



**NORTH CAROLINA DEPARTMENT OF JUSTICE**  
**CRIMINAL JUSTICE EDUCATION & TRAINING COMMISSION**  
**Criminal Justice Standards Division**



**Certification Prerequisites for Law Enforcement Officers**

In addition to successful completion of a Commission-accredited basic law enforcement training program, to become eligible for certification as a law enforcement officer, each applicant must be able to truthfully answer “No” to each of the following statements. Please carefully review each of these statements. If you are unable to answer “No” in each case, you may wish to consult with the appropriate Standards Division listed on page 6 regarding your eligibility for certification as a law enforcement officer.

I. An applicant is ineligible for certification as a law enforcement officer if:

You have ever committed or been convicted of:

- (a) A felony.
- (b) A crime for which the punishment could have been imprisonment for more than two (2) years.
- (c) A crime or unlawful act for which the punishment could have been imprisonment for more than six (6) months but less than two (2) years and the crime or unlawful act occurred within five (5) years of your application for certification. (This prohibition applies to all NC offenses before October 1, 1994, and all out of state or federal offenses regardless of the date.)
- (d) A crime or unlawful act listed in the North Carolina Class B Misdemeanor Manual. (This prohibition applies to all NC offenses after October 1, 1994.)
- (e) Four (4) or more crimes or unlawful acts described in (c) above, regardless of the date of occurrence.
- (f) Four (4) or more crimes or unlawful acts for which the punishment could have been imprisonment for less than six (6) months.

Note: An applicant may be certified if the last conviction or commission date in (f) occurred more than two (2) years before the date of application for certification.

- (g) Any combination of four (4) or more crimes described in (c) and (e) regardless of the date of conviction or commission. (Applicable to Sheriffs’ Commission only.)

Turn to reverse side, complete “Acknowledgment of Certification Prerequisites.”

II. **ACKNOWLEDGMENT OF CERTIFICATION PREREQUISITES**

I, \_\_\_\_\_,  
(TRAINEE'S NAME – PRINT OR TYPE)

currently employed/sponsored by \_\_\_\_\_  
(SPONSORING AGENCY)

and attending the North Carolina Criminal Justice Education and Training Standards/ North Carolina Sheriffs' Education and Training Standards Commission accredited Basic Law Enforcement Training Program conducted at

\_\_\_\_\_  
(COMMISSION-ACCREDITED SCHOOL)

commencing on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, do hereby acknowledge receipt of this **CERTIFICATION REQUIREMENTS FOR LAW ENFORCEMENT OFFICERS**. I understand the requirements for certification as laid out in the Course Orientation block of instruction. I further understand that this form will remain a permanent part of my training file.

Executed this the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
(SIGNATURE OF TRAINEE)

Received by: \_\_\_\_\_  
(SCHOOL DIRECTOR/DESIGNATED REPRESENTATIVE)