ABOUT THE PROGRAM

Students will start by learning the general human resource basics.For the Human Resources Management concentration, additional topics such as recruiting and selection, training and development, compensation and benefits, risk management, employment law, diversity, and people skills (including behavioral information) will be covered. Students get a wide variety of opportunities to meet with community leaders as guest speakers. Interactive projects will be completed with peers and other classes will cover items such as interviewing skills and resume writing techniques. Students will develop mastery skills through application in case work through Work Based Learning, of 160 hours, to give real world application opportunities to graduating students. Upon graduation, students can pursue a variety of job titles depending on interest and ability.

CCCC Career Community

Students interested in Business Technologies tend to be analytical, organized, and work well with others and in teams. Graduates find jobs in a wide variety of fields, including law firms, medical offices, financial institutions, management, government, and not-for-profit organizations.

Possible Employment In Industry

Human Resource Specialist
Compensation, Benefits, & Job Analysis Specialist
Labor Relations Specialist
Recruiter
Human Resource Assistant

Top Employers In Region

Edelbrock Manufacturing
Coty
First Health

Occupational Statistics

MEDIAN SALARY:

$61,920 annually (Human Resource Specialist)

$39,120 annually (Human Resources Assistants)

CENTRAL CAROLINA
COMMUNITY COLLEGE

R I A S X E X C

www.cccc.edu

Degrees

Associate in Applied Science in Business Administration, Human Resources Management Track (A25120; Lee Main Campus - Day, Selected Evening, Distance) - Six Semesters (Summers Included)

Diplomas

Diploma in Human Resource Management (D25120HR; Lee Main Campus - Day, Select Evening, Distance) - Four Semesters (Summers Included)

Certificates

Certificate in Human Resource Management (C25120C0; Lee Main Campus - Day, Distance) - Two Semesters

Transfer Options

Yes - Limited Transfer to University of North Carolina System (contact the program lead to discuss transfer options further).

Additional Program Costs

None

State Licensure/Exams/ Industry Certifications

SHRM Certified Professional (SHRM-CP®)
aPHR Certification

Additional Admissions Process

None

Skills In Demand For Program And Industry

Communication skills
Basic PC Literacy
Attention to detail

Work-Based Learning Information

HR Apprenticeships - Earn while you Learn (limited availability)

To find all program planning guides, contact information, and more, scan the QR code or visit www.cccc.edu/programs