



Business
Technologies

PARALEGAL TECHNOLOGY

ABOUT THE PROGRAM

Students enjoy the hands-on approach of the CCCC Paralegal Program. Individual and team projects include performing legal research, drafting wills, trusts, complaints, and pleadings. Students learn by drafting separation agreements, contracts, and conducting real estate title searches at local courthouses.



Possible Employment In Industry

Deputy Clerk of Court
Office Investigator
Office Managers
Paralegal



Top Employers In Region

Lee County Clerk of Court
Foushee Law Office
Wison and Reives



Occupational Statistics

MEDIAN SALARY:

\$51,740 annually
(paralegals and legal assistants)



CCCC Career Community

Students interested in Business Technologies tend to be analytical, organized, and work well with others and in teams. Graduates find jobs in a wide variety of fields, including law firms, medical offices, financial institutions, management, government, and not-for-profit organizations.

R I X A S E C X



CENTRAL CAROLINA
COMMUNITY COLLEGE

www.cccc.edu



Degrees

Associate in Applied Science in Paralegal Technology (A25380; Lee Main Campus - Day) Five Semesters (Summer Included)



Diplomas

Diploma in Paralegal Technology (D25380; LMC - Day) Three Semesters (Summer Included)



Certificates

Certificate in Paralegal Technology (C25380; LMC - Day) Two Semesters
Short term: Notary Public



Transfer Options

Yes, Pembroke University, Mount Olive, Fayetteville State University, Campbell University



Additional Program Costs

None



State Licensure/Exams/ Industry Certifications

North Carolina State Bar: Paralegal Certification



Additional Admissions Process

None



Skills In Demand For Program And Industry

Organizational Skills
Writing and Research Skills
Technology Literacy



Work-Based Learning Information

None



To find all program planning guides, contact information, and more, scan the QR code or visit www.cccc.edu/programs