

Blackboard Test Taking Tips for Students

Please read through the following tips for the best testing experience possible in Blackboard.

Technology Requirements

Operating Systems

- Windows 7, 8, or 10
- Mac OS 10.8, 10.9, or 10.10

Latest Stable Browsers

- Chrome version 49 or newer ([Download Chrome](#))
- Firefox version 48 or newer ([Download Firefox](#))
- Safari 9 or newer ([Download Safari](#))

Software

- [Adobe Reader](#)
- [Adobe Flash](#)
- [Java](#)
- [Microsoft Office](#)

Test Taking Best Practices

- **Before you start your test:**
 - Review the test availability and instructions. Ask your instructor for any clarifications prior to beginning the test.
 - Be sure you have set aside an appropriate amount of time to complete your exam.
- **Preparing your testing environment:**
 - Verify you have a reliable internet connection.
 - Close down all tabs, windows, and programs running on your system. This includes music, email, etc. These can impact your testing experience.
 - Allow pop-ups inside of Blackboard.
 - Verify your computer meets our minimum technology requirements.

- **During the test:**
 - Refrain from opening additional tabs, windows, or programs during your test.
 - Do not click the back button, refresh your screen, or close your browser window during the test.
 - When selecting an answer to a question, be sure to select your answer and then click away in the empty white space before scrolling or using the arrow keys to move up or down on your screen. Otherwise, moving the mouse scroll wheel or using the arrow keys could make your most recently selected answer change.
 - If you are taking a test and suddenly get kicked out, contact your instructor for assistance. Please be sure to leave a voicemail if your instructor is unavailable when you call. We also encourage you to email your instructor with the issue you encountered.
 - The Distance Education Department does not reset tests in courses without permission from your instructor.

Distance Education Contact Information

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