

# MEDICAL ASSISTING

## ABOUT THIS PROGRAM

A student in the Medical Assisting program will learn all of the skills required to work in a medical practice. In the first semester the student will learn the administrative procedures, such as scheduling appointments, building a medical record, entering data into the EHR (Electronic Medical Record), and filing insurance. Students will also begin to learn some of the non-invasive clinical skills, such as vital signs, body measurements, ECG, spirometry, patient education and office safety. During the spring semester the student will begin to learn the more invasive procedures, such as injections, phlebotomy, laboratory procedures, urinalysis, pregnancy test, strep test and flu tests. These skills will prepare the student to enter the clinical rotation during the summer semester. The clinical practicum is an opportunity for the student to polish the skills that were taught in class, in a real



### POSSIBLE JOB TITLES:

- Medical Assistant
- Certified Medical Assistant
- Registered Medical Assistant

### MEDIAN SALARY:

\$34,800 annually

### BUREAU OF LABOR STATISTICS CLUSTER WEBSITE:

[www.bls.gov/ooh/healthcare/home.htm](http://www.bls.gov/ooh/healthcare/home.htm)

### JOB PLACEMENT OF RECENT GRADUATES OF THIS PROGRAM:

- University of North Carolina Hospital System
- Duke Life Point
- Harnett Health System

### SKILLS/APTITUDES NEEDED FOR PROGRAM:

- College-level Ready in Math and English
- Critical Thinking Skills
- Attention to Detail



[www.cccc.edu](http://www.cccc.edu)

## **DEGREE(S)**

Associate in Applied Science in Medical Assisting (A45400; Harnett and Chatham Health Sciences Centers - Day (1st year), LMC - Evening/Online (2nd year)) – 5 semesters (summer included)

## **DIPLOMA(S)**

Diploma in Medical Assisting (D45400; Harnett and Chatham Health Sciences Center - Day (1st year)) – 3 semesters (summer included)

## **CERTIFICATE(S)**

None; Short term: Nurse Aide, Medical Math, Phlebotomy, EKG, Cardiovascular, Pharmacy, Central Sterile Processing, Physical Therapy Aide, Biotech Lab

## **TRANSFER OPTIONS**

Yes – North Carolina Wesleyan College(Contact the program lead below to discuss transfer options further.)

## **ADDITIONAL COSTS OF PROGRAM**

Uniforms, Stethoscope, Physical Exam, Background Check, CPR, and Travel to/from Externship

## **STATE LICENSURE/EXAMS/INDUSTRY CERTIFICATIONS**

Certification through the American Association of Medical Assistants, Registry through the American Medical Technologist

## **ADDITIONAL ADMISSIONS PROCESS**

Minimum Admissions Criteria required for admission to this program.

# **CONTACTS**

Melissa Fogarty, Program Director, Medical Assisting:

**(919) 545-8060 or [mfogarty@cccc.edu](mailto:mfogarty@cccc.edu)**