

**REGISTER TODAY**



# SUMMER 2021

# CONTINUING EDUCATION COURSE SCHEDULE



## REGISTER ONLINE

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Continuing Education classes, visit  
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## CALL-IN

Chatham: (919) 545-8044  
Harnett: (910) 814-8823  
Lee: (919) 718-7080

## FEATURING CLASSES:

-  **AGRICULTURE & NATURAL RESOURCES**
-  **AIRCRAFT SYSTEMS**
-  **ANIMALS & PETS**
-  **ARTISTRY & CRAFTSMANSHIP**
-  **AUTOMOTIVE**
-  **BUSINESS & LEADERSHIP**
-  **CAREER & EMPLOYMENT TRAINING**
-  **COMPUTER TRAINING**
-  **CONSTRUCTION & SKILLED TRADES**
-  **COSMETIC ARTS**
-  **EMERGENCY MEDICAL SERVICES**
-  **FOREIGN LANGUAGES**
-  **GOVERNMENT REGULATIONS**
-  **HEALTH & MEDICAL OCCUPATIONS**
-  **HUMAN SERVICES**
-  **INDUSTRIAL/MANUFACTURING**
-  **MOTOR VEHICLES & DRIVING**
-  **NATURE**
-  **TEACHER TRAINING**

**FIND CLASSES  
ONLINE**

[www.cccc.edu/ce/find-classes](http://www.cccc.edu/ce/find-classes)

## Location Codes and Addresses

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CHSC	Chatham Health Sciences Center	75 Ballentrae Court Pittsboro, NC
CWI	Center for Workforce Innovation	5910 Enterprise Park Dr. Sanford, NC
DCTR	Dunn Center	660 E. Johnson Street Dunn, NC
DWCC	Dennis Wicker Civic Center	1801 Nash Street Sanford, NC
ESTC	Emergency Services Training Center	3000 Airport Road Sanford, NC
HHSC	Harnett Health Science Center	51 Red Mulberry Way Lillington, NC
HMC	Harnett Main Campus	1075 E. Cornelius Harnett Blvd. Lillington, NC
LACTR	Lee Enrichment Center	1615 S.Third Street Sanford, NC
LCI	Lee County Industry, Innovation Center	5825 Clyde Rhyne Drive Sanford, NC
LCS	Lee County Schools - Southern Lee High School	2301 Tramway Road Sanford, NC
LMC	Lee Main Campus	1105 Kelly Drive Sanford, NC
PMC	Pittsboro Main Campus	764 West Street Pittsboro, NC
SCMC	Siler City Main Campus	400 Progress Blvd. Siler City, NC
TS	Triangle South Enterprise Center	600 S. Magnolia Ave. Dunn, NC
WHC	Western Harnett Center	145 Olive Farm Drive Sanford, NC

For additional location information or directions, visit [www.cccc.edu/locations](http://www.cccc.edu/locations).

# Distance

## Business & Leadership

### Emotional Intelligence: Work Leverage

Understanding the root causes of your emotions can help you effectively identify who you are and how you interact with others in every aspect of life. Learn tools that will help you be emotionally intelligent at work, such as managing your impulses, communicating effectively, managing change, solving problems, and related topics.

D2676	36 Hrs	6/21 - 7/28	M T W Th F Sa Su	online	DECO Distance, online	C. Wade	\$126.60
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## Career & Employment Training

### Social Media & Your Career

Learn how your online presence impacts your employability and how you can make social media work for you. This virtual course focuses on social media etiquette and professionalism. Participants will learn about and discuss positive behaviors on various social media sites (i.e. Facebook & Instagram) and strategies to develop an effective LinkedIn account. A waiver for registration cost is available for those who qualify. Basic computer proficiency is required.

D2303	20 Hrs	6/01 - 6/24	T Th	5:00PM - 6:30PM	DECO Distance, online	C. Wade	\$70.00
D2306	20 Hrs	7/01 - 7/27	T Th	5:00PM - 6:30PM	DECO Distance, online	C. Wade	\$70.00

## Culinary Arts & Hospitality

### Supper Club - Cooking at Home

Sunday Supper Club provides an opportunity for people to learn cooking skills right in their own kitchen. Each week, students will log in with a set grocery list and learn techniques as they cook a delightful dinner. The informal class will introduce exciting new techniques, essential equipment for home kitchens, ingredient staples and basic pantry items used by professional chefs. We will up your Sunday, or any day of the week, supper game.

D2061	20 Hrs	5/16 - 8/01	Su	4:00PM - 6:00PM	DECO Distance, online	.	\$126.60
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## Government Regulations

### Physical/Chemical Operator I

This course provides in-depth knowledge of the operation of physical/chemical wastewater treatment systems. Focusing on the Grade I Needs to Know manual students will learn about personal and public safety; motors and drive mechanisms; pumps; hydraulic and flow measurement equipment; instrumentation; groundwater remediation system; and filtration, etc. This course prepares students for the NC Department of Environmental Quality Certification Examination for Physical/Chemical Grade I. Textbooks required; call for details.

D2691	18 Hrs	8/02 - 8/06	M W F	8:00AM - 4:00PM 8:00AM - 12:00PM	DECO Distance, online	A. Grenier	\$70.60
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### Wastewater Lab Analyst I Exam Prep

This course assists students in preparing for the Wastewater Laboratory Analysis Class I written examination, administered by the American Water Works Association (NC AWWA) and The North Carolina Member Association of the Water Environment Federation (NC WEA). As defined by the NC Certification Board, persons must have one year (regardless of education) wastewater laboratory experience to sit for the exam.

D2689	18 Hrs	6/21 - 6/25	M W F	8:00AM - 4:00PM 8:00AM - 12:00PM	DECO Distance, online	A. Grenier	\$71.60
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### Wastewater Operator I Training

This course provides a general knowledge of the operation of wastewater treatment systems. In addition to related laws and regulations, students will learn about the equipment used in plants and sampling procedures. This course prepares students for the NC Water Pollution Control System Operator (I) Certification Commission Examination. Textbooks are required. Call for details.

D2690	35 Hrs	7/19 - 7/23	M T W Th F	8:00AM - 4:00PM	DECO Distance, online	A. Grenier	\$126.60
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## Health & Medical Occupations

### Medical Billing and Coding

This course prepares students for entry-level healthcare insurance billing and coding positions. The program includes Anatomy & Physiology, Medical Terminology, Insurance, CPT and ICD-10-CM coding. This class helps prepare students for The American Academy of Professional Coders (AAPC) certification examination. This class can be articulated for curriculum credit for HIT215: Reimbursement Methodology. Textbooks are required.

D2005	180 Hrs	7/12 - 12/13	M	5:30PM - 9:30PM	DECO Distance, online	C. Price	\$181.60
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## Human Services

### Human Services Exploration:DSS Casework

This course covers skills and strategies designed to provide employability skills training and career exploration for the role of Income Maintenance Caseworker within the Division of Social Services agencies. This course is a pre-requisite to HSE-3220 Income Maintenance Caseworker - NC FAST. If you are unemployed, underemployed or received notification of a pending layoff, you may qualify for a tuition waiver to cover the cost of this class.

D2302	48 Hrs	6/02 - 6/30	M W	5:00PM - 6:30PM	DECO Distance, online	C. Wade	\$125.00
D2305	48 Hrs	7/07 - 8/02	M W	5:00PM - 6:30PM	DECO Distance, online	C. Wade	\$125.00

## Teacher Training

### e-Learning Development

Using the Quality Matters Standards of best practices in effective online course design, delivery, teaching, and learning, this QM™ certified course prepares instructors to design and deliver online educational content. Topics covered in this course include communication, interaction (student-to-student, student-to-instructor, and student-content), course technology, learner support, and accessibility (Universal Design for Learning). This is a QM™ certified course; no participant credential or certification is associated with this course. Basic computer proficiency is required. Blackboard experience is helpful, but not required.

D2304	38 Hrs	6/01 - 6/30	M T W Th F Sa Su	online	DECO Distance, online	C. Wade	\$126.60
D2307	38 Hrs	7/01 - 7/30	M T W Th F Sa Su	online	DECO Distance, online	C. Wade	\$126.60

# Lee County

## Automotive

### OBD

This class prepares auto technicians and service personnel as OBD inspectors for assessing motor vehicles. Course topics include regulations and test inspection procedures required by the NCDMV Enforcement Section for OBD emission inspectors. Students must be able to read and write in English and possess a driver's license valid in North Carolina. Prerequisite is Vehicle Safety Inspection.

L2129	8 Hrs	5/18 - 5/19	T W	6:00PM - 10:00PM	LMC Joyner Hall, Rm. 0516	P. Eckley	\$71.60
L2125	8 Hrs	6/08 - 6/09	T W	6:00PM - 10:00PM	LMC Joyner Hall, Rm. 0516	P. Eckley	\$71.60
L2126	8 Hrs	7/13 - 7/14	T W	6:00PM - 10:00PM	LMC Joyner Hall, Rm. 0516	P. Eckley	\$71.60
L2127	8 Hrs	8/10 - 8/11	T W	6:00PM - 10:00PM	LMC Joyner Hall, Rm. 0516	P. Eckley	\$71.60

### Vehicle Safety Inspection

This course is designed to prepare auto technicians and service personnel as Safety inspectors for motor vehicles. Students will be taught all regulations and test inspections. Taking this course will prepare students to take the State certification exam.

L2122	8 Hrs	6/01 - 6/02	T W	6:00PM - 10:00PM	LMC Joyner Hall, Rm. 0516	P. Eckley	\$71.60
L2123	8 Hrs	7/06 - 7/07	T W	6:00PM - 10:00PM	LMC Joyner Hall, Rm. 0516	P. Eckley	\$71.60
L2124	8 Hrs	8/03 - 8/04	T W	6:00PM - 10:00PM	LMC Joyner Hall, Rm. 0516	P. Eckley	\$71.60

## Construction

### Marcador de Zona de Trabajo

Un Banderero es importante para el lugar de trabajo; proteger a los trabajadores, peatones y conductores. Los estudiantes aprenderán a proporcionar un paso seguro del tráfico a través y alrededor de las áreas de trabajo, y a minimizar la confusión al llevar los procedimientos de señalización estándar a las carreteras de nuestra nación. Convertirse en un abanderado certificado puede ser su primer paso en el campo de la construcción. Los abanderados con experiencia pueden asistir a este curso como actualización. Este programa cumple con los requisitos de la División Federal de Administración de Carreteras (FHWA) y la Administración de Salud y Seguridad Ocupacional (OSHA).

L2685	4 Hrs	7/22 - 7/22	Th	1:00PM - 5:00PM	LMC Classroom Fitness Ctr, Rm. 0800	E. Velez-Santiago	\$71.60
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### Work Zone Flagger

A flagger is important to the worksite; protecting workers, pedestrians, and drivers. Students will learn standard flagging procedures to provide safe passage of traffic through and around work. Becoming a certified flagger may be your first step into the construction field. Experienced flaggers may attend this course as a refresher. This program meets Federal Highway Administration Division (FHWA) and Occupational Safety and Health Administration (OSHA) requirements.

L2684	4 Hrs	7/22 - 7/22	Th	8:00AM - 12:00PM	LMC Classroom Fitness Ctr, Rm. 0800	E. Velez-Santiago	\$71.60
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## Cosmetic Arts

### Natural Hair Care Specialist

This class will prepare students for becoming a Natural Hair Care Specialist. Students will receive instruction and clinical practice to develop skills in twisting, wrapping, extending, locking, blow drying and thermal iron hair styling. Proper sanitation, anatomy, and client consultation will be covered. This class prepares students to take the North Carolina Natural Hair Care Braiding License Exam. No prior experience or cosmetology license is required. NHC kit, uniform and textbooks are required.

L2225	320 Hrs	5/19 - 8/03	M T W Th	8:00AM - 4:30PM	LMC Budd Hall, Rm. 0606	S. Gilbert	\$191.60
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## Health & Medical Occupations

### Nurse Aide I Accelerated

This course provides the knowledge and skills needed to care for adults. Emphasis is placed on activity of daily living skills and signs and symptoms of disease. Graduates eligible for the National Nurse Aide Assessment Program (NNAAP) certification. Supplies are required. Criminal background check, immunization records, and drug testing are required before clinical rotation.

L2901	184 Hrs	5/17 - 7/12	M T W	8:00AM - 4:30PM	CWI CWI, Rm. 0144	M. Jacobs	\$191.60
L2902	184 Hrs	7/26 - 9/15	M T W	8:00AM - 4:30PM	CWI CWI, Rm. 0144	M. Jacobs	\$191.60

### Phlebotomy Technician

This course provides instruction in blood/specimen collection techniques and handling. Graduates are eligible for the American Society for Clinical Pathology certification. A textbook, supplies, criminal background check, and immunization records are required. Drug test is required at some clinical locations. Clinical hours may vary from scheduled class times.

L2903	200 Hrs	5/18 - 8/26	T W Th	5:30PM - 9:30PM	CWI CWI, Rm. 0130	P. Smith	\$191.60
L2904	200 Hrs	6/30 - 9/20	M T W Th	10:00AM - 2:00PM	CWI CWI, Rm. 0133	P. Smith	\$191.60

## Industrial/Manufacturing

### BioWork

The BioWork course can lead to an entry-level position as a process technician. Students will learn foundational principles and skills needed for a career with a biotechnology, pharmaceutical, or chemical manufacturing company. This course articulates to BPM110 Bioprocess Practices, PTC110 Industrial Environment and also prepares students for the State Certification Exam for Process Technicians. Prerequisites: High School Diploma or High School Equivalency (GED, HiSET, TASC) and attend an online information session. Math and reading placement tests may be required. A textbook is required.

L2128	136 Hrs	5/19 - 8/02	Th	6:30PM - 10:30PM	LMC Marchant Hall, Rm. 9237	\$181.60
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## Motor Vehicles & Driving

### Alive at 25

Whether you've received a ticket or just want to be a safer driver, you can learn defensive driving techniques. "Alive at 25" is designed for students under 24 years of age and may minimize or prevent the assessment of insurance points or premium surcharges on insurance policies and/or drivers' licenses. You will need your driver's license, citation number, violation type and court date when you register.

L2116	4 Hrs	6/10 - 6/10	Th	6:00PM - 10:00PM	CWI CWI, Rm. 0147	L. Brower	\$76.00
L2117	4 Hrs	7/13 - 7/13	T	6:00PM - 10:00PM	CWI CWI, Rm. 0147	L. Brower	\$76.00
L2118	4 Hrs	8/12 - 8/12	Th	6:00PM - 10:00PM	CWI CWI, Rm. 0147	L. Brower	\$76.00

### Defensive Driving

Defensive driving classes may minimize or prevent the assessment of insurance points or premium surcharges on your insurance policy and/or driver's license. You will need your driver's license, citation number, violation type and court date when you register.

L2119	4 Hrs	6/08 - 6/08	T	6:00PM - 10:00PM	CWI CWI, Rm. 0147	L. Brower	\$76.00
L2120	4 Hrs	7/15 - 7/15	Th	6:00PM - 10:00PM	CWI CWI, Rm. 0147	L. Brower	\$76.00
L2121	4 Hrs	8/10 - 8/10	T	6:00PM - 10:00PM	CWI CWI, Rm. 0147	L. Brower	\$76.00

