the support and resources provided by the college and its faculty.

"I want to thank everyone who has helped me along the way," she added. "I am grateful for the support and resources provided by the college and its faculty. I am grateful for the support and resources provided by the college and its faculty."

The Chatham News
82 | Chatham News - Record | APRIL 14, 2021

CCC volleyball team is NJCAA Division III Region 10 champions

The Central Carolina Community College volleyball team has won the NJCAA Division III Region 10 championship, marking a significant achievement for the program.

The team, coached by Dr. Lisa M. Chapman, defeated their opponents in a hard-fought final match. The victory is a testament to the team's hard work and dedication throughout the season.

The team's success is a result of their consistent performance and strong teamwork. They have shown exceptional skill and determination on the court.

The championship win is a proud moment for the college and its fans. It represents the culmination of a season of hard work and sacrifice.

The team will be celebrating their victory and looking forward to future challenges. They are proud to represent Central Carolina Community College and to have won this prestigious title.

The Sanford Herald
Thursday, March 11, 2021 THE SANFORD HERALD A3

CCCC receives Aviso Aspire Award

SANFORD — Central Carolina Community College is recipient of the Aviso Aspire Award, the Aviso Retention organization has announced.

The Aviso Aspire Award celebrates an Aviso Retention partner who has put forth emphasis on the importance of student success. Aviso noted in its award announcement, "We want to recognize an institution that has a significant impact, through innovation, commitment to internal training, dedication to continuous improvement with internal processes, and provides never-ending support to students."

Aviso Retention is a student retention solution that helps colleges and universities solve some of the biggest challenges in higher education: keeping students engaged, increasing retention, and improving graduation rates. Aviso does this in a holistic way, by combining proven coaching methodologies with supportive software tools and predictive analytics.

In 2012, Central Carolina Community College entered into partnership with Aviso Retention when CCCC was awarded a five-year, \$1.65 million contract to implement the early alert case management program. CCCC is proud to be a part of the Aviso Retention program and to have received this prestigious award.

Central Carolina Community College President Dr. Lisa M. Chapman holds the Aviso Retention award, surrounded by staff members, in a photo taken at the award ceremony. Also present are Dr. Philip Price, Scott Bryington, Seth Buchanan, Ken Hoyle, and Jairo McDaniel.

First in the World study conducted in partnership with Aviso Retention, according to the Aviso Retention organization, "With their campus-wide support for Aviso Retention, CCCC has had transformative efforts in advising, coaching, and student support. The data from this study shows the success of intensive coaching coupled with the creation of student success plans and intentional student support. Since 2012, retention for CCCC has increased by an average of 5% for full-time students and 18% for part-time students. In addition to its outstanding student retention rates, CCCC's commitment to technology participation in the Aviso Retention program has increased by 12%." —Submitted

SOCIAL MEDIA

>> **Increased promotion of the college through online methods, including promotion of the following:**

- Curriculum programs
- 12-and-8-week sessions
- Workforce and Continuing Education courses
- Small Business Center programs
- Short-term training programs

>> **Promotion of various college activities, including:**

- Foundation golf tournaments
- Athletic program updates

>> **Promotion of various college news and programs, including:**

- Videos promoting various college programs
- CCCC receives Aviso Aspire Award
- CCCC Accounting program recognized by Intelligent.com as having one of The Best Accounting Certificate Degree Programs for 2021

>> **Promotion of student/alumni/faculty-staff success, including:**

- Basic Law Enforcement Training graduation
- President’s List / Dean’s List honorees
- Recognition of Instructor of Year and Staff Member of Year

>> **Social media accounts as of April 5, 2021:**

- CCCC Instagram has 901 followers and 1,968 posts.
- CCCC Twitter has 2,248 followers, and tweet impressions were about 45.9K for the past month.
- CCCC Facebook has 12,484 followers, with multiple posts each business day – many posts linking back to our web pages.
- CCCC LinkedIn has 8,455 followers.

>> **CCCC has a Facebook Live session each week with a different program, department, or service at the college.** These sessions provide an opportunity for individuals to learn and ask questions. Recent guests have included the following college areas: Essential Career & Employability Skills, Small Business Center, Financial Aid, Foundation, Student Onboarding & Outreach, College & Career Readiness, and Career & Technical Education.



>> **Continued development of a video series to promote the college's programs of study.** The completed videos are available on the CCCC YouTube channel and are being shared on social media and with prospective students.

>> **Increased production through completed and upcoming video projects, including:**

Virtual Tour Videos (Samples of all videos not shown below)

- Career Center
- Criminal Justice Studies
- Electrical Systems Technology
- Library & Information Technology
- Sustainable Agriculture
- Sustainable Technologies





WEBSITE

>> In the past months, multiple new web pages have been developed and launched. Additionally, many web pages have also been updated.

A sampling of website projects include:

- Central Carolina Manufacturing Institute — www.cccc.edu/ccmi
- 2019-2020 Annual Report — www.cccc.edu/annual-report/2019-2020
- Graduation Application — www.cccc.edu/registrar/graduation-application/index-form-on.php
- Financial Wellness for CCCC Employees — www.cccc.edu/finwell
- Foundation Scholarship Application — www.cccc.edu/foundation/scholarship-application



BOARD OF TRUSTEES
STUDENT & ACADEMIC SUPPORT
SERVICES COMMITTEE
Grants and Strategic Initiatives Agenda

Date of Meeting:	April 26, 2021	Time: 3:00 PM	Virtual
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Committee Members: Pat Kirkman, Chair
Robert Logan
Gladys McAuley

Guest Presenter:

Consent Agenda Items

1. Approve In Progress: Grants & Strategic Initiatives

Full Board Agenda Items

For Information Only

1. Grants & Strategic Initiatives Highlights & Full Portfolio (linked)

Grants & Strategic Initiatives

In Progress, April 2021

Funding Source	Project Name	Funding type	Requested Amount	Description
Submitted				
Haas Foundation	Machining Scholarships	Private	\$10,000	Machining Scholarships and SKILLS USA support.
Pentair	Community Program	Private	\$10,000	Funding to support COVID-19 distance-required lab kits.
United Way - COVID Funding II	COVID Emergency Funding (#2)	Private	\$1,500	Cougar Market and Dreamkeeper Support.
NC DOT	Enhanced Mobility of Seniors & Individuals with Disabilities - Section 5310	State	\$60,000	This program provides transportation funding through COLTS, HARTS, and CTN for students with disability to get to training.

Department of Labor	YouthBuild	Federal	1,499,654	<p>YouthBuild is a community-based pre-apprenticeship program that provides job training and educational opportunities for at-risk youth ages 16-24 who have previously dropped out of high school. Youth learn vocational skills in construction, as well as in other in-demand industries that include health care and hospitality. Youth also provide community service through the required construction or rehabilitation of affordable housing for low-income or homeless families in their own neighborhoods. Youth split their time between the vocational training work site and the classroom, where they earn their high school diploma or equivalency degree, learn to be community leaders, and prepare for postsecondary training opportunities, including college, apprenticeships, and employment. YouthBuild includes significant support systems, such</p>
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				as a mentoring, follow-up education, employment, and personal counseling services; and participation in community service and civic engagement.
U.S. Department of Education	reTHINK Adult Ed	Federal	\$250,000	This program will implement pre-apprenticeship program and other strategies that further enhance the quality and outcomes of adult education and literacy activities.
Lee County Arts Council	ACES	Private	\$1,500	Funding for remote art class with supply kits for 50 students and 50 community members.
Ellucian	PATH Scholarship	Private	\$20,000	Emergency funding to support students affected by COVID.
RPM Foundation	Restoration Scholarships	Private	\$14,400	Scholarships for automotive restoration scholarships.
CEMC Round Up	Dreamkeeper	Private	\$3,000	Funding to support Dreamkeeper program.
Pfizer	Dreamkeeper	Private	\$15,000	Funding to support the Dreamkeeper program specifically for students in healthcare pathways.
Food Lion Feeds	Cougar Market Expansion – CWI	Private	\$15,000	Funding to purchase food and physical materials in support of a double Cougar Market location expansion at the Center for Workforce Innovation.
United Way - Lee County	Dreamkeeper	Private	\$5,000	Funding to support the Dreamkeeper fund as students return to campus in Lee County.
United Way - Harnett County	Cougar Market	Private	\$5,000	Funding to support Cougar Market growth and expansion in Harnett County.
MyFuture NC	CCW - Equity Focus	Private	\$25,000	Collaborative application between local governments, LEAs, and workforce agencies in each county to improve equity in success metrics for Central Carolina Works and to receive technical assistance in working through other projects as a regional group.

U.S. 4th Congressional District	Community Project Funding Application	Federal	\$50,589	Funding request for Bioprocess lab expansion in Chatham County.
Pending				
Lee County Community Foundation	Dreamkeeper Fund	Private	\$5,000	Funding to support the Dreamkeeper Fund in Lee County.
Department of Labor	Title III – Strengthening Institutions Program	Federal	\$2,200,000	This project tentatively titled Establishing One Front Door: Onboarding and Student Engagement Process Improvement will endeavor to make CCCC accessible to all and ensure students aren't lost in processes before and after they get to us. It includes two main components: streamlining and updating processes and improving institution wide communication.
National Science Foundation	Advancing Innovation and Impact in Undergraduate STEM Education at Two-year Institutions of Higher Education	Federal	TBD	NC BioBetter has assembled a team of experts in biopharmaceutical manufacturing and curriculum design to fully implement and accelerate a state-wide pathway to meet the unprecedented demand for more than 5,000 jobs over the next five years. Education Design Lab, a national expert in pathway design, will ALIGN stakeholders – including industry, institutions of higher education, workforce development organizations and state-wide education agencies. The project will then DESIGN a collaborative, shared curriculum, complete with technology-enabled remote learning -- all facilitated through BioNetwork, a life science training initiative of the North Carolina Community College System (NCCCS), and its Capstone Training Center, which is co-located with the Biotechnology Training and Education Center (BTEC) at NC State. Finally, the project will REDUCE systematic barriers to trainee success with Pathway Navigators, seamless transfer

				agreements, and innovative approaches to job placement.
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Grants and Strategic Initiatives Highlights, April 2021:

1. **TALKING POINT** – The CCCC foundation received a grant from the RPM Foundation for the Automotive Restoration program to restore a 1940 Ford Deluxe. Relationships with narrowly-focused funding agencies often lead to special opportunities for our students.
2. **HELP NEEDED** – Through funding from the NC Tobacco Trust, CCCC is able to offer **free-training** leading to employment to farmers, their spouses, and their children. This training is not limited to agriculture; courses are available in **many in-demand career pathways**. The success of this program relies on getting the word out to our agricultural community. Please share this program with your colleagues, peers, family members, and friends who may be eligible. Our office is happy to connect anyone to the right student support professional to help get them started.
3. **FOR YOUR INFORMATION** – NC BioBetter – a consortium comprised of CCCC, Durham Tech, Wake Tech, Vance-Granville, and Johnson Community Colleges -- is working continually in partnership with biopharma professionals at NC BioNetwork to meet the unprecedented workforce need in our area. This innovative and ambitious group continues to pursue external funding to strengthen these efforts, as reflected in both the pending and current portfolios.

Full Portfolio, April 2021

Previous versions of this report included the Full Portfolio of externally-funded projects at CCCC, including both College and Foundation grants. For your information, this can be found at the [Grants and Strategic Initiatives website](#), password: *cougargrants*.



BOARD OF TRUSTEES
STUDENT & ACADEMIC SUPPORT
SERVICES COMMITTEE

FOUNDATION AGENDA

Date of Meeting:	April 26, 2021	Time: 3:00 PM	Virtual
Committee Members: Pat Kirkman, Chair Robert Logan Gladys McAuley			
Guest Presenter:			
Consent Agenda Items			
1. Revenue Report			
Full Board Agenda Items			
For Information Only			
1. Endowment Report 2. Director's Report			

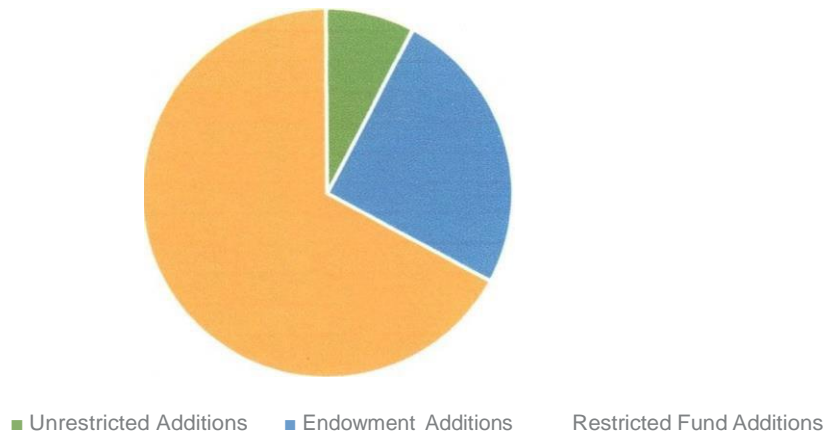
Revenue Report

CCCC Foundation January 1 - March 31, 2021

Third Quarter Review

DESIGNATIONS	Third Quarter	CurrentYTD
Total Unrestricted	22,444.75	49,228.25
Restricted		
Endowment Additions	79,905.08	160,365.71
Other Restricted Funds	305,763.85	425,978.61
Total Restricted	385,668.93	586,344.32
TOTAL REVENUES:	408,113.68	635,572.57

CURRENT YTD REVENUES



April

Fund Name	Principal Balance July 1, 2020	Principal Added	Principal Subtotal	Principal Balance March 31, 2021
Gary G. Allen	10,210.00		10,210.00	10,210.00
Alumni- Honor Society	13,603.64		13,603.64	13,603.64
Cymbria S. & Raymond H. Amberger	122,979.62		122,979.62	122,979.62
Ollie Monroe Angel	21,100.00		21,100.00	21,100.00
Darrell Arrington	9,243.70		9,243.70	9,243.70
J. Mack & Eula Mae Auman	65,098.12	100.00	65,198.12	65,198.12
Ola Mae Baber	50,070.00		50,070.00	50,070.00
Zachary S. Bradshaw	10,498.54	260.00	10,758.54	10,758.54
Braithwaite Dental Assisting	5,250.00	2,625.00	7,875.00	7,875.00
Braithwaite Dental Hygiene	5,250.00	2,625.00	7,875.00	7,875.00
Gail S. and Pat S. Bridges	10,765.00	25.00	10,790.00	10,790.00
James F. & Dixie B. Bridges	26,792.99	25.00	26,817.99	26,817.99
Judy Ellis Buck	6,785.02		6,785.02	6,785.02
Dr. Kirk Budd	12,950.00	250.00	13,200.00	13,200.00
Donald N. Buie	26,844.16	2,050.00	28,894.16	28,894.16
Jim and Ann Burgin	15,000.00	5,000.00	20,000.00	20,000.00
Fred and Eliza Burns	5,000.00	23,000.00	28,000.00	28,000.00
Lura Rhyne Burns	9,872.91	200.00	10,072.91	10,072.91
Troy Byrd	16,817.10		16,817.10	16,817.10
C.K. Caldwell	31,697.77	150.00	31,847.77	31,847.77
Raymond C. & Carolyn G. Carter	10,150.00		10,150.00	10,150.00
Caterpillar	10,000.00		10,000.00	10,000.00
CCSHRM	10,000.00		10,000.00	10,000.00
CEAD	21,300.00	2,000.00	23,300.00	23,300.00
CCH Auxiliary	51,361.20		51,361.20	51,361.20
Central Electric Membership	82,491.89	5,000.00	87,491.89	87,491.89
Susan Taylor Clark	10,000.00		10,000.00	10,000.00
Jimmy Collins	11,310.10		11,310.10	11,310.10
Commitment to Excellence	130,000.00		130,000.00	130,000.00
CommunityOne Bank	6,216.21		6,216.21	6,216.21
Coty	19,000.00		19,000.00	19,000.00
Nellie Lett Cox	10,500.00	18,661.48	29,161.48	29,161.48
Mary Lou & Lum Cummings	25,440.00		25,440.00	25,440.00
Carolyn Jean McNair Daniel	7,099.34		7,099.34	7,099.34
John Thomas Davenport	27,529.59		27,529.59	27,529.59
John D. Dixon & Linda S. Dixon	16,375.00		16,375.00	16,375.00
John E. & Eunice L. Dotterer	56,544.37		56,544.37	56,544.37
Captain Wilbert "Trap" Dunn	3,735.00		3,735.00	3,735.00
Eason Veterinary	10,310.18		10,310.18	10,310.18
Deborah Egbert	12,750.00	1,000.00	13,750.00	13,750.00
Exchange Club of Sanford	23,520.00		23,520.00	23,520.00
Phil and Genease Fields	10,000.00		10,000.00	10,000.00
F^2 Fritz	825.00		825.00	825.00
Sue Gibson	32,491.64	1,360.00	33,851.64	33,851.64

April

Gold Kist	14,327.32		14,327.32	14,327.32
Peggy C. & Meigs C. Golden	44,019.90	1,350.00	45,369.90	45,369.90
Goldston Medical Center Board	20,000.00		20,000.00	20,000.00
J. Dent & Clarice Cato Goodyear	0.00		0.00	0.00
Richard Scott Grant	34,653.27	1,000.00	35,653.27	35,653.27
Tom Graves	11,667.42	225.00	11,892.42	11,892.42
Barbara Simpson Haislip	24,344.33		24,344.33	24,344.33
Harnett County Student	80,703.56		80,703.56	80,703.56
Mary Lois Harris Hayes	42,991.41		42,991.41	42,991.41
Hayes Lecture Series	5,289.70	100.00	5,389.70	5,389.70
L.B. and Virginia Hester	38,911.68		38,911.68	38,911.68
Everette T. Hickman	20,233.27		20,233.27	20,233.27
Edward S. & Mary B. Holmes	52,986.16		52,986.16	52,986.16
James B. Holt	13,740.00	25.00	13,765.00	13,765.00
Betsy Perry Holton	40,437.10		40,437.10	40,437.10
Paul O. Howard and Barbara E. James	32,465.83		32,465.83	32,465.83
Edwin A. & Dorothy B. Hubbard	20,942.39		20,942.39	20,942.39
Hubbard Culinary Arts	25,981.08		25,981.08	25,981.08
Richard Clay Ingram	10,251.81		10,251.81	10,251.81
Audrey L. James	89,350.00	1,400.00	90,750.00	90,750.00
Jeffery K. Jones	49,152.31	500.00	49,652.31	49,652.31
Robert D. Jones	7,789.67		7,789.67	7,789.67
Jonesboro Garden Club	10,547.52		10,547.52	10,547.52
Marvin R. Joyner	16,819.17		16,819.17	16,819.17
J. Linwood Keith	26,160.06		26,160.06	26,160.06
Oscar A., Jr. & Elderlene R. Keller	19,369.10	500.00	19,869.10	19,869.10
Stephen T. Keller	16,686.00	900.00	17,586.00	17,586.00
Kightlinger/McSwain	11,525.01	1,525.00	13,050.01	13,050.01
Kiwanis Club of Lee County	4,500.00	6,000.00	10,500.00	10,500.00
Reid King	7,136.31		7,136.31	7,136.31
Patricia Kirkman	2,500.00	1,500.00	4,000.00	4,000.00
Laser & Photonics	16,480.71		16,480.71	16,480.71
William W. & Isabel Heins Lawrence	12,978.26		12,978.26	12,978.26
Lee County Assoc. Senior Citizens	6,282.20		6,282.20	6,282.20
Lee County Dental Society	18,915.38		18,915.38	18,915.38
Lee County Medical Society	16,850.92		16,850.92	16,850.92
Lee Iron & Metal	11,571.26		11,571.26	11,571.26
Ada M. Leonard	13,339.15		13,339.15	13,339.15
Gilbert Lett Family	118,408.52		118,408.52	118,408.52
Jimmy & Etta Love	5,010.00		5,010.00	5,010.00
Steve and Laurie Lympny	20,000.00		20,000.00	20,000.00
Alvin R. MacKay	34,987.47		34,987.47	34,987.47
Tommy C., Sr. & Sarah Miller Mann	15,857.03	250.00	16,107.03	16,107.03
Emilie Marchant	15,000.00		15,000.00	15,000.00
T.E. "Bud" Marchant	3,605.00		3,605.00	3,605.00
John David Martin	8,654.06		8,654.06	8,654.06
Janice Thomas McNeill	11,767.68		11,767.68	11,767.68

April

Joey McSwain	35,397.68		35,397.68	35,397.68
Ruby McSwain	300,000.00		300,000.00	300,000.00
Edgar W. Meyers	47,348.09		47,348.09	47,348.09
Sallie T. Milholen Nursing	15,928.45		15,928.45	15,928.45
Samuel R. Miriello	45,213.83	500.00	45,713.83	45,713.83
Bunkey Morgan	15,408.50		15,408.50	15,408.50
Joseph Morris	1,250.00		1,250.00	1,250.00
Motorcycle Mechanics Alumni	5,204.33		5,204.33	5,204.33
Normann Financial Group	2,000.00	1,000.00	3,000.00	3,000.00
Kel and Parker Normann	6,500.00	1,058.22	7,558.22	7,558.22
Nursing Program	117,376.58		117,376.58	117,376.58
Raymond Francis O'Brien, Jr.	30,810.00	1,050.00	31,860.00	31,860.00
Gerard J. O'Donnell	12,986.62	50.00	13,036.62	13,036.62
Oelrich Nursing	26,144.88	500.00	26,644.88	26,644.88
Paralegal	13,224.48	234.00	13,458.48	13,458.48
Cecelia K. Patterson	6,428.84		6,428.84	6,428.84
Jacqueline K. Patterson	7,772.70		7,772.70	7,772.70
Pay It Forward	4,800.00	2,000.00	6,800.00	6,800.00
Gloria Peele	30,750.00		30,750.00	30,750.00
Pentair Pool Products	92,748.04		92,748.04	92,748.04
Ann Carson Perry	19,704.90		19,704.90	19,704.90
Worth E. and Mary S. Perry	12,817.43		12,817.43	12,817.43
Pfizer	51,517.83		51,517.83	51,517.83
Pittsboro Area Health Initiatives *	61,778.16		61,778.16	61,778.16
Robert E. Pomeranz	30,282.14		30,282.14	30,282.14
Elbert C. Price	13,733.52		13,733.52	13,733.52
Erma Carlisle Proctor	28,802.69		28,802.69	28,802.69
Truby Proctor	34,707.34		34,707.34	34,707.34
Marie Profio	10,240.00		10,240.00	10,240.00
Samuel C. Profio	20,599.72		20,599.72	20,599.72
William H. Ray, Sr.	16,481.14		16,481.14	16,481.14
Thomas L. Reeves	165,475.31		165,475.31	165,475.31
Rickard-Rigsbee	27,045.00		27,045.00	27,045.00
Merritt B. Robinson	10,513.27		10,513.27	10,513.27
Nancy Ruth Harding Robinson	7,741.78		7,741.78	7,741.78
Rose and Lisa Baker	5,050.34	5,224.41	10,274.75	10,274.75
Carter T. Rosser	10,716.27		10,716.27	10,716.27
J. Fletcher Rosser	30,235.45		30,235.45	30,235.45
John Prentice Rosser	10,000.00		10,000.00	10,000.00
Rouse - Blalock	400,000.00	10,000.00	410,000.00	410,000.00
Sanford BPW	12,523.68		12,523.68	12,523.68
Sanford Central Class of 1959	26,734.23	700.00	27,434.23	27,434.23
Sanford Contractors	60,000.00		60,000.00	60,000.00
Sanford Dermatology	5,915.38	1,666.00	7,581.38	7,581.38
Sanford Medical Group	13,170.73	100.00	13,270.73	13,270.73
Sanford Woman's Club	21,095.00		21,095.00	21,095.00
Walter L. & Ruby R. Scoggins	15,673.86		15,673.86	15,673.86

Hal T. Siler	16,388.49		16,388.49	16,388.49
Paige Baker Simpson	5,369.89		5,369.89	5,369.89
Lynn and Jane Smith	10,000.00		10,000.00	10,000.00
Smith's Coffee & Mtn. Bottled Water	33,750.38		33,750.38	33,750.38
Static Control Components	2,101.19		2,101.19	2,101.19
Jay Spence Memorial	5,000.00	6,326.00	11,326.00	11,326.00
Allyn Staton	13,555.26		13,555.26	13,555.26
William W. & Ellen B. Staton	68,410.52		68,410.52	68,410.52
Student	29,793.90	300.00	30,093.90	30,093.90
Sustainable Farming	11,683.06		11,683.06	11,683.06
Claude Sykes	11,220.97		11,220.97	11,220.97
Larry W. Talton	13,602.03		13,602.03	13,602.03
3M Engineering Technology	12,500.00		12,500.00	12,500.00
Kat Tinsley		4,500.00	4,500.00	4,500.00
Ray and Tina Tseng	2,142.48		2,142.48	2,142.48
Louise Tuller Trust Nurse Education	429,208.79		429,208.79	429,208.79
Turbeville-Gaskins	5,250.00		5,250.00	5,250.00
Lynda Turbeville		10,000.00	10,000.00	10,000.00
Nancy Turner	5,000.00	5,000.00	10,000.00	10,000.00
Avron & Mary Upchurch	10,000.00		10,000.00	10,000.00
Vassie Family	10,000.00		10,000.00	10,000.00
Walker Fire Academy	10,000.00		10,000.00	10,000.00
Frances Frye Roberts Warner	23,510.00		23,510.00	23,510.00
Dalanie Roe Webb	26,059.19		26,059.19	26,059.19
Bradley Keith Whitfield	14,958.75	2,730.60	17,689.35	17,689.35
Andrew Kelly Wicker	11,138.36		11,138.36	11,138.36
J. Shelton & Clarice B. Wicker	60,802.32	2,300.00	63,102.32	63,102.32
W.B. Wicker	19,435.80		19,435.80	19,435.80
Douglas H. Wilkinson	11,261.71		11,261.71	11,261.71
E.M. "Bucky" & Ila Williams	8,282.92		8,282.92	8,282.92
Carolyn Wicker Williamson	12,622.43		12,622.43	12,622.43
Marcia Van Dusen Williamson		25,520.00	25,520.00	25,520.00
Robert D. & Ray H. Womble, Sr.	27,530.00		27,530.00	27,530.00
William M. & Eunice J. Womble	8,247.31		8,247.31	8,247.31
Rassie Wynne	10,970.97		10,970.97	10,970.97
Betty F. Wornom	75,687.11		75,687.11	75,687.11
TOTAL	5,155,299.11	160,365.71	5,315,664.82	5,315,664.82

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Submitted by Dr. Emily C. Hare
Executive Director