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# SPRING 2021

# CONTINUING EDUCATION COURSE SCHEDULE



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## CALL-IN

Chatham: (919) 545-8044  
Harnett: (910) 814-8823  
Lee: (919) 718-7080

## FEATURING CLASSES:



**AUTOMOTIVE**



**GOVERNMENT REGULATIONS**



**BUSINESS & LEADERSHIP**



**HEALTH & MEDICAL  
OCCUPATIONS**



**CAREER & EMPLOYMENT TRAINING**



**INDUSTRIAL & MANUFACTURING**



**COMPUTER TRAINING**



**MOTOR VEHICLES & DRIVING**



**CONSTRUCTION**



**COSMETIC ARTS**



**CULINARY ARTS &  
HOSPITALITY**

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## Location Codes and Addresses

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CHSC	Chatham Health Sciences Center	75 Ballentrae Court Pittsboro, NC
CWI	Center for Workforce Innovation	5910 Enterprise Park Dr. Sanford, NC
DCTR	Dunn Center	660 E. Johnson Street Dunn, NC
DWCC	Dennis Wicker Civic Center	1801 Nash Street Sanford, NC
ESTC	Emergency Services Training Center	3000 Airport Road Sanford, NC
HHSC	Harnett Health Science Center	51 Red Mulberry Way Lillington, NC
HMC	Harnett Main Campus	1075 E. Cornelius Harnett Blvd. Lillington, NC
LACTR	Lee Enrichment Center	1615 S.Third Street Sanford, NC
LCI	Lee County Industry, Innovation Center	5825 Clyde Rhyne Drive Sanford, NC
LCS	Lee County Schools - Southern Lee High School	2301 Tramway Road Sanford, NC
LMC	Lee Main Campus	1105 Kelly Drive Sanford, NC
PMC	Pittsboro Main Campus	764 West Street Pittsboro, NC
SCMC	Siler City Main Campus	400 Progress Blvd. Siler City, NC
TS	Triangle South Enterprise Center	600 S. Magnolia Ave. Dunn, NC
WHC	Western Harnett Center	145 Olive Farm Drive Sanford, NC

For additional location information or directions, visit [www.cccc.edu/locations](http://www.cccc.edu/locations).

# Chatham County

## Artistry & Craftsmanship

### Artistic Welding Work for Beginners

Discover the creative side of the torch! This course is designed to familiarize you with the safe and productive use of the welding shop and equipment as well as a foundation of solid techniques that will also fire up your ability to create three-dimensional pieces of art with metal. Metal fee is \$45.00.

C1148 24 Hrs 3/08 - 4/26 M 6:00PM - 9:00PM SCMC Siler City Ctr, Rm. 0101 K. Kuhnel \$126.60

### Welding-Artistic Twist (Interm. - Adv.)

Create a gallery and sale-ready piece or just a quality gift. In this class you will learn how to twist and spiral metal, adding to your design techniques. We will also show different finishing techniques and patinas to give your sculpture a more polished, professional appearance. Metal fee: \$45.00.

C1141 48 Hrs 3/10 - 5/26 W 6:00PM - 9:00PM SCMC Siler City Ctr, Rm. 0101 K. Kuhnel \$126.60

## Construction

### Building Science

This course introduces concepts and techniques for the design and interaction of the mechanical systems of high performance buildings. Topics include building envelope, heating, ventilation and air conditioning (HVAC), indoor air quality, lighting, plumbing and electrical. A list of materials will be provided at the first class.

C1077 56 Hrs 1/11 - 5/10 M 8:00AM - 11:30AM PMC Sustainable Tech. Bldg., Rm. 0137 R. McDonough \$181.60

### Cob Building I

This course focuses on the basic elements of building with cob. Students will determine local soil suitability, make and field test cob samples, learn mixing techniques, and be introduced to basic theory on natural building. Students will also be introduced to the 2021 International Residential Code for Cob Construction. Students must bring work gloves, measuring tape, dust mask, eye and ear protection. A textbook is required. Three sessions will be held off-site. Call for details.

C1698 36 Hrs 3/17 - 4/10 W 6:00PM - 9:00PM PMC Sustainable Tech. Bldg., Rm. 0140 S. Hren \$126.60  
Sa 8:00AM - 5:00PM

### Intermediate Construction

This course covers building methods and materials used to dry-in a building. Topics include safety, ceiling/roof framing application, roof finishes, windows, and exterior doors. Upon completion, students should be able to safely erect different roof types and properly install windows and exterior doors, roofing, and exterior finish materials. This is a parallel course to CST-112 Construction II and offered in a curriculum environment. A textbook is required. Pre-requisite: Construction I, CST-111 or Intro to Construction, CAR-3124C2

C1076 104 Hrs 1/08 - 5/07 F 8:30AM - 3:30PM PMC Sustainable Tech. Bldg., Rm. 0134 J. Gannon \$180.60

## Culinary Arts & Hospitality

### Culinary Essentials (Garde Manager)

Students will learn basic knife skills, basic cold food preparation techniques, salads, sandwiches, and appetizers. Uniform required: hat or hair covering, chef's coat, smock or apron and closed toe shoes.

C1253 72 Hrs 1/11 - 5/10 M 9:30AM - 2:00PM PMC Sustainable Tech. Bldg., Rm. 0145 R. Minter \$181.60

### IDD Culinary Essentials

In this class, students with intellectual disabilities will learn basic knife skills, cooking techniques, cheese making and menu planning focused on local ingredients. A uniform is required (hat or hair covering, chef's coat, smock or apron and closed-toe shoes).

C1254 64 Hrs 1/14 - 5/06 Th 8:30AM - 12:30PM PMC Sustainable Tech. Bldg., Rm. 0145 R. Minter \$181.60

### Natural Chef Certification

Students will cover holistic education, whole foods culinary techniques, fundamentals of nutrition, and the connection between food, health and sustainability. Uniform, knife kit and textbooks required. Recommended concurrent or previous Servsafe, HOS-3072S1 and Nutrition, HOS-3041N1 courses.

C1251 112 Hrs 1/11 - 5/07 T 6:30PM - 7:30PM DECO online K. Burton \$181.60

## Emergency Medical Services

### AIRWAY MODULE 1

C1171	3 Hrs	1/05 - 1/05	T	7:00PM - 10:00PM	CFD Bennett Vfd-Bennett, Rm. 0001	D. Brooks	\$70.00
C1172	3 Hrs	1/08 - 1/08	F	1:00PM - 4:00PM	DECO online	R. Schopfer	\$70.00
C1173	3 Hrs	1/11 - 1/11	M	7:00PM - 10:00PM	DECO online	R. Schopfer	\$70.00
C1174	3 Hrs	1/12 - 1/12	T	7:00PM - 10:00PM	DECO online	R. Schopfer	\$70.00
C1175	3 Hrs	1/18 - 1/18	M	1:00PM - 4:00PM	DECO online	R. Schopfer	\$70.00
C1176	3 Hrs	1/18 - 1/18	M	7:00PM - 10:00PM	DECO online	R. Schopfer	\$70.00
C1177	3 Hrs	1/25 - 1/25	M	1:00PM - 4:00PM	DECO online	R. Schopfer	\$70.00
C1178	3 Hrs	1/26 - 1/26	T	7:00PM - 10:00PM	DECO online	R. Schopfer	\$70.00

### CARDIOVASCULAR MODULE 1

C1209	3 Hrs	3/02 - 3/02	T	7:00PM - 10:00PM	CFD Bennett Vfd-Bennett, Rm. 0001	D. Brooks	\$70.00
C1212	3 Hrs	3/05 - 3/05	F	9:00AM - 12:00PM	CFD Pittsboro Fire Dept, Rm. 0001	R. Schopfer	\$70.00
C1214	3 Hrs	3/08 - 3/08	M	7:00PM - 10:00PM	CFD Silk Hope Fire Dept, Rm. 0001	R. Schopfer	\$70.00
C1215	3 Hrs	3/09 - 3/09	T	7:00PM - 10:00PM	CFD Moncure Fire Dept, Rm. 0001	R. Schopfer	\$70.00
C1216	3 Hrs	3/15 - 3/15	M	1:00PM - 4:00PM	CFD N Chatham Fire Dept, Rm. 0001	R. Schopfer	\$70.00
C1217	3 Hrs	3/15 - 3/15	M	7:00PM - 10:00PM	CFD Bonlee Vfd-Bonlee, Rm. 0001	R. Schopfer	\$70.00
C1218	3 Hrs	3/16 - 3/16	T	1:00PM - 4:00PM	CFD N Chatham Fire Dept, Rm. 0001	R. Schopfer	\$70.00
C1219	3 Hrs	3/23 - 3/23	T	1:00PM - 4:00PM	CFD N Chatham Fire Dept, Rm. 0001	R. Schopfer	\$70.00
C1220	3 Hrs	3/23 - 3/23	T	7:00PM - 10:00PM	CFD Siler City Fire Dept, Rm. 0001	R. Schopfer	\$70.00

### EMT NATIONAL REGISTRY

This Course prepares students to work in the pre-hospital field as an EMT. Pre-requisites: possession of a high school or GED; placement test, immunizations and background check. Graduates are eligible for the National Registry & North Carolina Emergency Medical Technician credential. There are additional clinical costs. A textbook is required.

C1168	324 Hrs	1/04 - 6/28	M T W Th	6:00PM - 10:00PM	CHSC Chatham Health Sciences, Rm. 213	K. Lorkiewicz	\$191.60
			Sa Su	9:00AM - 5:30PM			

### PEDIATRIC EMERGENCIES

C1194	3 Hrs	2/09 - 2/09	T	7:00PM - 10:00PM	DECO online	R. Schopfer	\$70.00
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## Government Regulations

### OSHA BLOODBORNE PATHOGENS

C1200	3 Hrs	2/22 - 2/22	M	7:00PM - 10:00PM	CFD Goldston Vfd-Goldston, Rm. 0001	W. Dunn	\$70.00
C1221	3 Hrs	3/29 - 3/29	M	1:00PM - 4:00PM	CFD Pittsboro Fire Dept, Rm. 0001	W. Dunn	\$70.00
C1222	3 Hrs	3/30 - 3/30	T	7:00PM - 10:00PM	CFD Pittsboro Fire Dept, Rm. 0001	W. Dunn	\$70.00
C1223	3 Hrs	3/31 - 3/31	W	1:00PM - 4:00PM	CFD Pittsboro Fire Dept, Rm. 0001	W. Dunn	\$70.00

## Health & Medical Occupations

### Cardiovascular Monitor Technician

This course is designed to prepare the student to become a certified EKG Technician and a certified Cardiovascular Monitor Technician. Upon completion of the class, the student will be eligible for the Cardiovascular Monitor Technician Certification Examination through the American Board of Cardiovascular Medicine (ABCM). A high school diploma and textbook are required.

C1559	132 Hrs	3/15 - 7/12	M W	5:00PM - 9:00PM	CHSC Chatham Health Sciences, Rm. 214	H. Becker	\$181.60
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### CPR Health Care Provider

C1193	4 Hrs	2/08 - 2/08	M	6:30PM - 10:30PM	CFD Silk Hope Fire Dept, Rm. 0001	J. Barbee	\$70.00
C1195	4 Hrs	2/15 - 2/15	M	6:30PM - 10:30PM	CFD Bonlee Vfd-Bonlee, Rm. 0001	M. Shields	\$70.00
C1196	4 Hrs	2/16 - 2/16	T	6:30PM - 10:30PM	CFD Bonlee Vfd-Bonlee, Rm. 0001	M. Shields	\$70.00
C1197	4 Hrs	2/22 - 2/22	M	6:30PM - 10:30PM	CFD Silk Hope Fire Dept, Rm. 0001	J. Barbee	\$70.00
C1198	4 Hrs	2/23 - 2/23	T	6:30PM - 10:30PM	CFD Siler City Fire Dept, Rm. 0001	R. Schopfer	\$70.00
C1211	4 Hrs	3/04 - 3/04	Th	1:30PM - 5:30PM	CREC Jordan Lake Classroom, Rm. 0001	R. Schopfer	\$70.00
C1210	4 Hrs	3/04 - 3/04	Th	8:30AM - 12:30PM	CREC Jordan Lake Classroom, Rm. 0001	R. Schopfer	\$70.00
C1213	4 Hrs	3/05 - 3/05	F	1:30PM - 5:30PM	CREC Jordan Lake Classroom, Rm. 0001	R. Schopfer	\$70.00

### Pharmacy Technician

This course provides instruction in technical procedures for preparing and dispensing drugs under the supervision of a registered pharmacist. Emphasis is placed on drug packaging/labeling and customer service. Graduates are eligible for the Pharmacy Technician Certification Board's (PTCB), Certified Pharmacy Technician Examination (CPhT). A textbook is required. This class has campus specific enrollment requirements and textbooks.

C1558 192 Hrs 4/05 - 9/27 M W 5:00PM - 9:00PM SCMC Siler City Ctr, Rm. 0118 L. Stanley \$181.60

### Phlebotomy Technician

This course provides instruction in blood/specimen collection techniques and handling. Graduates are eligible for the American Society for Clinical Pathology certification. A textbook, supplies, criminal background check, and immunization records are required. Drug test is required at some clinical locations. Clinical hours may vary from scheduled class times.

C1556 200 Hrs 3/08 - 6/22 M T W 9:00AM - 1:00PM CHSC Chatham Health Sciences, Rm. 209 M. Bechtel \$191.60

## Nature

### Birding (Beginning)

Learn the basics of backyard bird identification and how to attract birds to your home landscape. Topics include choosing binoculars, field guides, seed and feeders, nesting boxes and locations for observation. Classroom video presentations will complement weekly outdoor birding trips to easy access birding sites in Chatham County.

C1142 24 Hrs 3/23 - 5/11 T 9:00AM - 12:00PM PMC Pittsboro Small Business, Rm. 0102 A. Upshaw \$110.00

### Plants, Birds, Rocks and Things

This course will familiarize students with the natural flora, fauna, geology and archaeology of Chatham County. Exposure to the natural world and our history enriches ones' life, enabling the student to appreciate these resources at a personal, informed level and enabling them to share this knowledge with others.

C1147 24 Hrs 3/24 - 5/12 W 9:00AM - 12:00PM PMC Pittsboro Small Business, Rm. 0102 A. Upshaw \$71.60

# Distance

## Business

### Emotional Intelligence: Work Leverage

Understanding the root causes of your emotions can help you effectively identify who you are and how you interact with others in every aspect of life. Learn tools that will help you be emotionally intelligent at work, such as managing your impulses, communicating effectively, managing change, solving problems, and related topics.

D1699	36 Hrs	3/22 - 4/28	M T W Th F Sa Su	DECO online	C. Wade	\$126.60
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### Professional Business Skills

Upgrading employment skills is a necessity in today's fast changing work environment. This professional development course focuses on strategies and techniques that will help you enhance work-related skills such as verbal and written communication including virtual meetings, phone & face-to-face interactions, emails and business writing, and presentation skills. Basic computer skills are required.

D1315	20 Hrs	3/08 - 4/05	M T W Th F Sa Su	0:01AM - 11:59PM DECO online	C. Wade	\$71.60
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### Quality Fundamentals

This course addresses philosophical and general application of quality essentials, and provides a foundation for more in-depth training in the concepts. Students will learn the basics of Total Quality Management (TQM) including deploying quality techniques and strategies in the manufacturing environment to help improve processes.

D1689	6 Hrs	4/11 - 4/24	T Th	7:00PM - 8:30PM DECO online	C. Swindell	\$71.60
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## Career & Employment Training

### Career Ready: Jobs 101

Job searching is more complicated than it seems at first. This course will help you develop essential job searching skills including navigating job boards, preparing effective resumes and cover letters, applying for jobs, and successfully preparing for interviews. If you are unemployed, underemployed or received notification of a pending layoff, you may qualify for a tuition waiver to cover the cost of this class.

D1317	9 Hrs	3/16 - 4/01	T Th	5:30PM - 7:00PM DECO online	L. Batchelor	\$70.00
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### Social Media & Your Career

Learn how your online presence impacts your employability and how you can make social media work for you. This virtual course focuses on social media etiquette and professionalism. Participants will learn about and discuss positive behaviors on various social media sites (i.e. Facebook & Instagram) and strategies to develop an effective LinkedIn account. A waiver for registration cost is available for those who qualify. Basic computer proficiency is required.

D1311	20 Hrs	4/05 - 4/28	M W	5:00PM - 6:30PM DECO online	C. Wade	\$70.00
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### Success Skills for Life Sciences

Implementing positive organizational change often begins with understanding structural processes, and employee behaviors. Learn soft skills needed for employment, or to enhance skills for future roles and responsibilities in life sciences. Topics include work ethics, collaboration, critical thinking, deduction reasoning, interpersonal skills, progressive discipline, and much more. This course complements the Continuing Education BioWork course. If you are unemployed, underemployed or received notification of a pending layoff, you may qualify for a tuition waiver to cover the cost of this class.

D1692	4 Hrs	4/28 - 4/28	W	1:00PM - 5:00PM DECO online	G. Brown	\$70.00
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### Success Skills for Skilled Trades

Implementing positive organizational change often begins with understanding structural processes, and employee behaviors. Learn soft skills needed for employment, or to enhance skills for future roles and responsibilities in skilled trades, including construction. Topics include work ethics, collaboration, critical thinking, deduction reasoning, interpersonal skills, progressive discipline, and much more. If you are unemployed, underemployed or received notification of a pending layoff, you may qualify for a tuition waiver to cover the cost of this class.

D1691	4 Hrs	3/24 - 3/24	W	1:00PM - 5:00PM DECO online	G. Brown	\$70.00
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## Computer Training

### Cybersecurity

Safety and security of business information is critical. Implementing effective security measures will offer liability protection, and help increase efficiency and productivity. Learn to safeguard information and protect systems from impairment, or theft, which could thwart success. Topics include understanding cybersecurity, malware, breaches, cyberattacks and threats, prevention software and defense.

D1685	8 Hrs	4/12 - 4/25	M T W Th F Sa Su	DECO online	C. Oliver	\$71.60
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## Government Regulations

### Wastewater Operator I Training

This course provides a general knowledge of the operation of wastewater treatment systems. In addition to related laws and regulations, students will learn about the equipment used in plants and sampling procedures. This course prepares students for the NC Water Pollution Control System Operator (I) Certification Commission Examination. Textbooks are required. Call for details.

D1682	35 Hrs	4/12 - 4/16	M T W Th F	8:00AM - 4:00PM DECO online	A. Grenier	\$126.60
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### Wastewater Operator II Training

This course provides a general knowledge of the operation of wastewater treatment systems. Students will learn about general mechanical and maintenance requirements, activated sludge, solids disposal, and lab procedures. This course prepares students for the NC Water Pollution Control System Operator (II) Certification Commission Examination. Prerequisite: Wastewater Operator I. A textbook is required.

D1700	40 Hrs	4/20 - 5/10	M T Th	8:00AM - 5:00PM DECO online	A. Grenier	\$126.60
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### Wastewater Operator III

This course provides a general knowledge of the operation of wastewater treatment systems. Students will learn about general mechanical and maintenance requirements, activated sludge, solids disposal, and lab procedures. This course prepares students for the NC Water Pollution Control System Operators Certification Commission Examination. Textbooks are required. Call for details. Prerequisite: WAT-3100W3 Wastewater Operator II

D1683	35 Hrs	2/01 - 2/05	M T W Th F	8:00AM - 4:00PM DECO online	A. Grenier	\$126.60
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## Health & Medical Occupations

### Critical Care Transport

This course prepares students to work with critical patients that must be transported between facilities and require a different level of care. Students will gain an understanding of the special needs of critical patients during transport and different equipment that may be needed. This course is directed at Paramedics and Nurses.

D1181	180 Hrs	2/01 - 5/23		DECO online	J. Munn	\$180.00
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### Introduction to Sonography

This course is designed to provide an introduction to medical sonography. Topics include applications, terminology, history, patient care, ethics, and basic skills. Coursework will include theory and lab activities. Upon completion, students should also be able to define sonographic applications and perform basic patient care skills and preliminary scanning techniques. A textbook is required.

D1910	77 Hrs	1/11 - 5/02	M T W Th F Sa Su	DECO online	B. Winn-Davis	\$181.60
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### Medical Math (Hybrid)

This course is designed to provide students with experience in computing mathematical problems that are common in healthcare careers like nursing, medical assisting, and pharmacy technician. Students begin with a review of basic math and progress to percents, ratio and proportion, and equations used in healthcare. One day a week, face-to-face class meetings will be conducted online through Blackboard Collaborate. A textbook is required.

D1009	78 Hrs	1/11 - 5/03	M	DECO online	L. Stephenson	\$181.60
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## Human Services

### Human Services Exploration:DSS Casework

This course covers skills and strategies designed to provide employability skills training and career exploration for the role of Income Maintenance Caseworker within the Division of Social Services agencies. This course is a pre-requisite to HSE-3220 Income Maintenance Caseworker - NC FAST. If you are unemployed, underemployed or received notification of a pending layoff, you may qualify for a tuition waiver to cover the cost of this class.

D2301	48 Hrs	5/03 - 6/02	M W	5:00PM - 6:30PM DECO online	C. Wade	\$125.00
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# Teacher Training

## e-Learning Development

Using the Quality Matters Standards of best practices in effective online course design, delivery, teaching, and learning, this QM™ certified course prepares instructors to design and deliver online educational content. Topics covered in this course include communication, interaction (student-to-student, student-to-instructor, and student-content), course technology, learner support, and accessibility (Universal Design for Learning). This is a QM™ certified course; no participant credential or certification is associated with this course. Basic computer proficiency is required. Blackboard experience is helpful, but not required.

D1314	38 Hrs	4/05 - 6/01	M T W Th F Sa Su	DECO online	C. Wade	\$126.60
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